

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES SELF-ASSESSMENT

Section 1 – MISSION AND PLANNING OVERSIGHT

- 1. I have received and reviewed a copy of Act 188 of 1982 as amended.**

Yes _____ No _____

- 2. I have received and reviewed a copy of Millersville University’s mission statement.**

Yes _____ No _____

- 3. I have received and reviewed a copy of Millersville University’s vision statement.**

Yes _____ No _____

- 4. I have received and reviewed a copy of Millersville University’s strategic plan.**

Yes _____ No _____

- 5. I have received and reviewed a copy of PASSHE’s strategic plan.**

Yes _____ No _____

- 6. The Council’s periodic review of the University’s mission statement, vision statement and strategic plan to determine that they are consistent with and supportive of the PASSHE strategic plan is appropriate and meaningful.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 7. The administration, appropriate departments and advisors provide meaningful input in the strategic planning process.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 8. The Council’s review of proposals for major programs and projects to ensure they are consistent with the University’s strategic plan are appropriate and meaningful.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

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- 9. The Council's regular review of the progress made toward strategic plan goals to assess the degree to which the University is fulfilling its mission is meaningful.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 10. My active representation of the University community's interest is appropriate and meaningful.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 11. My service as a communication link between the University, government officials, businesses and others important to the provision of education services is appropriate and meaningful.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 12. Mission and Planning Oversight Comments:**

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Section 2 – QUALITY OVERSIGHT

13. I review reports that are a part of the State-wide quality assurance plan which compares statistical data about Millersville University. (System Accountability Program)

Yes _____ No _____

14. I receive reports that review and assess the attitudes and opinions of those who work at the University to identify strengths, weaknesses and opportunities for improvement. (Campus Climate Report, Community Impact Report)

Yes _____ No _____

15. The Council's review of these attitudes and opinions as referred to in question 14 is meaningful and appropriate.

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

16. I participate in the review and approval of the academic programs of the University.

Yes _____ No _____

17. I participate in the periodic inspection of facilities.

Yes _____ No _____

18. I find the periodic inspection of facilities to be meaningful and appropriate.

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

19. Quality Oversight Comments:

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Section 3 – FINANCIAL OVERSIGHT

- 20. I review financial policies and plans for the University that are consistent with System-wide financial control policies.**

Yes _____ No _____

- 21. I review the proposed University operating and capital budget.**

Yes _____ No _____

- 22. I participate in the review and approval of contracts and purchases negotiated or awarded by the President.**

Yes _____ No _____

- 23. I review and approve charges for room and board and other fees (except student activity fees which are set by the Student Senate).**

Yes _____ No _____

- 24. I receive and review periodic financial reports to assess actual performance compared to budget projections.**

Yes _____ No _____

- 25. Financial Oversight Comments:**

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Section 4 – MANAGEMENT OVERSIGHT

- 26. I review management performance outcomes for the University that are consistent with PASSHE policies and directives.**

Yes _____ No _____

- 27. I am an integral part of assisting the University President in achieving the University's mission.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

- 28. I am an active participant in the annual and triennial evaluations of the University President consistent with PASSHE procedures and policies.**

Yes _____ No _____

- 29. Management Oversight Comments:**

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Section 5 – TRUSTEE EFFECTIVENESS

30. The Council’s self-evaluation is both meaningful and appropriate.

Yes_____ No_____

31. I have reviewed the conflict-of-interest policy that includes guidelines for the resolution of any existing or apparent conflicts-of-interest.

Yes_____ No_____

32. I do not conduct transactions with the University that may appear to be self-dealing.

Yes_____ No_____

33. I understand and fulfill my responsibilities as described in Act 188 of 1982.

Yes_____ No_____

34. I have participated in the University’s Trustee Orientation Program.

Yes_____ No_____

35. I find the Trustee Orientation Program to be meaningful and appropriate.

Our Rating: Strongly agree_____ Agree_____ Disagree_____ Strongly Disagree_____

36. During the past year, I have taken advantage of the opportunities to participate in continuing education programs (PACT Conference, AGB Conference, PASSHE Training Sessions).

Yes_____ No_____

37. During the past year, I have attended a Board of Governors’ meeting.

Yes_____ No_____

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38. The frequency and duration of Committee, Plenary, and Public meetings are adequate to conduct the Council's oversight responsibilities.

Our Rating: Strongly agree_____ Agree_____ Disagree_____ Strongly Disagree_____

39. I receive the agenda and backup documentation on a timely basis.

Yes_____ No_____

40. I have an opportunity to provide input on the agenda.

Yes_____ No_____

41. I come to meetings well prepared to discuss agenda items.

Yes_____ No_____

42. I have reviewed the online policy manual which includes specific policies covering Trustee's oversight in finance, programs, strategic plans and management performance.

Yes_____ No_____

43. Trustee Effectiveness Comments:

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Section 6 – PERSONAL ASSESSMENT

44. **Continuing Education: I participate in educational opportunities outside the University to remain current on changing trends and issues affecting our governance.**

Yes _____ No _____

45. **Demonstrated Interest: I prepare for, attend, participate and assume a fair workload at Council and committee meetings.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

46. **Relations with Management: I support the University President and understand the difference between the Council's oversight role and the President's management role.**

Our Rating: Strongly agree _____ Agree _____ Disagree _____ Strongly Disagree _____

47. **Confidentiality: I understand the confidential nature of Council deliberations discussed in executive sessions and maintain privacy regarding confidential issues and information discussed in those sessions.**

Yes _____ No _____

48. **Conflict of Interest: I am satisfied that no conflict-of-interest exist in my service as University Trustee.**

Yes _____ No _____

49. **Council Recruitment: I participate in identifying individuals whose skills and knowledge may be useful to the University as potential Trustees.**

Yes _____ No _____

50. **Community Representation: As a University Council member, I strive to represent the educational needs of the community and share the University's needs and concerns with external constituencies.**

Yes _____ No _____

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51. Personal Assessment Comments:

Trustee Signature