



# PA State System of Higher Education Board of Governors

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**Effective:** July 1, 1983

Page 1 of 2

## ***Policy 1983-07: Assignment of Students and University Personnel to Privately-Owned Housing***

**See Also:**

**Adopted:** June 20, 1983

**Amended:**

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### **A. Policy**

No university shall assign students to privately owned housing or assign university staff members to supervise such housing, except that such assignments may be instituted or continued with the approval of the chancellor. Universities that prepare lists of privately owned housing for release to students shall attach to such lists a standard liability disclaimer prepared by the Office of the Chancellor.

### **B. Procedures**

1. The responsibility for informing students on matters relating to off-campus housing shall be specifically assigned to a stated office or offices at each university with appropriate notice to the student body. The responsibilities shall include providing a listing of apartments and rooms which are available for renting in the community and for which the respective landlords have certified that equal rights are guaranteed. Any such listing will carry the disclaimer prepared by the State System's chief counsel, stating that the university assumes no responsibility for the condition of the housing or the safety or well-being of the residents.
2. The State System's chief counsel shall prepare a statement on the following matters for release on the campuses:
  - a. Rights and responsibilities of landlords and tenants;
  - b. Information concerning significant items in leases; and
  - c. Explanation of placing rent into escrow.

3. Each university shall prepare and distribute a pamphlet on off-campus housing including the following information:
  - a. Listing of community officials who deal with housing;
  - b. Listing of campus personnel responsible for informing students relative to off-campus housing; and
  - c. Summary of information provided by the State System's chief counsel.

**C. Effective Date**

July 1, 1983