

Pennsylvania State System
of Higher Education



Board of Governors'
Quarterly Meeting
Agenda

April 7-8, 2010

Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201
Telephone: (717) 720-4028



Pennsylvania State System of Higher Education

Board of Governors' Quarterly Meeting Agenda

Wednesday, April 7, 2010

2:00 p.m. Meeting of the Board

Committee Meetings

- Academic and Student Affairs
- Advancement
- Audit
- Finance, Administration, and Facilities
- Human Resources
- Information Technology
- Executive

Thursday, April 8, 2010

9:00 a.m. Meeting of the Board

Adjournment



Pennsylvania State System of Higher Education

Board of Governors' Quarterly Meeting Agenda

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010
2:00 p.m.

Agenda Summary

- **Meeting of the Board**
 - Appointment of Interim President of Lock Haven University of Pennsylvania (ACTION)

- **Academic and Student Affairs**
 - Revisions to Board of Governors' Policy 1991-03: *Visiting Student Program* (ACTION)
 - Learning Management System (LMS) and Learning Content Management System (LCMS), and Helpdesk RFP Update (INFORMATION)
 - PASSHE Honors Program Presentation (INFORMATION)
 - THIS (The Harrisburg Internship Semester) Interns Presentation (INFORMATION)
 - Recognition of the Recipient of the Annual Syed R. Ali-Zaidi Award for Academic Excellence (INFORMATION)

- **Advancement**
 - Budget Update (INFORMATION)
 - Legislation Update (INFORMATION)
 - KINBER Update (INFORMATION)
 - Introduction of the New PASSHE Logo (INFORMATION)

- **Audit**
 - Internal Audit and Risk Management Update (INFORMATION)

- **Finance, Administration, and Facilities**
 - Bond Financing of Student Information Systems Projects (ACTION)
 - Pedestrian Bridge Construction, Bloomsburg University of Pennsylvania (ACTION)
 - Residence Hall Renovation, Bloomsburg University of Pennsylvania (ACTION)
 - Athletic Facilities Improvements, California University of Pennsylvania (ACTION)
 - Financing for Various Projects, Edinboro University of Pennsylvania (ACTION)
 - Athletic Field Improvements, Shippensburg University of Pennsylvania (ACTION)
 - Recreation Center Parking Garage, West Chester University of Pennsylvania (ACTION)
 - Property Acquisition, West Chester University of Pennsylvania (ACTION)
 - Bond Financing of Kovalchick Convention and Athletic Complex, Indiana University of Pennsylvania (ACTION)
 - Series AL Bond Issue (ACTION)
 - Authorization to Issue Refunding Bonds (ACTION)
 - Amendments to Board of Governors' Policy 2010-01: *Expenditures for University Relations* and Rescission of Board of Governors Policy 2010-02: *Expenditures for Recognition* (ACTION)
- **Human Resources**
 - Revisions to Board of Governors' Policy 2002-03: *Evaluating Presidents* (ACTION)
 - Separation Incentive Program (INFORMATION)
- **Information Technology**
 - Information Technology Update (INFORMATION)
- **Executive**
 - Review of Accountability and Performance Funding (INFORMATION)

**Meeting of the Board
Thursday, April 8, 2010
9:00 a.m.**

- **Board**
 - Delegation of Authority to Appoint Clarion University President (ACTION)
 - Appointment of Nominating Committee for Board Officers (ACTION)
 - Resolutions (ACTION)
 - Nick J. Barcio
 - President Joseph P. Grunenwald
 - President Keith T. Miller



Pennsylvania State System of Higher Education

Academic and Student Affairs Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Revisions to Board of Governors' Policy 1991-03: Visiting Student Program (ACTION)	5
2. Learning Management System (LMS) and Learning Content Management System (LCMS), and Helpdesk RFP Update (INFORMATION)	8
3. PASSHE Honors Program Presentation (INFORMATION)	9
4. THIS (The Harrisburg Internship Semester) Interns Presentation (INFORMATION)..	10
5. Recognition of the Recipient of the Annual Syed R. Ali-Zaidi Award for Academic Excellence (INFORMATION)	11



Committee Members: Aaron A. Walton (*Chair*), Representative Matthew E. Baker, Donna Cooper (designee for Secretary Gerald L. Zahorchak), Richard Kneedler, Jamie L. Lutz, Senator Jeffrey E. Piccola and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Academic and Student Affairs Committee Meeting

April 7, 2010

SUBJECT: Revisions to Board of Governors' Policy 1991-03: *Visiting Student Program* (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: The Board Policy on Visiting Students was intended to enable students at one PASSHE University to transfer credits earned to another PASSHE University.

The increase in student mobility and patterns of taking courses at multiple universities prompted a review of the current policy. Experience has shown that many students are not familiar with the policy and that use of the policy has been limited. To ensure that the policy supports demonstrated mobility it has been revised.

MOTION: That the Board of Governors approve the revisions to Board of Governors' Policy 1991-03: *Visiting Student Program*, as attached.

Supporting Documents Included: Revised Board of Governors' Policy 1991-03: *Visiting Student Program*

Other Supporting Documents Available: N/A

Reviewed by: Chief Academic Officers, February 25, 2010; Council of Presidents, March 17, 2010; APSCUF Meet & Discuss, March 26, 2010

Prepared by: James D. Moran

Telephone: 717-720-4200



PA State System of Higher Education Board of Governors

Effective: July 18, 1991

Page 1 of 2

POLICY 1991-03: VISITING STUDENT PROGRAM

See Also:

Adopted: July 18, 1991

Amended:

A. Purposes

- 1 To facilitate undergraduate student enrollment at ~~sister~~ institutions of the Pennsylvania State System of Higher Education ~~for a limited period to take advantage of courses, programs, or experiences not available at the home institution~~ across the System, without loss of institutional residency, eligibility for honors or athletics, or credits toward graduation at the home institution.
- ~~2 To expand options available to undergraduate students and improve supervision of student teaching, clinical experiences, internships, and international exchange programs, by sharing responsibility for each others' students.~~

B. Standards

- 1 The student must ~~have satisfactorily completed at least 27 credits~~ be matriculated at the home university with a minimum of 12 college-level credits and be in good academic standing.
- 2 Students may take a maximum of 24 credits via the Visiting Student Policy.
- ~~3 The student must obtain advance approval from the home university and from the sister university to complete specified studies at a sister university under this program. Each university shall specify and publish the approval procedure for its own students' participation and for students from other State System universities who wish to visit under this policy.~~
- ~~34~~ The student must who presents evidence of good standing at the home university approval and evidence of visiting university acceptance at time of registration will be allowed to register for courses at the sister university other PASSHE universities. The visiting student priority level for registration will be determined by each university.

- ~~5~~ A student may complete up to ~~18~~ credits in a single semester and up to ~~16~~ credits of summer work as a visiting student.
- ~~46.~~ All credits and grades accrued at the ~~sister university~~ other PASSHE universities shall be accepted in full by the home university and thereafter treated as home university credits, residency, and grades.
- a. It is the responsibility of the student to work with the student's advisor at the home institution regarding applicability of credits towards graduation requirements at the home institution consistent with PASSHE procedures.
 - b. It is the responsibility of the student to complete the Visiting Student Notification Form and submit to the home institution prior to enrolling in courses at another PASSHE institution.
 - c. Students cannot use The Visiting Student Program to repeat courses.
 - d. Students cannot use the Visiting Student Program for internship or practica that are required for licensure or certification without the express written permission of their appropriate university officials at the home university and placement availability at the requested institution.
- ~~5.7.~~ The student shall register at, and pay tuition and fees to, the State System University visited. A student wishing to divide a course load between two institutions during the same term shall register and pay appropriate tuition and fees at both universities.
- ~~6.8.~~ The Office of the Chancellor will work with universities to establish and publish procedures to identify visiting students such that financial aid, residency, eligibility for honors, eligibility of athletics and credits to graduation are assured.

Academic and Student Affairs Committee Meeting

April 7, 2010

SUBJECT: Learning Management System (LMS) and Learning Content Management System (LCMS), and Helpdesk RFP Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: The process of signing a new contract for a Learning Management System was recently completed. Based on the results of the evaluation regarding functionality and pricing, it was decided that awarding a single contract for LMS to Desire to Learn (D2L) provided the best value to the universities in the System. In addition, the Content Management System contract was awarded to Learning Edge (Equella) and the Helpdesk site support contract to Perceptis.

Materials have been developed to aid universities, students and faculty in the transition from current LMS systems to D2L. As we move forward with implementation, some universities will realize direct savings from the new platform and others will realize cost avoidance based on anticipated increases in existing contracts. In the future, most students taking courses at PASSHE universities will be using D2L, and for the growing number of students taking courses from more than one PASSHE university, they will not need to learn another system. Support services through the Helpdesk should be more readily available to students.

With the implementation of the content management system sharing information across universities will be possible enabling students to have access to more resources, including library materials, and enabling universities to share the costs of resource acquisition and development.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: Council of Presidents, January 20, 2010; Chief Academic Officers, January 29, 2010; Chief Information Technology Officers, January 27, 2010

Prepared by: James D. Moran

Telephone: 717-720-4200

Academic and Student Affairs Committee Meeting

April 7, 2010

SUBJECT: PASSHE Honors Program Presentation (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Honors education in PASSHE began in the late 1970s and early 1980s and provides enriching academic and innovative learning experiences for high ability students. While each campus offers its own unique imprint, System-wide Honors shares a common commitment to provide environments that challenge students to think deeper *and* broader concerning their learning. Entering first year students gain admission to PASSHE Honors through competitive processes, including a mandated record of academic accomplishment in high school, strong SAT/ACT scores, evidence of co-curricular leadership and community service. Accepted students must maintain their high level of scholastic achievement as they proceed through their collegiate course work.

Honors education engages students in specialized, often interdisciplinary, course work that leads to some form of senior capstone project.

Community building is a hallmark of Honors education as evidenced in most programs through opportunities for designated Honors housing where relationships between motivated students extend beyond the classroom. Most universities boast an active Honors Student Association that offers a host of co-curricular and social activities as well as opportunities for service.

Another point of pride is the collaborative spirit that exists between the Honors Directors and Programs of PASSHE. For over two decades, directors have met annually, sharing best practices, offering encouragement to new directors, and planning a cooperative summer program. We value this collegial bond and recognize how unique it is to have an entity of faculty within the System that cooperatively reinforces and supports each other's efforts on behalf of students. Indeed, we believe our efforts offer a model of PASSHE strength. As we join in our meetings, we gain solidarity from one another while maintaining our individuality.

Dr. Kevin Dean, West Chester University, and Dr. Hallie Savage, Clarion University, will lead a presentation on PASSHE Honors Programs.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: James D. Moran

Telephone: 717-720-4200

Academic and Student Affairs Committee Meeting

April 7, 2010

SUBJECT: THIS (The Harrisburg Internship Semester) Interns Presentation (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: A group of spring 2010 THIS (The Harrisburg Internship Semester) Interns will deliver a presentation on the basic components, history, and goals of the PASSHE-sponsored program.

Since 1989, PASSHE has sponsored a semester-long internship program for outstanding students in all academic majors from its 14 universities. THIS places these selected students in working relationships with policymakers in the executive and legislative branches of Pennsylvania government, as well as with independent boards, agencies, and commissions. The students earn 15 credits for their work in the program, which features 35-40 hours of internship time each week, a public policy seminar, and a public policy research project. A member of the PASSHE faculty serves as the Resident Faculty Director of the program and in that capacity places, supervises, instructs, mentors, and evaluates the 14 student participants each fall and spring semester.

Joining the interns for the presentation will be Dr. Glenn Geiser-Getz, Resident Faculty Director, for THIS.

Supporting Documents Included: N/A

Other Supporting Documents Available: The Harrisburg Internship Semester Brochure

Reviewed by: N/A

Prepared by: James D. Moran

Telephone: 717-720-4200

Academic and Student Affairs Committee Meeting

April 7, 2010

SUBJECT: Recognition of the Recipient of the Annual Syed R. Ali-Zaidi Award for Academic Excellence (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Created in 2000, the Syed R. Ali-Zaidi Award for Academic Excellence is conferred upon a graduating senior from one of the PASSHE Universities. This award was created by Dr. Syed R. Ali-Zaidi, a charter member of the Board of Governors, and was made possible through a gift to the PASSHE Foundation, Inc. Dr. Ali-Zaidi wishes to inspire and honor PASSHE students who exhibit excellence in their pursuit of knowledge.

Candidates for the 2010 award were recommended by their University Presidents at the conclusion of a campus application and selection process which was open to all graduating seniors. Multiple selection criteria included outstanding academic performance in the academic major and in other areas of study; recognition of scholarship, including prizes, honors, and honorary societies; participation in extra/co-curricular activities; and a two-page essay by the nominee addressing how the University has prepared him or her for the next career step.

