



Pennsylvania's State System of Higher Education Annuitant Health Care Program (AHCP) Open Enrollment

This year's Open Enrollment period is **May 18 through June 5, 2015**, for your coverage effective July 1, 2015, through June 30, 2016.

It is important to know the following about Open Enrollment:

- **If you have no changes to your coverage, you do not need to do anything to continue your coverage.**
- If you would like to make a change, Open Enrollment is your only opportunity, unless you have a qualifying life event, to cancel your coverage or add/remove dependents.

To make changes to your coverage, the required forms and documentation must be received in the AHCP office by June 5, 2015.

The required forms can be found on the website, <http://www.passhe.edu/ahcp> .

- To add or remove a dependent, complete the [Annuitant Health Care Change Form](#). (Please note that certain circumstances require additional documentation as indicated on the [Adding/Dropping Dependents](#) link under the Frequently Asked Questions section.)
- To cancel coverage, complete the [Agreement to Discontinue AHCP Form](#).

Forms may be submitted to the AHCP office via:

- Email to RetireeBenefitHelp@passhe.edu;
- Fax to 717-720-401;
- U.S. mail
 - Pennsylvania's State System of Higher Education
Office of the Chancellor
Attention: AHCP Benefits
2986 N 2nd St
Harrisburg PA 17110.

**Please note that the [Medicare Part D Notice of Creditable Coverage](#) can be found on the Additional Information section of the website as well.