

## Data Verification Schedule, SAP Accountability Matrix Measures, 2009-10

#	Measure	Data Source	Last data received	Ready to view	University Availability (viewing by IR Directors)
1	Fall FTE Enrollments	Fall Freeze Enrollment files (multiple)	Early October	November	11/9 - 11/25
9	New Pennsylvania Community College Transfers	Fall Freeze Enrollment file	Early October	November	11/9 - 11/25
10	Diversity of Entering Class	Fall Freeze Enrollment file	Early October	November	11/9 - 11/25
11	Enrollment Diversity	Fall Freeze Enrollment file	Early October	November	11/9 - 11/25
14	Personnel Ratio	FIN report	End of August	December	12/2 - 12/23
12	Employee Diversity	Frozen from SAP, Oct 31	Jan 20 universities lock for IPEDS	March	3/1 - 3/26
15	Private Support	CAE	December	March	3/1 - 3/26
17	Faculty Terminal Degrees	Terminal Degree request	January	March	3/1 - 3/26
13	Academic Programs	Academic Programs Database Extract	Send to university for review in February	March	3/1 - 3/26
2	Second Year Persistence	Student files, Exclusions	Jan (exclusions)	April	4/5 - 4/30
4	Graduation Rates	Student files, Completions files, Exclusions	Jan (exclusions)	April	4/5 - 4/30
7	PRAXIS Aggregate Passing Rates	n/a	This date allows for revised data from ETS	April	4/5 - 4/30
3	Accreditation	Accreditation request	Send to university for review in March	May	May
5	Faculty Productivity	Common Cost	December	May	May
16	Instructional Cost	Common Cost	December	May	May
6	Distance Education	Distance Ed submissions	June 11	late June	6/14 - 6/25
8	Internships	Internship Submissions, Addendum	June (internships and addendum)	late June	6/14 - 6/25
1	Degrees Awarded (Bachelor's and Masters)	Completions files	July completions submission		7/5/ - 7/9
9	Associate Degrees Awarded	Completions files	July completions submission	July	7/5/ - 7/9
13	Degree Programs with Few Graduates	Academic Programs, Completions files	July completions submission	July	7/5/ - 7/9

Note: if you will be out of the office during an entire viewing period, please let Laurie Wasilition know ASAP.

Performance funding measures are included where different (faculty productivity, persistence, and graduation rates).

Instructions for accessing and verifying your data will be sent at the beginning of the viewing period.