This year, a review panel appointed by the Chancellor considered 14 nominees in accordance with the criteria outlined above and ranked three finalists. Mr. Joshua Bow, Edinboro University of Pennsylvania, was selected as the award winner. The two runners-up for the award were Ms. Melissa Rogers, Indiana University of Pennsylvania, and Mr. Seth Sykora-Bodie, Slippery Rock University of Pennsylvania.

Supporting Documents Included: Letter from President Jeremy D. Brown and Mr. Joshua Philip Bow's Resume

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: James D. Moran

Telephone: (717) 720-4200

Dr. Jeremy D. Brown
President
219 Meadville Street
Edinboro, PA 16444
Telephone: 814-732-2711
Fax: 814-732-2880
president@edinboro.edu

December 18, 2009

Dr. John C. Cavanaugh, Chancellor
Pennsylvania State System of Higher Education
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Dear Dr. Cavanaugh:

I am pleased to present Mr. Joshua Bow as Edinboro University's nominee for the 2010 Syed R. Ali-Zaidi Award for Academic Excellence.

Mr. Bow is an excellent example of what makes the Pennsylvania State System of Higher Education such a wonderful asset to the Commonwealth. Mr. Bow was the first recipient of the Dr. Jeremy D. Brown Millennium Leadership Scholarship, an annual award to a student who exhibits leadership in extracurricular activities while maintaining a QPA of 3.0. In addition to several other scholarships, Joshua received the Psychology Department's Dr. John Schell Outstanding Junior Award, the Psychology Club Outstanding Service Award, and the Interfraternal Council Award for Excellence.

Joshua serves as the student member of the University Council of Trustees. He is enrolled in the Dr. Robert C. Weber Honors Program and a volunteer consultant at the University Writing Center. He is a member of *Phi Sigma Pi* National Honors Fraternity, *Lambda Chi Alpha*, and the Interfraternal Council. He served as treasurer of *Psi Chi*, the National Honors Society in Psychology for two years, and is a student member of the Society for Neuroscience. He held various offices in the Psychology Club since 2007, and is the current president.

A regular participant in the Undergraduate College Bowl, in Fall 2009 Joshua served as Captain of the Psychology Department team, which was awarded First Place. Active in community service, Joshua has served since 2007 as a regional and state judge for the Pennsylvania Junior Academy of Science. For the past two years, he participated in Edinboro's Random Acts of Kindness in Edinboro (R.A.K.E.) Day. Joshua served on the planning committee for Brain Awareness Week and participated in a research study for the Psychology Department. He joined a Mission Trip to Harmons, Jamaica, is active in the Autism in Our Community initiative, and served as Emcee for the Make A Wish Date Auction this fall.

Like so many of his counterparts across the System, Joshua Bow is representative of the well-rounded, high-quality experience that PASSHE universities offer their students. During his academic career at Edinboro, Joshua was employed at The Country Club in Meadville as a server, and a camp counselor in the summers at Luthertown. He served as child mentor for Child to Family Connections, and as assistant varsity soccer coach and head junior varsity soccer coach at Meadville Area Senior High School. He represents the best and brightest of our students at Edinboro University and within the Pennsylvania State System of Higher Education, and clearly exemplifies the spirit of the Syed R. Ali-Zaidi Award for Academic Excellence. He is most deserving of this distinguished award, and I am proud to submit his credentials as Edinboro's nominee.

Sincerely,



Jeremy D. Brown
President

JDB/cg/Enclosures

c: Dr. Pearl W. Bartelt, Provost and Vice President for Academic Affairs
Dr. Terry L. Smith, Dean of Liberal Arts

One of the 14 universities in Pennsylvania's State System of Higher Education

Joshua Philip Bow

Personal:

Date and Place of Birth: May 13, 1985
Meadville, PA

Citizenship: United States of America

Home Address: PO Box 54
Edinboro, PA 16412

Cell Phone: (814) 720-4592

E-Mail: jb060105@scots.edinboro.edu

Alternate E-Mail: joes51385@hotmail.com

Education:

2006 - Current Edinboro University of Pennsylvania (EUP), Edinboro, PA 16444
Bachelor of Arts
Current G.P.A.: 3.96
Major G.P.A.: 4.00
Major: Psychology
Minor: Biology
Expected graduation date: May 2010

Academic Goals and Interests:

My short-term academic goal is to complete the requirements for a B.A. degree with a major in Psychology from Edinboro University of Pennsylvania. I expect to graduate *summa cum laude* with an honors degree. Upon graduation, my immediate future plan is to enter a doctoral program in biopsychology with emphasis in psychopharmacology. More specifically, I am interested in studying the effects of the neural mechanisms underlying drug addiction. I am very interested in the role of the Substantia Nigra and the Nucleus Accumbens and its role in addiction/motivation. I am also very interested in rodent models of attention, memory, and schizophrenia. Lastly, neural cognition, learning, and motivation also intrigue me.

Long-term Objectives:

My future goals are to complete a doctoral degree, study addiction, motivation, and the effects of different drugs on behavior. Eventually I would like to become a Professor with my own lab.

Undergraduate Academic Research Experiences:

Spring 2007- Current

Undergraduate Research Assistant

Department of Psychology

Edinboro University of Pennsylvania

Supervisor: Peter McLaughlin, Ph.D.

Research Topic: Cannabinoid (CB1) Antagonists and
Inverse Agonists on the Behavioral Satiety
Sequence in Rats.

Supervised Undergraduate Research Activities:

Due to an interest in psychopharmacology, I was accepted into an opportunity to be a lab assistant for Dr. Peter McLaughlin, a tenure-track professor in the Department of Psychology. The program's most recent focus is the effects of CB1 receptor antagonists and inverse agonists on the behavioral satiety sequence in rats.

As a member of the research team, I was involved in many aspects of our experiments. I was responsible for running many of the rats as well as coding their behavior for the satiety sequence. Also, I assisted Dr. McLaughlin in the preparation of the drugs before injections. By working with the group and completing the aforementioned tasks, I have developed an appreciation for the research aspect of psychology. Also by participating in this research, I have found my interests for graduate work.

Publications:

Hodge, J., Bow, J. P., Plyler, K. S., Vemuri, V. K., Wisniecki, A., Salamone, J. D., Makriyannis, A., McLaughlin, P. J., (2008). A comparison of the cannabinoid CB1 receptor inverse agonist AM 251 and the CB1 antagonist AM 4113 on the behavioral satiety sequence in rats. Behavioural Brain Research 193(2): 298-305.

Conference Presentations:

- October 2009 Hodge, J., Bow, J.P., Miller, R.N., Staszewski, J.M., Vemuri, V.K., Makriyannis, A., McLaughlin, P.J., (2009). The cannabinoid CB1 neutral antagonist AM 6527 reduces food-maintained FR5 operant responding differently from natural satiation in rats. Presented at the 39th Annual meeting of the Society for Neuroscience, Chicago, IL.
- April 2009 Bow, J.P., Staszewski, J.M., Hodge, J.K., Miller, R.N., McLaughlin, P.J., (2009). Analysis of endogenous guiding choice behavior in rats. Presented at the Western Pennsylvania Undergraduate Psychology Conference, Pittsburgh, PA.
- March 2009 Hodge, J., Bow, J. P., Plyler, K. S., Vemuri, V. K., Wisniecki, A., Makriyannis, A., Salamone, J. D., McLaughlin, P. J., (2009). The cannabinoid Cb1 receptor inverse agonist am 251 and antagonist AM

4113 produce similar effects on the behavioral satiety sequence in rats. Presented at Eastern Psychological Association Annual Meeting, Pittsburgh, PA.

October 2008 Hodge, J., Bow, J. P., (2008) A comparison of a cannabinoid CB1 receptor inverse agonist and a neutral CB1 antagonist on the behavioral satiety sequence in rats. Chosen to represent the University at the Undergraduate Research at the Capitol – Pennsylvania Conference, Harrisburg, PA.

April 2008 Hodge, J., Bow, J. P., Plyler, K. S., McLaughlin, P. J., (2008). Similarities between the CB1 antagonist AM 4113 and the CB1 inverse agonist AM 251 on Behavioral Satiety. Presented at the Western Pennsylvania Undergraduate Psychology Conference, Erie, PA.

November 2007 McLaughlin, P. J., Hodge, J., Bow, J. P., Plyler, K. S., Vemuri, V. K., Makriyannis, A., Salamone, J. D., (2007). A comparison of a cannabinoid CB1 receptor inverse agonist and a neural CB1 antagonist on the behavioral satiety sequence in rats. Presented at the 37th Annual Meeting of the Society for Neuroscience, Nov. 3-7, San Diego, CA.

Honors, Awards, and Scholarships:

- | | |
|----------------|---|
| 2006 – Present | Dean’s List
(Awarded per semester per fulfillment of academic requirements)
School of Liberal Arts
EUP |
| 2008-2010 | First Recipient of the Dr. Jeremy D. Brown Millennium Leader Scholarship
(Annual Presidential award to a student who exhibits leadership in extracurricular activities while maintaining a QPA of 3.0) |
| 2007-2010 | Florence and Denise Ohler Scholarship
(Awarded to a Psychology, Sociology, or Social Work Major with QPA of 3.5 or higher) |
| 2008-2009 | Mary Porecco Memorial Scholarship |
| 2008-2009 | Julia Wood-Smith Honors Scholarship |
| 2008-2009 | Frank G. and Dorothy D. Pogue Honors Scholarship |

2009-2010	Ackerman Marshall Gosciewaki Psychology Scholarship
2008-2009	Dr. John Schell Outstanding Junior Award
2008-2009	Psychology Club Outstanding Service Award
2008-2009	Interfraternal Council Award for Excellence

Undergraduate Academic-Related Activities:

2009 – 2010	Council of Trustees of Edinboro University of Pennsylvania
2007 (Spring) – Present	Dr. Robert C. Weber Honors Program
2008 (Spring) – Present	Psi Chi: The National Honors Society in Psychology * Treasurer 2009 – 2010 school year * Treasurer 2008 – 2009 school year
2008 – Present	Student Member – Society for Neuroscience
2007 (Spring) – Present	Psychology Club * President 2009 – 2010 school year * Vice President 2008-2009 school year * Community Service Chair 2007- 2008 school year * Social Chair 2007 Spring Semester
2006 – Present	Volunteer Consultant at the University Writing Center
2008 (Spring) – Present	Phi Sigma Pi – National Honors Fraternity * Initiate Advisor 2009 Fall Semester * Initiate Apprentice 2009 Spring Semester * Scholarship Chair 2008 Fall Semester * Pledge Class President 2008 Spring Semester
2008 – Present	Lambda Chi Alpha * Treasurer 2009 Fall Semester * Treasurer 2009 Spring Semester
2009 – 2010	Interfraternal Council *Vice President 2009 – 2010

2007 – Present	Undergraduate College Bowl * 1 st Place Fall 2009 – Team Captain * 2 nd Place Fall 2008
2007 (Spring) – Present	Neuroscience Journal Club
2008 – 2009	Psychology Tutor for the Living-Learning Floor
2008 – Present	Attendee at Society for Neuroscience Annual Meeting
2008 – Present	Student Member – Eastern Psychological Association
2009 – 2010	Student Philanthropy Club

Community Service Activities:

2007 – Present	Regional Judge Pennsylvania Junior Academy of Science Erie, PA
2007 - Present	State Judge Pennsylvania Junior Academy of Science State College, PA
2007 - Present	Random Acts of Kindness in Edinboro, Rake Day EUP Edinboro, PA
2007 (Winter)	Mission Trip to Harmons, Jamaica Won by One to Jamaica Harmons, Jamaica
2008 (Spring)	Autism in Our Community KaleidAScope Inc. Erie, PA
2008 (Spring)	Research Study Participant Psychology Department, EUP Edinboro, PA
2009 (Spring)	Brain Awareness Week *Planning Committee Member Erie, PA

2009 (Spring) Make a Wish Date Auction
Make a Wish
Edinboro, PA

2009 (Fall) Make a Wish Date Auction
*Emcee
Make a Wish
Edinboro, PA

Other Employment Experiences During College

2006 – Present The Country Club
(Server)
Meadville, PA

2005 – 2008
(Summer) Lutherlyn
(Camp Counselor)
Prospect, PA

2005 - 2006 Child to Family Connections
(Child Mentor)
Meadville, PA

2005 – 2006 Men's Soccer Teams
Assistant Varsity Coach and Head Junior Varsity Coach
Meadville Area Senior High School
Meadville, PA

Relevant Course Work

Behavioral Neuroscience
Drugs and Human Behavior
Learning Theory and Application
Experimental Psychology
Principles of Biology
Principles of Chemistry I and II
Learning and Motivation Lab
Clinical Microbiology
Genetics
Organic Chemistry



Pennsylvania State System of Higher Education

Advancement Committee Meeting

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Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Budget Update (INFORMATION)	20
2. Legislation Update (INFORMATION).....	21
3. KINBER Update (INFORMATION).....	26
4. Introduction of the New PASSHE Logo (INFORMATION)	27



Committee Members: Thomas M. “Doc” Sweitzer (*Chair*), Marie Conley Lammando, Senator Vincent J. Hughes, Jonathan B. Mack, Joseph F. McGinn, Mackenzie M. Wrobel and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Advancement Committee Meeting

April 7, 2010

SUBJECT: Budget Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: An update on the State budget process will be provided at the Board meeting.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Karen S. Ball

Telephone: (717) 720-4053

Advancement Committee Meeting

April 7, 2010

SUBJECT: Legislation Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: PASSHE's Legislative Tracking Report is attached.

