

REQUEST FOR PROJECT ACTION

DATE:

Act _____ of _____

TO:
DEPARTMENT OF GENERAL SERVICES
HARRISBURG, PA 17125

I. FROM:

II. ACTION REQUESTED

APPROVAL
ADJUSTMENT
CANCELLATION

III. PROJECT NUMBER	IV. PROJECT TITLE
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V. INSTITUTION/FACILITY	VI. LOCATION (INCLUDE COUNTY AND POLITICAL SUBDIVISION)
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7. ESTIMATED COST: ORIGINAL REVISED	FOR: DESIGN CONSTRUCTION	UTILITIES: INCLUDING EXCLUDING
ESTIMATED COST OF: \$		

8. SPECIFIC PROJECT SITE:

9. SITE OWNERSHIP: COMMONWEALTH UNIVERSITY PRIVATE

10. SITE COST: ORIGINAL REVISED	11. SITE PURCHASE BY DGS: YES NO
ESTIMATED SITE COST OF: \$	

12. GENERAL PROPERTY DESCRIPTION OF SITE

13. DESCRIPTION OF CONSTRUCTION REQUIRED (INDICATE GROSS SQUARE FOOTAGE)

14. OCCUPANCY: NO. OF FEMALES: _____ NO. OF MALES: _____	15. TOTAL ESTIMATED PROJECT COST (ITEM 7 + ITEM 10) \$
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16. REQUIRED ITEMS:

UTILITIES:

ROADS:

PARKING:

17. REMARKS:

Agency Approval: _____

DATE

AGENCY HEAD

You agree that by typing your name or inserting your digitized signature in the "Agency Head" field above you are signing this Request for Project Action, and have the authority to do so, and by submitting it the agency transfers to DGS jurisdiction and control of the premises for the time extending from the first date of advertisement for bids on the project to one year past the date of final completion and acceptance of all of the work performed under the project contracts. Jurisdiction shall revert to the agency after this period or if DGS does not use the premises for purposes of constructing the project. During this period, the agency maintains jurisdiction with respect to the occupation and maintenance of the premises.

APPROVALS

OFFICE OF THE BUDGET	GOVERNOR
DATE	