Dear Annuitant:

Pennsylvania’s State System of Higher Education Annuitant Health Care Program (AHCP) Open Enrollment period is May 16 through June 3, 2016. This Open Enrollment period is for your coverage effective July 1, 2016, through June 30, 2017.

Important Notes Regarding Open Enrollment

- If you do not require any changes to your coverage you do not need to contact the AHCP office. In the past, a number of annuitants have called to confirm that no action is required to continue their current coverage. It is not necessary to contact us to continue your current benefits.

- If you require a change to your coverage (such as adding/removing dependents or canceling coverage), you should contact the AHCP office. After Open Enrollment, you will not be able to add/remove dependents or cancel coverage unless you have a qualifying life event.

- Requests to change your current coverage must be received in the AHCP office no later than June 3, 2016 and must include the required forms and documentation.

- Changes to your coverage will be effective on July 1, 2016.

The required forms and information regarding additional necessary documentation are available on the Annuitant website at www.passhe.edu/ahcp. If you are unable to visit the website, please contact this office directly (contact information below).

Forms may be submitted to this office via email at RetireeBenefitHelp@passhe.edu, fax at 717-720-4013, or U.S. mail at:

Pennsylvania’s State System of Higher Education
AHCP Benefits
2986 North Second Street
Harrisburg, PA 17110

If you have any questions, please contact this office at RetireeBenefitHelp@passhe.edu or 717-720-4153.

Please click here to view the Medicare Part D Notice of Creditable Coverage.

Sincerely,

Karrah A. Garland
Annuitant Health Care Program Administrator