Supporting Documents Included: PASSHE's Legislative Tracking Report – March 29, 2010

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Karen S. Ball

Telephone: (717) 720-4053

PASSHE's Legislative Tracking Report
March 29, 2010

I. Transfer and Articulation

SB 820 (Dinniman)-Amends the Public School Code, further providing for duties of public institutions of higher education, for the Transfer and Articulation Oversight Committee, and participation by independent and state-related institutions of higher education. Voted out of the Senate Education Committee. Re-referred to the Senate Appropriations Committee.

HB 11 (Roebuck)- Amends the Public School Code to among other things provide for duties of public institutions of higher education, for Transfer and Articulation Oversight Committee and for participation by independent and state-related institutions of higher education. Amended and reported from House Education committee. Rereferred to House Appropriations Committee.

HB 1614 (Belfanti)-Amends the Fiscal Code further providing for Transfer and Articulation. Act 50.

HB 1659 (Houghton)-Amends the Public School Code further providing for duties of public institutions of higher education, for Transfer and Articulation Oversight Committee and for participation by independent institutions of higher education and state-related institutions. On the House Voting Schedule.

II. Tuition Relief/Control

HB 443 (Smith)-Act providing for a fixed tuition rate schedule by institutions of higher education for undergraduate students. Introduced and referred to committee on House Education.

HB 1317 (Santoni)-Video Lottery. Act providing for tuition relief and for a video lottery program; establishing penalties; and making appropriations. This bill contains the Governor's original tuition relief proposal. Was reported from the House Gaming Oversight Committee. Re-referred to the House Appropriations Committee.

HB 1339 (Goodman)-Amends Title 51 (Military affairs) providing a Tuition Refund Program for PA National Guard members; imposing duties on the DMVA and PHEAA; and making an appropriation. Introduced and referred to committee on House Veterans Affairs and Emergency Preparedness.

HB 1585 (Goodman)-Amends Title 51 (Military Affairs) providing for tuition refund under certain circumstances. Introduced and referred to Committee on House Veterans Affairs and Emergency Preparedness.

SB 78 (Greenleaf)-Amends the Police Officer, Firefighter, Correction Employee and National Guard Member Child Beneficiary Act, extending benefit to surviving spouses, for act title, definitions, Postsecondary Education and General Assembly report. Introduced and referred to Senate Education Committee.

SB 653 (Piccola)-Act providing for tuition controls on Commonwealth colleges and universities and for duties of the Pennsylvania Higher Education Assistance Agency; making an appropriation; and making a related repeal. Introduced and referred to Senate Education Committee.

SB 881 (Piccola)-Act providing for the establishment of the tuition control Study Commission to study tuition controls on commonwealth colleges and universities; and requiring the commission to issue a report of its findings to the General Assembly. Re-referred to Senate Appropriations.

III. Textbooks

SB 929 (Dinniman)-An Act providing for the sale of certain course materials at institutions of higher education, for responsibilities of faculty and for college textbook rental pilot programs. Establishing the College Textbook Policies Advisory Committee. Re-referred to the Senate Appropriations Committee.

IV. Bonuses and Salary Information

SB 103 (Eichelberger) An Act providing for banning bonuses provided to employees of Commonwealth agencies. Referred to the Senate State Government Committee.

SB 107 (Pileggi)-An Act requiring the posting of certain governmental salary information on the Internet. Tabled in the Senate.

HB 355 (Roae)-An Act providing for banning bonuses provided to employees of Commonwealth agencies. Referred to the House State Government Committee.

V. Alcohol Liability and Gaming

SB 488 (Rafferty)-Amends Title 18 (Crimes & Offenses) in provisions relating to minors, further providing for the offense of purchase, consumption, possession or transportation of liquor or malt or brewed beverages. On the House Voting Schedule.

SB 711 (Earl)-Amends Title 4 (Amusements) authorizing the PA Gaming Control Board to approve table games. Includes language directing proceeds to several community colleges and a medical school. Act 1.

VI. Appropriations

HB 2279 (D. Evans) An Act to provide from the General Fund for the expenses of the Executive, Legislative and judicial Departments of the Commonwealth for public debt and the public schools for the fiscal year July 1, 2010 to June 20, 2011. Referred to the Senate Appropriations Committee.

HB 2289 (D. Evans) Act providing for the capital budget limits for the fiscal year 2010-2011. Referred to the Senate Appropriations Committee.

HB 2291 (D. Evans) Act providing for the capital budget for fiscal year 2010-11 itemizing public improvement projects, furniture and equipment projects, transportation assistance projects, redevelopment assistance projects, Keystone recreation and making appropriations. Referred to the Senate Appropriations Committee.

HB 2292 (D. Evans) Act appropriating \$304,449,000 in state funds for the Pennsylvania State University and \$13,623,000 for the Pennsylvania College of Technology. In addition, the bill appropriates \$15,115,000 in federal ARRA fiscal stabilization funds to the University and \$676,000 to the Pennsylvania College of Technology. The total is \$333,863,000 which is the same amount appropriated for the 2009-10 fiscal year. Referred to the Senate Appropriations Committee.

HB 2293 (D. Evans) Act appropriating \$160,490,000 in state funds and \$7,705,000 in federal ARRA fiscal stabilization funds to the University of Pittsburgh. This is the same amount appropriated for the 2009-10 fiscal year. Referred to the Senate Appropriations Committee.

HB 2994 (D. Evans) Act appropriating \$164,974,000 in state funds and \$7,763,000 in federal ARRA fiscal stabilization funds to Temple University. This is the same amount appropriated for the 2009-10 fiscal year. Third Consideration and Final Passage in the House on 3-23-10.

HB 2995 (D. Evans) Act appropriating \$13,623,000 in state funds and \$159,000 in federal ARRA fiscal stabilization funds to Lincoln University. This is the same amount appropriated for the 2009-10 fiscal year. Third Consideration and Final Passage in the House on 3-23-10.

HB 2996 (D. Evans) Act appropriating \$30,000,000 to the University of Pennsylvania for veterinary activities and \$500,000 for the Center for Infectious Diseases. The appropriation for the veterinary activities is the same amount as the 2009-10 Fiscal Year. The center for Infectious Diseases was not funded in the previous year. Referred to the Senate Appropriations Committee.

VII. Military Personnel

SB 87 (Pippy) Amends an Act conferring limited residency on military personnel, their dependents and civilians assigned to an active duty station in PA expanding the act to include all resident tuition rates to any active military personnel and their spouses or dependents who are taking college courses or receiving other educational services through the Internet or by other electronic means. Final Passage in the Senate on 3-23-10.

SB 825 (Stack) Amends Title 51 (Military Affairs) by adding that if the requirements to obtain a degree change while a member is on active duty with the PA National Guard or the reserve components of the armed forces of the United States, the member shall have the right to pursue the academic degree under the requirements in place prior to the member's call or order to active duty, other than active duty for training, including in the case of a member of the PA National Guard, active State duty. Final Passage in the Senate on 3-23-10.

Advancement Committee Meeting

April 7, 2010

SUBJECT: KINBER Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: On February 17, 2010, the U.S. Department of Commerce, National Telecommunications and Information Administration (NTIA) announced \$99.6 million in federal stimulus funding to the Keystone Initiative for Network-Based Education and Research (KINBER), a non-profit coalition of Pennsylvania colleges and universities, research, health care organizations and economic development entities that submitted a joint application for the construction and management of a robust, statewide broadband network. In a separate announcement, the NTIA announced a \$30 million grant to the Commonwealth of Pennsylvania for telecommunications services to the northern tier of Pennsylvania. Both grants together totaled nearly \$130 million or 10% of funds available in round one of the NTIA awards.

KINBER will oversee the construction of a mid mile fiber optic cable network, the Pennsylvania Research and Education Network (PennREN), that will extend over 1,600 miles through 39 Pennsylvania counties—including 22 currently considered unserved or underserved, based on their access to affordable broadband services. The network will connect over 60 anchor institutions across the Commonwealth providing new opportunities for Pennsylvania.

Pennsylvania is one of only a handful of states without a high-speed optical network connecting its higher education and health care institutions, which has limited the expansion of distance learning and other educational opportunities, delayed the widespread availability of telemedicine, and limited the ability of many of the state's leading research universities to access and share critical information throughout the United States and the world.

The KINBER collaboration effort is comprised of the Association for Independent Colleges and Universities of Pennsylvania; Bucknell University; Carnegie Mellon University; Drexel University; EINetworks, a collaboration of the Allegheny Library Association and the Carnegie Library of Pittsburgh; the Hospital & Healthsystem Association of Pennsylvania; Lehigh University; the Mid-Atlantic Gigapop for Internet2 (MAGPI) at the University of Pennsylvania; the Pennsylvania Commission for Community Colleges; the Pennsylvania State System of Higher Education; Pennsylvania State University; the Three Rivers Optical Exchange (3ROX) at the Pittsburgh Supercomputing Center; the University of Pennsylvania; the University of Pittsburgh; and the University of Pittsburgh Medical Center.

KINBER is an independent, non-profit corporation created to ensure the needs of all of the members and affiliates are addressed. The group's proposal was endorsed by more than 25 state and regional organizations.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Arthur C. Stephens

Telephone: (717) 720-4144

Advancement Committee Meeting

April 7, 2010

SUBJECT: Introduction of the New PASSHE Logo (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: In October 2009, the Office of the Chancellor initiated a student-based, System-wide competition for a new logo design and website architecture.

More than 100 entries were submitted and were judged by two panels. The winners were selected in January 2010.

The winning new logo, submitted by Caitlin Wilson, Shippensburg University of Pennsylvania, will be introduced at the Board meeting.

The website architecture contest was won by Wim Mulder, a graduate student at Kutztown University of Pennsylvania.

Supporting Documents Included: PASSHE Website and Logo Design Contest (from PASSHE Website)

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Karen S. Ball

Telephone: (717) 720-4053



PASSHE Website and Logo Design Contest



❖ The Website and Logo Design Contest is open to current PASSHE students.

The Pennsylvania State System of Higher Education (PASSHE) Office of the Chancellor has established a strategic goal to create a new System level web site and logo. The focus is on improving communication with a number of priority audiences: our families, current and perspective students, PASSHE employees, teachers and school counselors. As part of this project, the site will be upgraded to enhance information available to businesses, the community, local, state and federal government leaders.

PASSHE is seeking a more simplified and dynamic site than currently available, one which delivers the Chancellor's vision for the System. The site will highlight the outstanding accomplishments of our universities, faculty, students, alumni, and staff. This competition is open to all PASSHE university students as individuals or groups. Any student or group of students may submit one entry.

Two \$5,000 awards will be made, one for the best overall web site design, and the second for the best PASSHE logo. Both awards can be given to the same individual or group (the award will be divided among the group members). An Evaluation Committee will be formed to judge the PASSHE student submissions.

❖ What to submit

All source files must be submitted with the designs of logos and website. Some source files include, but are not limited to, Adobe Photoshop *.psd, and Adobe Flash *.fla. A brief description of the symbolism and design thought process used to manufacture the design should be included.



❖ Contest Timeline

- ❖ October 31, 2009
 - o Submit a one page expression of interest
- ❖ November 15, 2009
 - o Deadline for submissions. Submission may be delivered electronically through email or mail.
- ❖ By January 31, 2010
 - o Contest winners will be announced.

❖ Contest Administration

Please forward all submissions for this contest to:
Email: lcooper@passhe.edu
Mail: Tony Cooper – System Relations
PA State System of Higher Education
2986 North Second Street
Harrisburg, PA 17110

❖ Evaluation Committee

- o The Evaluation Committee will include a diverse team of individuals from various departments at the Office of the Chancellor as well as members of the PASSHE student body.

