



May 16, 2024

Dear Annuitant,

Pennsylvania's State System of Higher Education Annuitant Health Care Program (AHCP) **Open Enrollment period is May 20 through June 7, 2024**. This Open Enrollment period is for your coverage effective July 1, 2024.

**What is AHCP Open Enrollment?**

AHCP Open Enrollment is your only opportunity to make a change to your AHCP coverage without experiencing a qualified life event. The following changes are permitted during this period:

- Add or drop dependents to your AHCP coverage;
- Terminate your AHCP coverage;

**ATTENTION: If you are not making one of the above changes during AHCP Open Enrollment, there is no action required on your part for your AHCP coverage to continue beyond July 1, 2024.**

**Are there other AHCP coverages available?**

There are no plan choices available to annuitants.

**Can I make a change to my AHCP coverage other than during AHCP Open Enrollment?**

Yes. You may add/drop dependents or even cancel AHCP coverage, but only if you experience a qualified life event. Examples of common qualified life events are:

- Marriage or divorce;
- Death of spouse/dependent;
- Dependent is no longer a full-time student or becomes a full-time student;
- Becoming Medicare eligible;
- Annuitant/dependent gain of other coverage;
- Dependent loss of other coverage;

It is your responsibility to report qualified life events within 60 days of the event to the AHCP office.

**How do I make changes to my coverage for AHCP Open Enrollment?**

The required forms and information regarding additional necessary documentation are available on the Annuitant website at [www.passhe.edu/ahcp](http://www.passhe.edu/ahcp). If you are unable to visit the website, please contact this office directly to obtain a form (contact information below).

Forms may be submitted via email at [RetireeBenefitHelp@passhe.edu](mailto:RetireeBenefitHelp@passhe.edu), fax at 717-720-4162, or U.S. mail at:

Pennsylvania's State System of Higher Education  
Office of the Chancellor – AHCP Benefits  
2300 Vartan Way, Suite 207  
Harrisburg, PA 17110

*The required forms and documentation must be received by this office by **June 7, 2024**.*

**Other Important Notes –**

**Medicare Advantage Transition:** Effective January 1, 2025, all Medicare eligible retirees and/or dependents residing within the United States that are enrolled in Signature 65 groups 064222-00 through 064222-09 will be transitioned to the new customized Freedom Blue PPO Medicare Advantage plan. These individuals will receive separate communications throughout the year about this upcoming transition.

**Turning 65:** This office will contact you approximately 90 days prior to becoming Medicare eligible regarding changes to your coverage upon turning 65. Turning 65 is not an open enrollment event and you do not need to contact this office at this time.

**Contact Information:** To assist annuitants with ongoing questions/issues, please refer to the chart below.

Annuitant Health Care Program Office 717-720-4153 or <a href="mailto:retireebenefithelp@passhe.edu">retireebenefithelp@passhe.edu</a>	Highmark Blue Shield  1-888-745-3212	State Employees' Retirement System (if you have a pension through SERS)  1-800-633-5461
Add/drop dependents from AHCP coverage	Claims billing issues	Annual pension statements
Address/email changes for AHCP coverage	Major medical reimbursement issues	Change address for pension
General AHCP coverage information	Medicare coverage questions	Change direct deposit for pension
Report death of retiree/dependent	Replacement ID cards	Report death of retiree
Survivor spouse coverage questions	Specific questions on covered services	Request/reissue 1099 form
Terminate AHCP coverage	Specific prescription questions	Update W-4 withholdings

If you have questions with AHCP Open Enrollment, please visit our website, [www.passhe.edu/ahcp](http://www.passhe.edu/ahcp), call 717-720-4153 or email [RetireeBenefitHelp@passhe.edu](mailto:RetireeBenefitHelp@passhe.edu) prior to June 7, 2024.

Sincerely,



Nikki S. Black  
Annuitant Health Care Program Administrator

Enclosure:  
Medicare Part D Notice of Creditable Coverage