

EMERGENCY CONTRACT CERTIFICATION

University: _____ Contract Number: _____

Contractor: _____ Contract Cost: _____

Nature of Goods or Services: _____

Bid Information

	Bid #1	Bid #2	Bid #3
Name:			
Address:			
Telephone:			
Bid:			

Justification for Emergency Procurement Selection:

I certify that the above goods and services can only be obtained by emergency procurement procedures based on the justification cited above.

Signature of Contracting Officer or Designee

Date

Title

Approved as to Procurement Method:

University Legal Counsel

Date

Chief Counsel

Date