❖ Website Design Considerations

- ❖ Solution creativity and originality
- ❖ Overall graphic design / appearance
- ❖ Communication of message and vision
- ❖ Cross browser compatibility – Explorer – Firefox – Opera

❖ Logo Design Considerations

- ❖ Symbolism – branding
 - o Logo must include an outline of the Commonwealth of Pennsylvania and feature the symbolism representing the 14 PASSHE universities.
- ❖ Overall graphic design / appearance
- ❖ Portability & Scalability
- ❖ Originality



Pennsylvania State System of Higher Education

Audit Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Internal Audit and Risk Management Update (INFORMATION).....	30



Committee Members: Paul S. Dlugolecki, (*Chair*), Richard Kneedler, C.R. “Chuck” Pennoni, Christine J. Toretta and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Audit Committee Meeting

April 7, 2010

SUBJECT: Internal Audit and Risk Management Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: A report will be provided at the Board meeting.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Dean A. Weber

Telephone: (717) 720-4243



Pennsylvania State System of Higher Education

Finance, Administration, and Facilities Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Bond Financing of Student Information Systems Projects (ACTION)	32
2. Pedestrian Bridge Construction, Bloomsburg University of Pennsylvania (ACTION).....	34
3. Residence Hall Renovation, Bloomsburg University of Pennsylvania (ACTION).....	35
4. Athletic Facilities Improvements, California University of Pennsylvania (ACTION).....	36
5. Financing for Various Projects, Edinboro University of Pennsylvania (ACTION).....	37
6. Athletic Field Improvements, Shippensburg University of Pennsylvania (ACTION).....	38
7. Recreation Center Parking Garage, West Chester University of Pennsylvania (ACTION).....	39
8. Property Acquisition, West Chester University of Pennsylvania (ACTION).....	40
9. Bond Financing of Kovalchick Convention and Athletic Complex Project, Indiana University of Pennsylvania (ACTION).....	43
10. Series AL Bond Issue (ACTION)	44
11. Authorization to Issue Refunding Bonds (ACTION)	56
12. Amendments to Board of Governors' Policy 2010-01: <i>Expenditures for University Relations</i> , and Rescission of Board of Governors' Policy 2010-02: <i>Expenditures for Recognition</i> (ACTION)	59



Committee Members: C.R. "Chuck" Pennoni (Chair), Nick J. Barcio, John M. Brinjac (designee for Governor Edward Rendell), Donna Cooper (designee for Secretary Gerald L. Zahorchak), Representative Michael K. Hanna, Senator Vincent J. Hughes, Harold C. Shields, and Kenneth M. Jarin (ex officio)

For further information, contact Peter H. Garland at (717) 720-4010.

Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Bond Financing of Student Information Systems Projects (ACTION)

UNIVERSITIES AFFECTED: Bloomsburg, California, Clarion, East Stroudsburg, Kutztown, Shippensburg, and Slippery Rock Universities of Pennsylvania

BACKGROUND: Since the elimination of SAP Student Life Cycle Management, seven Universities have undertaken procurement of Student Information Systems (SIS) with several vendors through a strategic sourcing initiative coordinated by the Office of the Chancellor. The attached schedule lists the estimated costs for each University and includes all costs associated with vendor implementation, required hardware and software purchases, University implementation, and maintenance. To accommodate any need for financing, authorization for bond funding is requested. The maximum term is seven years.

MOTION: That the Board of Governors approve bond financing for SIS implementation projects, if needed, at Bloomsburg, California, Clarion, East Stroudsburg, Kutztown, Shippensburg, and Slippery Rock Universities for the amounts estimated as shown on the attached schedule.

Supporting Documents Included: Summary schedule of SIS purchase and implementation costs by University

Other Supporting Documents Available: N/A

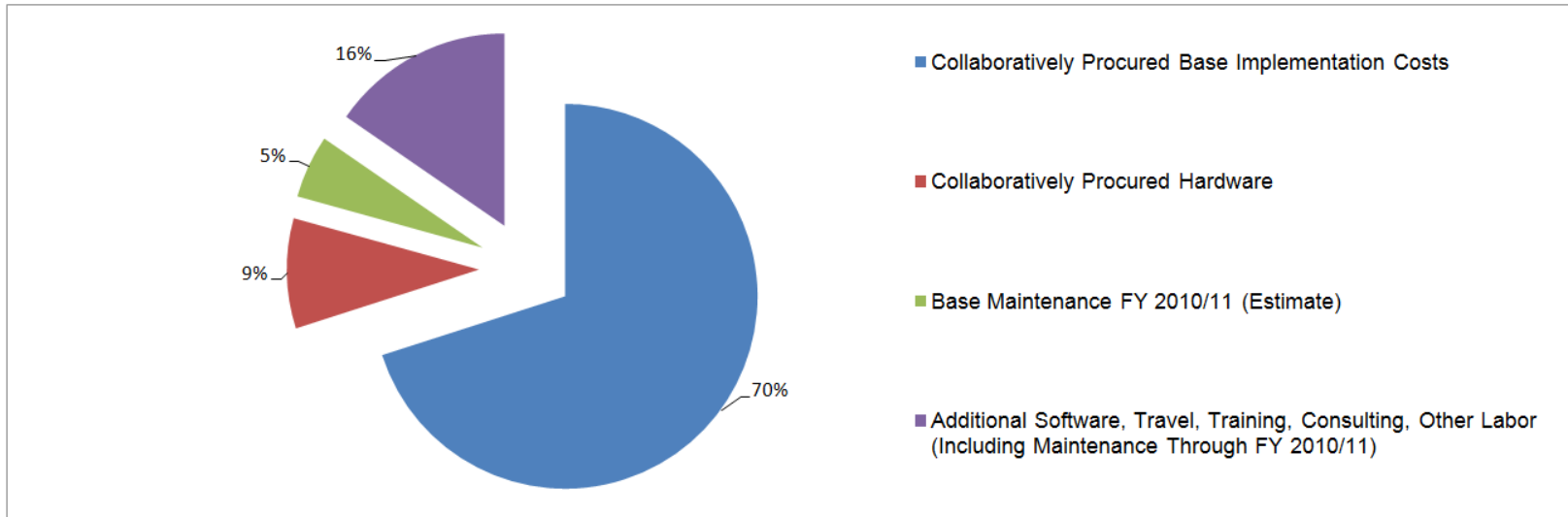
Reviewed by: Chief Information Technology Officers; Council of Presidents and SIS Oversight Committee, March 17, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

**Pennsylvania State System of Higher Education
Estimated SIS Implementation Costs
As of March 2, 2010**

	BL	CA	CL	EA	KU	SH	SL	Average	Total
Collaboratively Procured Base Implementation Costs	\$3,427,991	\$3,433,711	\$3,236,355	\$3,054,884	\$3,595,149	\$3,180,588	\$3,359,860	\$3,326,934	\$23,288,538
Collaboratively Procured Hardware	406,586	408,350	423,111	366,958	598,366	445,892	427,284	439,507	3,076,547
Base Maintenance FY 2010/11 (Estimate)	170,873	314,920	135,621	322,218	242,755	257,595	315,999	251,426	1,759,981
Additional Software, Travel, Training, Consulting, Other Labor (Including Maintenance Through FY 2010/11)	614,438	700,108	859,799	536,544	1,324,469	490,523	594,020	731,414	5,119,901
	\$4,619,888	\$4,857,089	\$4,654,886	\$4,280,604	\$5,760,739	\$4,374,598	\$4,697,163	\$4,749,281	\$33,244,967



Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Pedestrian Bridge Construction, Bloomsburg University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Bloomsburg University of Pennsylvania

BACKGROUND: Bloomsburg University requests approval to construct a pedestrian bridge across State Route 487 (also known as Lightstreet Road) and establish easements on adjoining properties for access to the bridge.

Honeysuckle Apartments, which is owned by the Community Government Association (university student government), is separated from the main campus by the heavily trafficked SR487. Currently, students must walk at least a half mile out of their way to cross SR487 safely. The University is running shuttle buses between the housing and the main campus to address the safety issue. However, many students continue to take the unsafe shortcut. A pedestrian bridge would provide a permanent safe access across SR487 and allow the University to discontinue the shuttle service.

The project is estimated to cost about \$1 million, and the University expects to receive a gift from its student government to fund the project. The land owners opposite the University (Bloomsburg Hospital and BU Apartments, Inc.) appear agreeable to granting easements to allow construction and access to the pedestrian bridge.

MOTION: That the Board of Governors approve Bloomsburg University's plan to construct a pedestrian bridge over SR487 and to enter into easement agreements as necessary.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: Bloomsburg University's Council of Trustees, February 24, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Residence Hall Renovation, Bloomsburg University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Bloomsburg University of Pennsylvania

BACKGROUND: Bloomsburg University requests approval to bond finance the renovation of Elwell Hall estimated at \$17.5 million. Elwell Hall is a 700-bed traditional residence hall built in 1968. Bloomsburg's student housing master plan blends older traditional housing with newer apartment-style housing. In addition to constructing newer style housing, the traditional housing has been systematically renovated using life cycle maintenance reserves generated for that purpose. Improvements have been made to five of the seven older residence halls on campus.

Elwell Hall has had no major renovation since its construction. The building is showing signs of age and is in need of upgrades to the student rooms and common areas. The electrical and mechanical systems are antiquated and need updating. The building is in good structural condition, but will need some interior layout modification to improve functionality. It is separated from the main campus by East Second Street. A pedestrian bridge will be constructed to address student safety.

The project will be funded with 20-year System bond financing. A housing fee increase of about 4% will be phased in over the next couple of years to cover the debt service.

MOTION: That the Board of Governors approve Bloomsburg University's request to bond finance a residence hall renovation project estimated at \$17.5 million.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: Bloomsburg University's Council of Trustees, February 24, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Athletic Facilities Improvements, California University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: California University of Pennsylvania

BACKGROUND: California University requests approval to improve athletic facilities at Roadman Park and at the Phillipsburg facility adjacent to the main campus and finance the work with System bond funds.

Roadman Park is located about 1.5 miles from the main campus and includes parking, a football stadium, and other athletic facilities. Per the University's Master Plan, the existing baseball practice field was replaced with parking, and a new practice field is needed. Construction of the practice field will include grading, drainage, irrigation, fencing, and turf. These improvements are estimated to cost \$557,000.

The Phillipsburg facility was acquired in 2009 and is located about one block from the main campus. The facility includes an existing high school football field with locker room and concession facilities. The University would like to upgrade these facilities to support its women's and men's soccer program. This upgrade will include artificial turf, drainage, grading, lighting, fencing, parking, bleachers, and improvements to the locker rooms and concession stands. This work is estimated to cost \$4.4 million.

The University intends to finance these projects with System bond funds for a term of 20 years.

MOTION: That the Board of Governors approve California University's athletic facilities projects funded with future bond financing, estimated at \$5.0 million.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: California University's Council of Trustees, March 3, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Financing for Various Projects, Edinboro University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Edinboro University of Pennsylvania

BACKGROUND: Edinboro University requests approval to bond finance a series of smaller projects that are expected to improve efficiency and effectiveness. Combined, these projects are estimated to cost \$6.6 million, and the University is seeking financing for about \$5.9 million of that cost. The projects are as follows:

- Renovate vacant space in McNerney Hall to accommodate relocating the University's Health Center from Ghering Health Center. This will allow demolition of Ghering Health Center, which will help reduce excess E&G space and make land available for Phase II of the new student housing.
- Renovate space in Compton Hall gymnasium to construct a state-of-the-art 120-seat classroom. A recent update to the Facilities Master Plan included a detailed study of classroom utilization that identified a shortage of larger classrooms. The renovation of this space will convert underused space to help address the shortage.
- Expand parking at the Porreco Center to accommodate enrollment growth at that site. The site has recently experienced a 30% increase in credits offered and 20% increase in enrollment. This project will increase parking from 159 to 243 cars to relieve some of the strain created by this growth.
- Renovate the building at the Route 6N campus entrance to relocate the University Police Department and Welcome Center. This is one in a series of projects identified in the Master Plan that will eventually allow demolition of Earley Hall and significantly improve the visibility, access, and professionalism of the Police Department spaces.

MOTION: That the Board of Governors approve Edinboro University's request to bond finance various smaller projects identified above at an estimated cost of \$5.9 million.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: Edinboro University's Council of Trustees, March 15, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting
April 7, 2010

SUBJECT: Athletic Field Improvements, Shippensburg University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Shippensburg University of Pennsylvania

BACKGROUND: Shippensburg University requests approval to bond finance improvements to its athletic fields. The project includes replacing the natural turf football stadium field with artificial turf and drainage, regrading the underlying base and replacing the artificial turf surface on the multi-use field, and resurfacing/replacing the track and surrounding areas. These surfaces are all in poor condition and in need of replacement. The estimated cost of the project is \$2.4 million and will be financed for five years with debt service paid from student activity fees and operating funds.

