



PA State System of Higher Education Board of Governors

Effective: October 17, 1991

Page 1 of 1

Policy 1991-05-A: Delegation of Authority for Leasing State System Real Property as Lessor and Granting Easements or Licenses for Use of State System Real Property

See Also: *Commonwealth Procurement Code*;
PASSHE's Facilities Manual and Procurement Manual

Adopted: October 17, 1991
Amended: April 10, 2014

A. Purpose

This policy assigns authority for leasing as lessor, granting easements, or granting licenses for use of State System real property.

B. Definitions

Easement—Allows the limited use of real property by written agreement; the term may be permanent.

License—Allows the limited use of real property by written agreement for a specified period of time.

Real Property—As used in the context of this policy, includes only the real estate (land), and fixed improvements made thereon, including all buildings and structures, infrastructures, and utility systems.

C. Policy

On behalf of the Board of Governors, the chancellor shall authorize State System universities to lease real property of the State System as lessor, including granting easements and licenses, in accordance with 24 P.S. §20-2003-A and A.1, and amendments thereto, when such actions are required and determined to be in the best interest of the State System. Procedures identified in *PASSHE's Facilities Manual*, *PASSHE's Procurement Manual*, and the *Commonwealth Procurement Code* will be followed as applicable. This policy does not direct or alter the authority of other state agencies.