MOTION: That the Board of Governors approve Shippensburg University's request to bond finance athletic field improvements estimated at \$2.4 million.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: Shippensburg University's Council of Trustees, March 19, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting
April 7, 2010

SUBJECT: Recreation Center Parking Garage, West Chester University of Pennsylvania
(ACTION)

UNIVERSITIES AFFECTED: West Chester University of Pennsylvania

BACKGROUND: West Chester University requests approval to construct a parking garage beneath its planned student recreation center and finance the work with System bond funds.

The University received approval from the Board of Governors in July 2006 to construct a student recreation center. That project has been stalled in design, largely due to objections from the local community regarding plans for parking needed to support the facility and meet zoning limitations. Given the constraints presented and adjacency needs to maximize student access, the best solution appears to be to construct a parking garage under the facility.

The parking plan includes constructing parking for about 78 vehicles in an underground garage and surface parking for about 10 vehicles. This project is estimated to cost \$2.7 million, which the University intends to finance with System bond funds for a term of 20 years. Debt service, maintenance, and operation of the parking garage will be paid from hourly parking fee revenue.

MOTION: That the Board of Governors approve construction of underground parking in conjunction with the new student recreation center at West Chester University using future bond financing, estimated at \$2.7 million.

Supporting Documents Included: N/A

Other Supporting Documents Available: University Project Planning Data

Reviewed by: West Chester University's Council of Trustees, March 18, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting April 7, 2010

SUBJECT: Property Acquisition, West Chester University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: West Chester University of Pennsylvania

BACKGROUND: West Chester University requests approval to acquire property known as the College Arms Apartments located at 721-731 South High Street in the Borough of West Chester.

The property is directly across the street from the University's main academic quad and gives the University control of the entire block between Linden Street and East Rosedale Avenue. It includes about 1.59 acres with three apartment buildings and parking for 63 vehicles. The largest building, which includes 25 apartments totaling 15,000 square feet, was constructed in the 1930s and completely renovated in the 1980s with more recent updates. The next largest building is 6,000 square feet, includes 10 apartments, and was constructed in 1986. The third building is a 100-year-old, 4,100-square-foot house converted to six apartments. The 41 apartments house 101 tenants.

The buildings are all in very good condition. The University intends to make some upgrades, including adding sprinkler systems, and continue using them for student housing.

The estimated cost of the property is \$4.2 million, which the University intends to finance with System bond funds. Anticipated rental rates are adequate to cover all costs for maintenance, operations, and debt service.

MOTION: That the Board of Governors approve West Chester University's acquisition of the property at 721-731 South High Street, known as the College Arms Apartments, in West Chester, Pennsylvania, using bond financing.

Supporting Documents Included: Map and Photos of Property

Other Supporting Documents Available: Real Property Acquisition Planning Data

Reviewed by: West Chester University's Council of Trustees, March 18, 2010

Prepared by: James S. Dillon

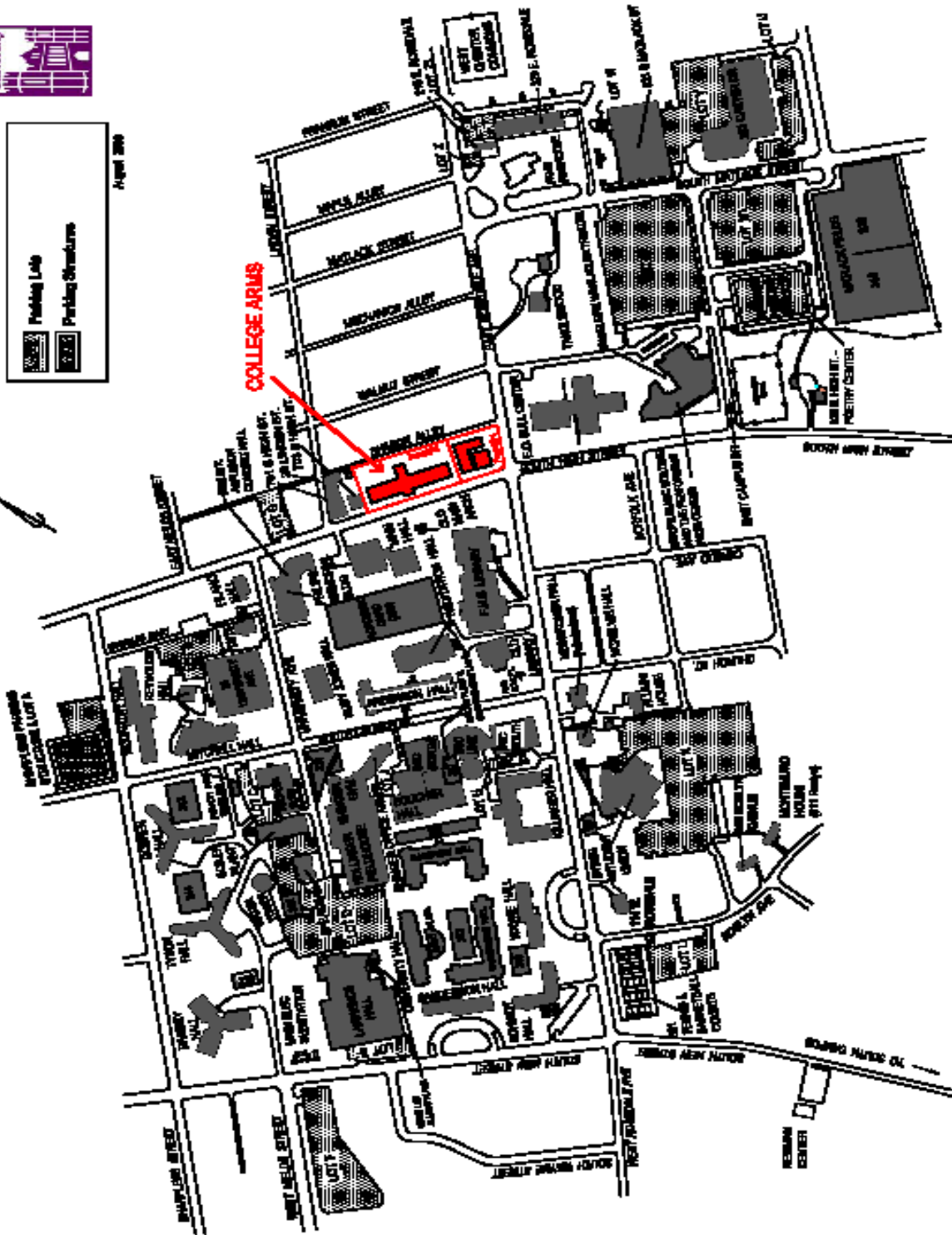
Telephone: (717) 720-4100



North Campus

August 2016

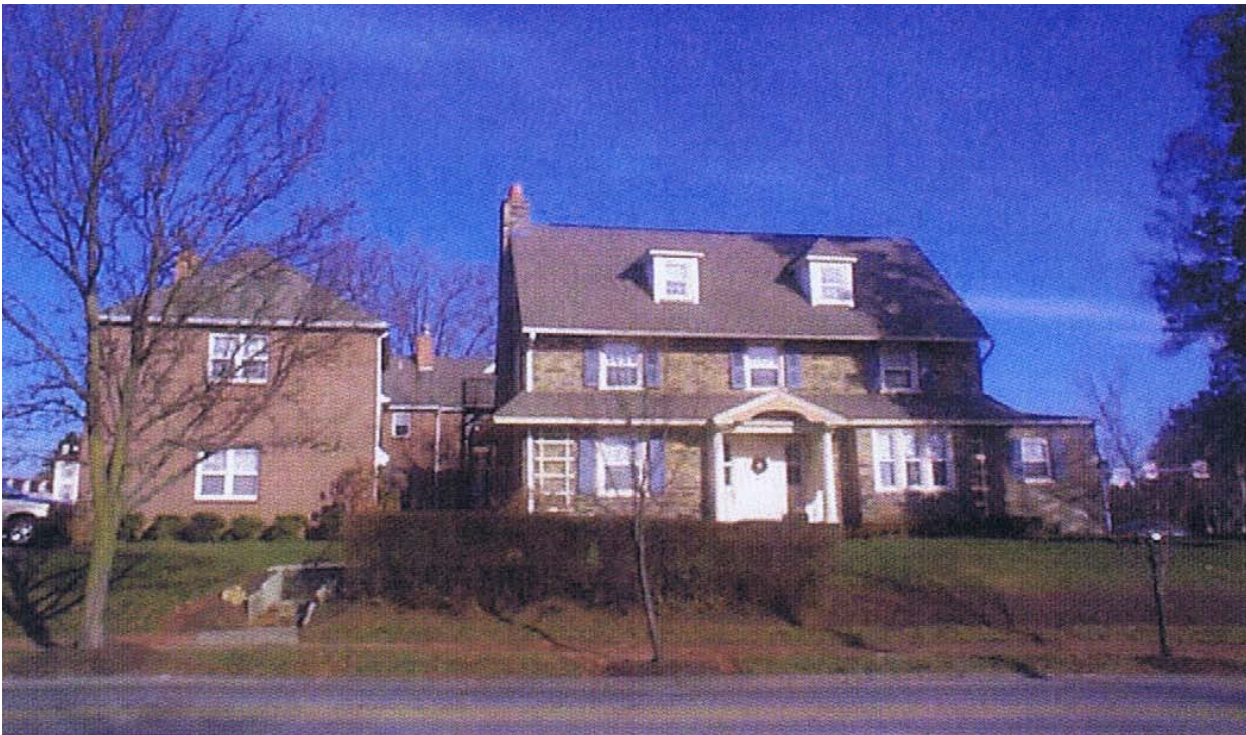
Parking Lot
 Parking Structure



**College Arms Apartments
West Chester, Pennsylvania**



721 South High Street



731 South High Street

Finance, Administration, and Facilities Committee Meeting

April 7, 2010

SUBJECT: Bond Financing of Kovalchick Convention and Athletic Complex Project, Indiana University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Indiana University of Pennsylvania

BACKGROUND: Indiana University requests approval to bond finance \$34 million to supplement funding for its Kovalchick Convention and Athletic Complex project.

The University is constructing a 143,500-square-foot, approximately 5,000-seat convention and athletic center at an estimated construction and equipment cost of \$69.7 million, not including the land purchase. The Commonwealth has provided \$20.7 million in capital funding. The University has raised approximately \$15 million from other sources; however, some of those commitments are amortized over time or in the form of a bequest.

In view of the national recession and its impact on philanthropic activities nationwide, the University is seeking support to facilitate this important University and economic development project. To bridge the gap in fund raising and meet the cash flow required for project construction, the University desires to bond finance \$34 million for a period of 25 years. Debt service is expected to be funded with annual gift receipts and backed with operating funds for any shortfalls.

The project has been in planning for about 15 years; the groundbreaking was held in November 2008, and the contractor is projecting construction to be completed up to six months ahead of schedule. The project is scheduled to be substantially completed by the end of December 2010.

Council of Trustees members have been briefed on this request, but have not had the opportunity to meet as a quorum to pass a resolution supporting it.

MOTION: That the Board of Governors approve Indiana University's request to bond finance approximately \$34 million to supplement financing for the Kovalchick Convention and Athletic Complex project, contingent upon Council of Trustees' formal approval.

Supporting Documents Included: N/A

Other Supporting Documents Available: Project Planning Documentation

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting
April 7, 2010

SUBJECT: Series AL Bond Issue (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: The proposed Series AL bond issue will provide fixed rate tax-exempt financing for auxiliary facilities renovation and construction at Bloomsburg, Mansfield, Millersville, Shippensburg, Slippery Rock, and West Chester Universities of Pennsylvania; academic facilities renovation and construction at California, East Stroudsburg, Edinboro, Indiana, Kutztown, Millersville, and Shippensburg Universities of Pennsylvania; student information systems purchase and implementation at California, Clarion, East Stroudsburg, Shippensburg, and Slippery Rock Universities of Pennsylvania; and contingency and issuance costs. The maximum amount of Series AL bonds to be issued is not expected to exceed project cash borrowing of \$143 million.

In keeping with PASSHE's practice of minimizing expense and risk, the bond issue will be competitively bid. Since PASSHE does not possess statutory bond authority, the bonds will be issued through the Pennsylvania Higher Educational Facilities Authority. The bonds will be a general obligation of the System. The attached Tax-Exempt Financing Plan outlines PASSHE's tax-exempt financing history and plan for fiscal year 2010/11.

MOTION: That the Board of Governors adopt the attached resolution authorizing issuance of the Series AL bond issue.

Supporting Documents Included: Resolution; 2010 Series AL Bond Issue Tax-Exempt Financing Plan

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Resolution Authorizing the Issuance of Bonds by the Pennsylvania Higher Educational Facilities Authority

WHEREAS, the State System of Higher Education of the Commonwealth of Pennsylvania (the “System”) desires that the Pennsylvania Higher Educational Facilities Authority (the “Authority”) issue up to \$143 million in project cash of its State System Revenue Bonds Series AL for System projects (the “Projects”) consisting of (1) auxiliary facilities renovation and construction at Bloomsburg, Mansfield, Millersville, Shippensburg, Slippery Rock, and West Chester Universities of Pennsylvania; (2) academic facilities renovation and construction at California, East Stroudsburg, Edinboro, Indiana, Kutztown, Millersville, and Shippensburg Universities of Pennsylvania; (3) student information systems purchase and implementation at California, Clarion, East Stroudsburg, Shippensburg, and Slippery Rock Universities of Pennsylvania; and (4) contingency and issuance costs for the Series AL Bonds (the “Bonds”); and

WHEREAS, the Authority will lend the proceeds of the Bonds to the System to finance the costs of the Projects and pay the expenses incident to issuance of the Bonds; and

WHEREAS, the System may make expenditures relating to clauses (1) through (4) of the definition of the Projects contained above prior to issuance of the Bonds, and the System desires to preserve the ability to reimburse itself with proceeds of the Bonds for any amounts expended for the Projects; and

WHEREAS, the obligation of the System to repay the Bonds will be described in and evidenced by a Loan Agreement, as supplemented (the “Loan Agreement”), between the Authority, as lender, and the System, as borrower, pursuant to which the System will pledge the full faith and credit of the System as security for repayment of the obligation; and

WHEREAS, the Loan Agreement will be assigned by the Authority as security for the Bonds pursuant to a Trust Indenture, as supplemented (the “Indenture”), between the Authority and a trustee; and

WHEREAS, the Authority will, by public invitation, solicit and receive competitive bids from underwriters for the purchase of the Bonds, which bids will contain, among other terms, proposed interest rates on the Bonds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Governors of the System (the “Board”) hereby approve the issuance of the Bonds by the Authority, in an amount in project cash not to exceed \$143 million for the Series AL Bonds, the proceeds of which will be used to undertake the Projects and pay the costs of issuance of the Bonds; and be it

RESOLVED, that the Board hereby delegate to the Chancellor or Vice Chancellor for Administration and Finance the power to accept bids for purchase of the Bonds from underwriters and to determine the principal amount of the Bonds to be issued by the Authority, but not in excess of the amount described above, the rates of interest, dates of maturity, provisions for optional or mandatory redemption, and other details, such approval to be evidenced by acceptance of the bid for purchase of the Bonds by the Authority and the System; and be it

RESOLVED, that the Board hereby authorize the pledging of the System's full faith and credit to repayment of the Bonds, as provided in the Loan Agreement, and does hereby authorize and direct the Chancellor or Vice Chancellor for Administration and Finance to execute, acknowledge, and deliver, and any Responsible Officer to attest such signature to a supplement to the Loan Agreement in such form as the officers executing it may approve, such approval to be conclusively evidenced by execution thereof; and be it

RESOLVED, that any Responsible Officer is hereby authorized and empowered to approve the content of the Preliminary Official Statement and the Official Statement of the Authority relating to issuance of the Bonds as to information concerning the System and its affairs; and be it

RESOLVED, that any Responsible Officer is hereby authorized and directed to take such further action and to execute and deliver such other instruments and documents as may, in his or her judgment or upon advice of counsel, be necessary or advisable to effect issuance of the Bonds by the Authority, the intent of this Resolution, and the transactions contemplated.

Secretary to the Board

Chairman of the Board

Date

**2010 Series AL Bond Issue
Tax-Exempt Financing Plan**

April 2010

Current Debt Structure

Pennsylvania State System of Higher Education Bond Issues

The Series A bonds were issued June 1, 1985, at a par value of \$31 million to finance the Indiana University of Pennsylvania cogeneration plant. Scheduled amortization started in June 1988 and was to run through June 1994. Serial interest rates ranged from 6.50% to 8.20%. Series A bonds were refunded by Series C in June 1987. The refunding took advantage of lower interest rates, saving approximately \$2.2 million, and aligned the principal and interest payments with the cogeneration plant's revenue stream.

The Series B bonds were issued June 1, 1986, for a par value of \$25.9 million to finance 47 capital projects System-wide. Scheduled amortization started in June 1987 and concluded in June 1994. Serial interest rates ranged from 4.60% to 7.10%. Series B bonds called for a debt service reserve fund of \$3.9 million to be used to pay the last principal and interest payment. This fund earned an interest rate higher than the cost of borrowing, resulting in realized investment income of \$1 million. Universities with projects that participated in the bond issue received a prorated share of the debt service reserve fund investment income. The Series B issue allowed refinancing of existing capital leases for a savings of \$1.2 million. Also, by financing capital projects, the Universities could invest the operating capital in the Short-Term Investment Fund at an interest rate higher than the financing cost, providing investment income and flexibility.

The Series C bonds were issued July 1, 1987, for a par value of \$38 million to finance residence halls at Bloomsburg and Kutztown Universities of Pennsylvania and to refund the Series A bonds. Serial interest rates ranged from 4.40% to 7.60%.

The Series D bonds were issued June 15, 1990, for a par value of \$58.8 million to finance student unions at Clarion, Lock Haven, and Shippensburg Universities of Pennsylvania, and a residence hall at West Chester University of Pennsylvania. This bond issue also provided refinancing of State System internal loans for interest savings of \$1.3 million. The Series D bonds launched the Reimbursement Program, which provided \$17.7 million of capital financing. Serial interest rates ranged from 5.90% to 7.15%. Series D bonds were refunded by Series I in May 1993.

The Series E bonds were issued June 15, 1991, for a par value of \$54.8 million to finance student unions at Bloomsburg, California, Clarion, East Stroudsburg, Edinboro, Kutztown, Lock Haven, Millersville, and Shippensburg Universities of Pennsylvania, and a residence hall at West Chester University of Pennsylvania. This bond issue included \$12.3 million of capital reimbursement bonds. Serial interest rates ranged from 4.70% to 7.10%. Series E bonds were refunded by Series K in March 1994.

The Series F bonds were issued December 15, 1992, for a par value of \$35.2 million to finance student unions, energy conservation equipment, and the renovation of dining halls at various State System Universities. This bond issue provided \$19 million of capital

reimbursement bonds. Serial interest rates range from 2.70% to 6.15%. Series F long-term maturities were refunded by Series P in February 1998.

The Series G bonds were issued December 15, 1992, for a par value of \$14.2 million to refund the Series C bonds maturing on and after September 1, 1996. This refunding issue provided present value savings of \$825,000 to Bloomsburg and Kutztown Universities of Pennsylvania for their student housing projects. Serial interest rates range from 2.70% to 6.15%. Series G bonds were refunded by Series X in May 2003.

The Series H bonds were issued May 18, 1993, for a par value of \$15.9 million to finance a computer purchase and energy conservation equipment at various State System Universities. This bond issue provided \$13.6 million of capital reimbursement bonds. Serial interest rates range from 2.70% to 5.80%. Series H bonds were refunded by Series W in October 2002.

The Series I bonds were issued May 18, 1993, for a par value of \$61.4 million to refund the Series D bonds maturing on and after June 15, 1993. This refunding issue provided present value savings of \$2.4 million to various State System Universities. Serial interest rates range from 2.70% to 5.80%. Series I bonds were refunded by Series X in May 2003.

The Series J bonds were issued March 16, 1994, for a par value of \$28.3 million to finance a recreation center, a fiber-optic network, a smokestack and engine retrofit, and student unions at various State System Universities. This bond issue provided \$14.4 million of capital reimbursement bonds. Serial interest rates range from 3.35% to 5.75%. Series J bonds were refunded by Series W in October 2002.

The Series K bonds were issued March 16, 1994, for a par value of \$55.4 million to refund the Series E bonds maturing on and after June 15, 1994. This refunding issue provided present value savings of \$1.8 million to various State System Universities. Serial interest rates ranged from 2.95% to 5.70%. The Series K bonds were refunded by Series Z in March 2004.

The Series L bonds were issued July 14, 1994, for a par value of \$45.9 million to finance a recreation center, computer equipment, student housing, and student unions at various State System Universities. This bond issue provided \$26.8 million of capital reimbursement bonds. Serial interest rates range from 3.75% to 6.30%. Series L long-term maturities were refunded by Series P in February 1998.

The Series M bonds were issued March 14, 1995, for a par value of \$35.4 million to finance instructional equipment purchased at Clarion University of Pennsylvania, energy conservation measures at two Universities, and renovations to various residence halls and dining facilities at Indiana University of Pennsylvania. This bond issue provided \$29.3 million of capital reimbursement bonds. Serial interest rates range from 4.50% to 5.98%. Series M bonds were refunded by Series W in October 2002.

The Series N bonds were issued April 2, 1996, for a par value of \$44.5 million to finance construction of a recreation center at Mansfield University of Pennsylvania, renovation of a

residence hall at Kutztown University of Pennsylvania and a dining hall at Indiana University of Pennsylvania, installation of a campus-wide fiber-optic network at California University of Pennsylvania, and installation of a PBX phone system at Millersville University of Pennsylvania. This bond issue provided \$30.5 million of capital reimbursement bonds. Serial interest rates range from 3.65% to 5.85%. Series N bonds were refunded by Series Z in March 2004.

The Series O bonds were issued June 25, 1997, for a par value of \$46.7 million to finance construction of a recreation center and student housing at Slippery Rock University of Pennsylvania; road and site utilities development at Indiana University of Pennsylvania; various computer and telecommunication purchases at Clarion, Kutztown, and Millersville Universities of Pennsylvania; and a property acquisition at West Chester University of Pennsylvania. This bond issue provided \$17.7 million of capital reimbursement bonds. Serial interest rates range from 3.77% to 5.35%.

The Series P bonds were issued February 25, 1998, for a par value of \$72.9 million to refund a portion of the Series F bonds and a portion of the Series L bonds maturing on and after December 15, 2002, and June 15, 2004, respectively. This refunding issue provided present value savings of \$3.9 million to the State System. Serial interest rates range from 3.50% to 4.40%.

The Series Q bonds were issued June 30, 1998, for a par value of \$22.7 million to finance construction of a recreation center at Clarion University of Pennsylvania; a dining hall addition at Millersville University of Pennsylvania; a comprehensive electrical upgrade at Shippensburg University of Pennsylvania; various computer and telecommunication purchases at Millersville, Indiana, and Shippensburg Universities of Pennsylvania; and facilities renovations and the acquisition of equipment and furnishings by various State System Universities. Serial interest rates range from 3.82% to 5.05%.

The Series R bonds were issued June 17, 1999, for a par value of \$31.1 million to finance an addition to the student center at California University of Pennsylvania, renovation of and addition to the dining facilities at Kutztown University of Pennsylvania, renovation of a library to a student union at Mansfield University of Pennsylvania, purchase and installation of computer and telecommunications equipment at Shippensburg and Clarion Universities of Pennsylvania, purchase and installation of fiber-optic wiring at Clarion University of Pennsylvania, purchase of a building to be used by the Culinary School at Indiana University of Pennsylvania, and facilities renovations at various State System Universities. Serial interest rates range from 3.40% to 5.24%.

The Series S bonds were issued June 21, 2000, for a par value of \$51.7 million to finance the design and construction of on-campus apartments at Bloomsburg University of Pennsylvania; design and construction of renovations and additions to the dining accommodations and student union facilities at Kutztown University of Pennsylvania; renovations of student union facilities at California University of Pennsylvania; design and renovation of academic facilities at System Universities; purchase and installation of computer and telecommunications equipment at Bloomsburg, Edinboro, and Slippery Rock

Universities of Pennsylvania; and purchase of lab equipment at Mansfield University of Pennsylvania. Serial interest rates range from 4.54% to 5.81%.

The Series T bonds were issued July 12, 2001, for a par value of \$69.6 million to finance the design and construction of a recreation center at East Stroudsburg and Lock Haven Universities of Pennsylvania; installation of a central chiller at Indiana University of Pennsylvania; renovation and maintenance of facilities at California University of Pennsylvania; construction of student housing at Bloomsburg University of Pennsylvania; technology initiatives at Clarion, Edinboro, and West Chester Universities of Pennsylvania; installation of residence hall sprinklers; design and renovation of academic facilities at System Universities; and a shared administrative computer system. Serial interest rates range from 2.50% to 5.09%.

The Series U bonds were issued August 8, 2002, for a par value of \$14.4 million to finance the Academic Facilities Renovation Program; renovation and maintenance of facilities at Bloomsburg, California, Edinboro, and Mansfield Universities of Pennsylvania; expansion of the fire detection system at Indiana University of Pennsylvania; and design and renovation of a recreation center at East Stroudsburg University of Pennsylvania. Serial interest rates range from 1.61% to 4.92%.

The Series V bonds were issued August 8, 2002, for a par value of \$25.2 million to finance the acquisition and installation of residence hall sprinklers at all the Universities and the continued implementation of the shared administrative system. This was the System's first variable rate issue, with terms of 20 years for the sprinklers and 7 years for the shared administrative system. Weekly resets of interest rates and monthly payments of interest are established for this issue.

The Series W bonds were issued October 15, 2002, for a par value of \$69.1 million to refund the Series H bonds, the Series J bonds, and the Series M bonds. This refunding issue provided present value savings of \$3.8 million to the State System.

The Series X bonds were issued May 29, 2003, for a par value of \$80.9 million to refund the Series G bonds and the Series I bonds. The refunding issue provided a present value savings of \$6.2 million to the State System. The Series X bonds also issued new money for auxiliary facilities renovations and construction at Bloomsburg, California, Indiana, Kutztown, Mansfield, Millersville, and Shippensburg Universities of Pennsylvania; academic facilities renovation and general campus improvements at Bloomsburg and California Universities of Pennsylvania; installation of fire alarm systems at Indiana University of Pennsylvania; and property acquisitions at East Stroudsburg University of Pennsylvania. Serial interest rates range from 0.99% to 4.33%.

The Series Y bonds were issued June 19, 2003, for a par value of \$25.4 million to finance the acquisition and installation of residence hall sprinklers at all the Universities and the continued implementation of the shared administrative computer system. This was the System's second variable rate issue, with terms of 20 years for the sprinklers and 7 years for the shared administrative computer system. Weekly resets of interest rates and monthly payments of interest are established for this issue.

The Series Z bonds were issued March 17, 2004, for a par value of \$71.8 million to refund the Series K bonds and the Series N bonds. The refunding issue provided a present value savings of \$6.6 million to the State System. Serial interest rates range from 1.00% to 4.43%.

The Series AA bonds were issued July 8, 2004, for a par value of \$28.8 million to finance auxiliary facilities renovations and construction at Bloomsburg, California, Indiana, Kutztown, Mansfield, Millersville, and Shippensburg Universities of Pennsylvania; academic facilities renovations and general campus improvements at Bloomsburg, California, and Kutztown Universities of Pennsylvania; energy savings improvements at Shippensburg University of Pennsylvania; installation of fire alarm systems at Indiana University of Pennsylvania; and property acquisitions at East Stroudsburg University of Pennsylvania. Serial interest rates range from 1.66% to 5.00%.

The Series AB bonds were issued July 8, 2004, for a par value of \$21.0 million to finance the acquisition and installation of residence hall sprinklers at all the Universities and the continued implementation of the shared administrative computer system. This was the System's third variable rate issue, with terms of 20 years for the sprinklers and 7 years for the shared administrative computer system. Weekly resets of interest rates and monthly payments of interest are established for this issue.

The Series AC bonds were issued July 7, 2005, for a par value of \$52.7 million to finance auxiliary facilities renovations and construction at Bloomsburg, Cheyney, Edinboro, Indiana, Kutztown, Millersville, and Shippensburg Universities of Pennsylvania; academic facilities renovations and general campus improvements at California, Cheyney, Indiana, Kutztown, Shippensburg, and Slippery Rock Universities of Pennsylvania; network equipment upgrade at Clarion University of Pennsylvania; continued installation of fire alarm systems at Indiana University of Pennsylvania; and property acquisitions at East Stroudsburg University of Pennsylvania. Serial interest rates range from 2.66% to 4.50%.

The Series AD bonds were issued July 7, 2005, for a par value of \$7.3 million to finance the acquisition and installation of residence hall sprinklers at all the Universities. This was the System's fourth variable rate issue, with a term of 20 years for the sprinklers. Weekly resets of interest rates and monthly payments of interest are established for this issue.

The Series AE bonds were issued July 6, 2006, for a par value of \$103.3 million to finance auxiliary facilities renovations and construction at Bloomsburg, Cheyney, East Stroudsburg, Edinboro, Kutztown, Lock Haven, Millersville, and Shippensburg Universities of Pennsylvania; academic facilities renovations and general campus improvements at East Stroudsburg, Kutztown, and Millersville Universities of Pennsylvania; energy savings improvements at Edinboro and West Chester Universities of Pennsylvania. Serial interest rates range from 3.70% to 4.82%.

The Series AF bonds were issued July 10, 2007, for a par value of \$68.2 million to finance auxiliary facilities renovations and construction at California, Clarion, East Stroudsburg, Kutztown, Shippensburg, and West Chester Universities of Pennsylvania; Academic Facilities Renovation Program ("AFRP") and other academic facilities at East Stroudsburg, Indiana,

and Kutztown Universities of Pennsylvania; energy savings improvements at East Stroudsburg and West Chester Universities of Pennsylvania. Serial interest rates range from 3.80% to 4.60%.

The Series AG bonds were issued March 27, 2008, for a par value of \$101.3 million to refund the Series O bonds, the Series P bonds, and the Series Q bonds. The refunding issue provided a present value savings of \$6.9 million to the State System. Serial interest rates range from 2.10% to 4.70%.

The Series AH bonds were issued July 17, 2008, for a par value of \$140.8 million to finance auxiliary facilities renovations and construction at Bloomsburg, California, Kutztown, Millersville, Shippensburg, Slippery Rock, and West Chester Universities of Pennsylvania; academic facilities at California, East Stroudsburg, Kutztown, and Millersville Universities of Pennsylvania; energy savings improvements at Bloomsburg, Cheyney, Lock Haven, Mansfield, Millersville, and Slippery Rock Universities of Pennsylvania. Serial interest rates range from 1.75% to 4.77%.

The Series AI bonds were issued August 7, 2008, for a par value of \$32.1 million to refund the System's variable rate bonds: the Series V bonds, the Series Y bonds, the Series AB bonds, and the Series AD bonds. Serial interest rates range from 2.00% to 4.66%.

The Series AJ bonds were issued July 9, 2009, for a par value of \$124.0 to finance auxiliary facilities renovations and construction at Bloomsburg, California, Kutztown, Millersville, Shippensburg, Slippery Rock, and West Chester Universities of Pennsylvania; academic facilities at California, East Stroudsburg, Kutztown, and Millersville Universities of Pennsylvania; energy savings improvements at Bloomsburg, Cheyney, Lock Haven, Mansfield, Millersville, and Slippery Rock Universities of Pennsylvania. Serial interest rates range from 0.49% to 5.17%.

The Series AK bonds were issued September 3, 2009, for a par value of \$47.3 million to refund the Series R bonds and the Series S bonds. The refunding issue provided a present value savings of \$4.8 million to the State System. Serial interest rates range from 0.70% to 4.00%.

Of the original \$1.90 billion principal amount issued, through principal repayment and refunding of bond issues, \$864 million is outstanding as of April 1, 2010.

**State System of Higher Education
Proposed 2010 Series AL Summary
Tax-Exempt Bond Issue**

Auxiliary Construction/Renovations

Bloomsburg Student Housing	\$1,400,000
Mansfield Property Purchase	900,000
Millersville Union/Recreation Center	12,500,000
Shippensburg CUB Student Union Renovation/Addition	11,500,000
Slippery Rock Student Union	26,991,000
West Chester College Arms Apartment Complex Purchase	4,200,000
West Chester Parking Garage	2,700,000
West Chester Recreation Center	2,851,675

E & G

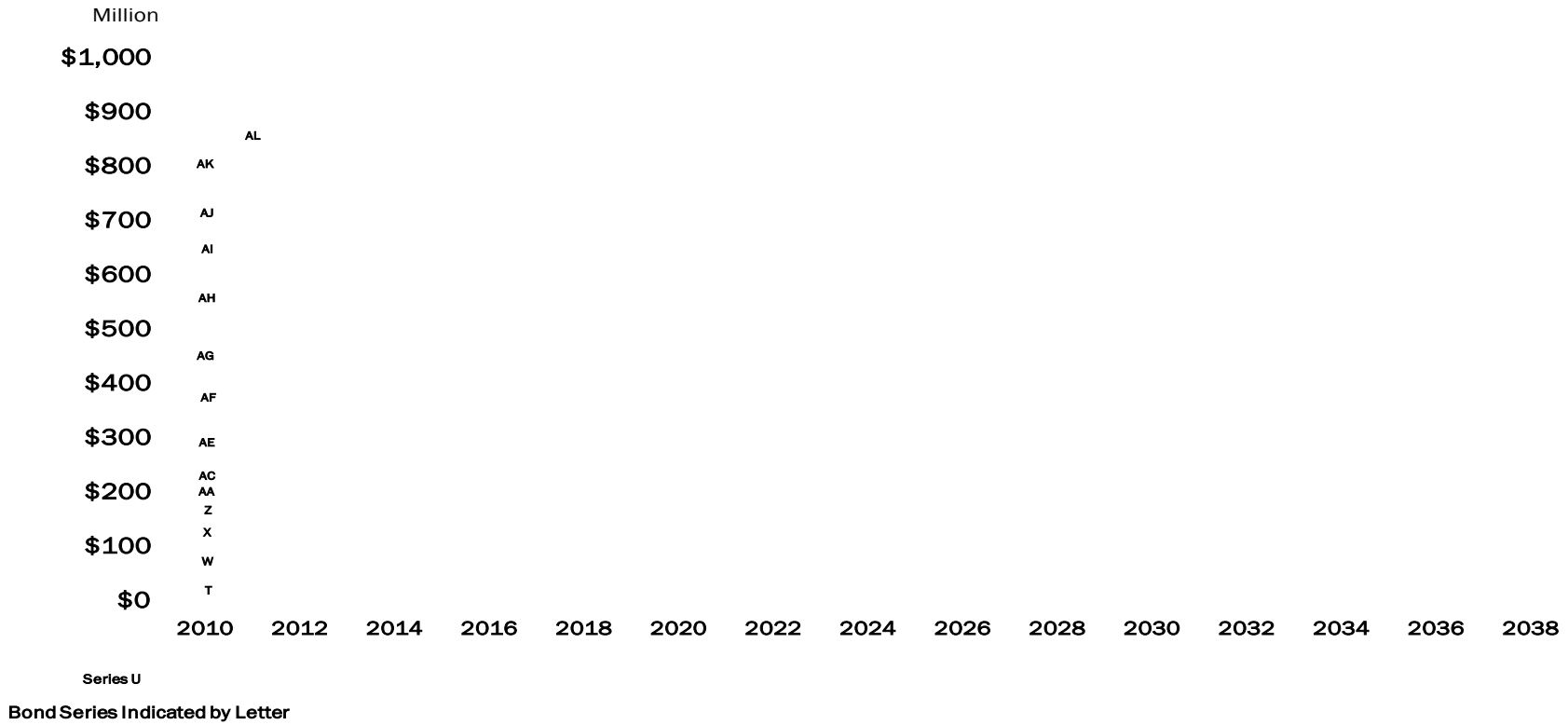
California Baseball Practice Field	557,000
California Soccer Complex	4,400,000
East Stroudsburg Marine Science Consortium	500,000
Edinboro Campus Police and Welcome Center	701,000
Edinboro Compton Hall Gymnasium	2,065,000
Edinboro McNerney Hall (Student Health Center)	3,266,000
Edinboro Porreco Center Upgrades	600,000
Indiana Kovalchick Convention and Athletic Complex	34,000,000
Kutztown Marine Science Consortium	500,000
Millersville Visual and Performing Arts Center	5,760,000
Shippensburg Athletic Fields	2,400,000
System SIS (Various Universities)	22,864,340
Contingency and Issuance Costs at 1.5%	2,109,840

\$142,765,855

System Debt Outstanding by Bond Issue

Fiscal Years Ending 2010–2038

Including Proposed Series AL



Finance, Administration, and Facilities Committee Meeting

April 7, 2010

SUBJECT: Authorization to Issue Refunding Bonds (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: In the current volatile interest rate environment, opportunities arise to refund all or part of certain PASSHE bond issues. The window of opportunity often opens and closes in a matter of days, and missing the window could cost PASSHE millions of dollars in lost debt service savings. The Treasury staff monitors these market conditions and alerts the Board of Governors when the environment may provide debt service savings. The Internal Revenue Service requires the governing board to pass a resolution authorizing issuance of bonds. It is prudent management for the Board to authorize the Chancellor to direct issuance of bonds only when market conditions provide significant savings. It is common for this type of resolution to contain minimum savings limits and an expiration date so control of the bond issuance process is maintained. This Board action will authorize the Office of the Chancellor to issue refunding bonds during fiscal year 2010/11 based upon market conditions to maximize present value savings, provided that the net present value savings equal or exceed 4%, and will establish an expiration date of June 30, 2011.

In keeping with PASSHE's practice of minimizing expense and risk, the bond issue will be competitively bid. Since PASSHE does not possess statutory bonding authority, the bonds will be issued through the Pennsylvania Higher Educational Facilities Authority. The bonds will be a general obligation of the System.

MOTION: That the Board of Governors adopt the attached resolution to authorize future issuance of refunding bonds when market conditions permit and after the Vice Chancellor for Administration and Finance consults with the Chair of the Finance, Administration, and Facilities Committee.

Supporting Documents Included: Resolution

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Resolution Authorizing Issuance of Refunding Bonds by the Pennsylvania Higher Educational Facilities Authority

WHEREAS, the State System of Higher Education of the Commonwealth of Pennsylvania (the “System”) desires that the Pennsylvania Higher Educational Facilities Authority (the “Authority”) undertake a project (the “Project”) consisting of the issuance of bonds (the “Refunding Bonds”) to refund all or a portion of various series of bonds issued by the Authority on behalf of the System (the “Prior Bonds”); and

WHEREAS, the Board of Governors of the System (the “Board”) has determined that it is desirable to authorize the Chancellor to proceed with the issuance of the Refunding Bonds when market conditions permit, as long as the present value savings on the Refunding Bonds equal or exceed 4%, and this authorization expires June 30, 2011; and

WHEREAS, the Authority will lend the proceeds of the Refunding Bonds to the System to finance the costs of the Project and to pay expenses incidental to issuance of the Refunding Bonds; and

WHEREAS, the obligation of the System to repay the Refunding Bonds will be described in and evidenced by a Loan Agreement, as supplemented (the “Loan Agreement”), between the Authority, as lender, and the System, as borrower, pursuant to which the System will pledge the full faith and credit of the System as security for repayment of the obligation; and

WHEREAS, the Loan Agreement will be assigned by the Authority as security for the Refunding Bonds pursuant to a Trust Indenture, as supplemented (the “Indenture”), between the Authority and the accepted trustee; and

WHEREAS, the Authority will, by public invitation, solicit and receive competitive bids from underwriters for the purchase of the Refunding Bonds, which bids will contain, among other terms, proposed interest rates on the Refunding Bonds.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorize the Chancellor to proceed with issuance of the Refunding Bonds by the Authority when market conditions permit, provided that the net present value savings on the Refunding Bonds equal or exceed 4%; this authorization will expire June 30, 2011; and be it

RESOLVED, that the Board hereby delegate to the Chancellor or Vice Chancellor for Administration and Finance the power to accept bids for purchase of the Refunding Bonds from underwriters and to determine the principal amount of the Refunding Bonds to be issued by the Authority, the rates of interest, dates of maturity, provisions for optional or mandatory redemption, and other details, such approval to be evidenced by acceptance of the bid for purchase of the Refunding Bonds by the Authority and the System; and be it

RESOLVED, that the Board hereby authorize pledging the System’s full faith and credit to repayment of the Refunding Bonds, as provided in the Loan Agreement, and does hereby

authorize and direct the Chancellor or Vice Chancellor for Administration and Finance to execute, acknowledge, and deliver, and any Responsible Officer to attest such signature to a supplement to the Loan Agreement in such form as the officers executing it may approve, such approval to be conclusively evidenced by execution thereof; and be it

RESOLVED, that any Responsible Officer is hereby authorized and empowered to approve the content of the Preliminary Official Statement and the Official Statement of the Authority relating to issuance of the Refunding Bonds as to information concerning the System and its affairs; and be it

RESOLVED, that any Responsible Officer is hereby authorized and directed to take such further action and to execute and deliver such other instruments and documents as may, in his or her judgment or upon advice of counsel, be necessary or advisable to effect issuance of the Refunding Bonds by the Authority, the intent of this Resolution, and the transactions contemplated.

Secretary to the Board

Chairman of the Board

Date

Finance, Administration, and Facilities Committee Meeting

April 7, 2010

SUBJECT: Amendments to Board of Governors' Policy 2010-01: *Expenditures for University Relations*, and Rescission of Board of Governors' Policy 2010-02: *Expenditures for Recognition* (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: At the Board of Governors' meeting on January 14, 2010, the Board approved two new policies: Board of Governors' Policy 2010-01: *Expenditures for University Relations*, and Board of Governors' Policy 2010-02: *Expenditures for Recognition*. At that time, members of the Board asked that these policies be reworked by combining the concepts from both and addressing other areas concerning the appropriate use of public funds.

Attached is proposed Board of Governors' Policy 2010-01A: *Expenditures of Public Funds*, which provides the requested revisions and a recommended change in the name of the policy. If this policy is approved, Board of Governors' Policy 2010-02: *Expenditures for Recognition*, will no longer be necessary and should be rescinded.

The amended policy requires the chancellor to establish standards, guidelines, and limits for the use of public funds for recognition of individuals and promotional purposes to assist presidents in the management of their universities.

MOTION: That the Board of Governors approve the proposed Board of Governors' Policy 2010-01A: *Expenditures of Public Funds*, which amends Board of Governors' Policy 2010-01: *Expenditures for University Relations*; and rescind Board of Governors' Policy 2010-02: *Expenditures for Recognition*.

Supporting Documents Included: Proposed Board of Governors' Policy 2010-01A: *Expenditures of Public Funds* and 2010-02: *Expenditures for Recognition*

Other Supporting Documents Available: Board of Governors' meeting materials, January 14, 2010

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100



PA State System of Higher Education Board of Governors

Effective: January 14, 2010

Page 1 of 1

POLICY 2010-01: ~~EXPENDITURES FOR UNIVERSITY RELATIONS~~

See Also:

Adopted: January 14, 2010

Amended:

~~A. Policy~~

~~Fostering good relations between the Pennsylvania State System of Higher Education Universities and the public as well as the Universities' communities is vital to the support and promotion of the State System and the furtherance of its mission.~~

~~B. Purpose~~

~~To establish guidelines, standards, and limits for programs and items utilized by the University to promote and foster goodwill with the general public and its campus community.~~

~~C. Guidelines~~

~~The Chancellor, in conjunction with the Presidents may establish criteria for items that promote the System or its Universities. The cost of such promotional items shall be of a de minimis nature. Examples of de minimis value items that may be acceptable under this policy include, but are not limited to, promotional materials with University logos such as mouse pads, disposable pens, notebooks, and greeting cards.~~

~~D. Effective Date~~

~~January 14, 2010.~~



PA State System of Higher Education Board of Governors

Effective: January 14, 2010

Page 1 of 1

POLICY 2010-01A: *EXPENDITURES OF PUBLIC FUNDS*

See Also:

Adopted: January 14, 2010

Amended: April 8, 2010

A. Purpose

The Pennsylvania State System of Higher Education (PASSHE) and its universities are stewards of public funds. As such, the expenditure of public funds is to be prudent and those funds used exclusively to advance the mission of the university and PASSHE. Recognizing the unique nature of higher education institutions, fostering good relations between the public and the universities' communities is vital to the success of the State System and the furtherance of its mission. Limited promotional activities and recognition of employees and contributions made by other individuals are important to the success of the institution.

B. Policy

All university funds are public monies, and the spending of university funds must clearly and directly benefit the university in support of its mission. Expenditures of public funds may not inure to the private benefit of one or more individuals unless such expenditure is specifically authorized by law. All expenditures of university funds must be prudent and economical.

C. Responsibility for Administration

The chancellor shall establish guidelines, standards, and limits for the use of public funds to include recognition and promotional programs that foster goodwill with the general public and campus communities and acknowledge contributions of various individuals and groups, including employees, students, alumni, volunteers, donors, presenters, and certain campus visitors. Presidents are to ensure that all university funds are spent in accordance with all laws as well as the guidelines, standards, and limits established under this policy.

D. Effective Date

April 8, 2010.



PA State System of Higher Education Board of Governors

Effective: January 14, 2010

Page 1 of 3

POLICY 2010-02: *EXPENDITURES FOR RECOGNITION*

See Also:

Adopted: January 14, 2010

Rescinded: April 8, 2010

A. Policy

Recognition of individuals who have contributed to the mission of the Pennsylvania State System of Higher Education and its Universities as well as those individuals affiliated with the institutions who have achieved exceptional or extraordinary academic or other achievements is vital to the support and promotion of the State System and the furtherance of its mission.

B. Purpose

To establish guidelines, standards, and limits for the use of public funds in recognition programs that acknowledge various individuals and groups that are integral to the operation and mission of the State System and the Universities.

C. Categories

Separate recognition programs and guidelines should be developed for each of the following groups: employees, students, alumni, volunteers, donors, presenters, and certain campus visitors.

D. Program Guidelines

The Chancellor shall provide guidance to the Presidents who shall be responsible for developing recognition programs for their Universities. Such guidance should include parameters establishing whether the recognition event, award or ceremony is reasonable and appropriate; and whether the recognition programs comply with State System standards and practices. In addition, recognition programs shall comply with the following:

- (1) **Employee** recognition programs may be conducted for general employee morale purposes but should also include individualized categories such as **Outstanding Service Achievement** intended to recognize individual employees, teams or groups of employees whose work performance is extraordinary or exemplary. **Retirement** recognizing retirement after 15 or more years of service. **Longevity** recognizing years of State System service in five-year increments. Individual employee awards should not exceed \$100 per employee.
- (2) **Donor, alumni and volunteer** recognition programs should acknowledge both monetary donations to the institution as well as service provided to the institution. Members of an institution's Council of Trustees may also be recognized for the time and resources they have contributed to the Universities. Generally, the costs of donor awards should not exceed \$100 per person.
- (3) **Student** recognition programs should acknowledge academic, artistic, athletic or other similar achievements of students. In addition to extraordinary achievement, student recognition awards should also recognize exemplary service to the University and the community. The costs of student awards should not exceed \$100 per student.
- (4) **Presenter** recognition programs may be developed in order to recognize individuals who speak or present in University programs without charging the University for such participation. Presenters that participate without remuneration may be given small gifts in recognition of their services. Such recognition items shall not exceed \$100 per presenter.
- (5) **Visitor** recognition items may be awarded in conjunction with a visitor's participation in official university events. Recognition items awarded in this category should be limited to special circumstances such as visits from dignitaries, delegations from other institutions or nations and similar contingents. Items awarded pursuant to this category shall not exceed \$100.

E. Ceremonies

Ceremonies may be held in conjunction with all categories of recognition events listed in Section D and may be held as separate events such as a luncheon or at another time of day with refreshments being served. The costs of such events should be modest and guest lists should be commensurate with the level and prestige of the presentation involved.

F. Costs

The cost of awards may not exceed the threshold established for the category of award in this policy. However, the Chancellor, in consultation with University Presidents, may increase the threshold of an award category by an amount not to exceed five percent of the current threshold in any fiscal year. The Chancellor shall notify the Board of Governors of such increase at the Board's next meeting and shall publish notice of such increase on the System's webpage by adding an addendum to this policy noting such increases. Costs associated with recognition programs may be funded from the System's or University's operating budget.

G. Exceptional Circumstances

In general, all recognition awards must comply with the dollar thresholds established in this policy. However, in exceptional circumstances, a University President may provide justification to the Chancellor seeking to exceed the established award limits. With proper justification and upon the concurrence and approval of the Chancellor, recognition awards that exceed the established dollar limits may be given.

H. Effective

January 14, 2010.



Pennsylvania State System of Higher Education

Human Resources Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Revisions to Board of Governors' Policy 2002-03, <i>Evaluating Presidents</i> (ACTION)	66
2. Separation Incentive Program (INFORMATION).....	74



Committee Members: Marie Conley Lammando (*Chair*), Paul S. Dlugolecki, Harold C. Shields, Aaron A. Walton and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Human Resources Committee Meeting April 7, 2010

SUBJECT: Revisions to Board of Governors' Policy 2002-03, *Evaluating Presidents* (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: The Human Resources Committee has been reviewing Board of Governors' Policy 2002-03: *Evaluating Presidents*, to update the policy to reflect best practices. Members of the Committee met with Chairs of Councils of Trustees, chairs of faculty and university senates, and union leadership on November 2, 2009. Discussions were held with university Presidents on November 11, 2009 and with student government presidents on November 7, 2009.

As a result of these discussions, along with a review of national practices, a revised policy has been prepared. As revised, the policy provides for more comprehensive evaluations, clarity in the roles of those involved in the process, and greater support for leadership development.

MOTION: That the Board of Governors approve the revisions to Board of Governors' Policy 2002-03: *Evaluating Presidents*, as attached.

Supporting Documents Included: Revised Board of Governors' Policy 2002-03: *Evaluating Presidents*

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: (717) 720-4010



PA State System of Higher Education Board of Governors

Effective: April 11, 2002

Page 1 of 3

POLICY 2002-03: EVALUATING PRESIDENTS

See Also: 24 P.S. §§ 20-2001A, et seq.;
Board of Governors' Policy 2002-02; Procedure 2002-03-01

Adopted: April 11, 2002
Amended:

A. ~~Board of Governors evaluates presidents~~

~~The Board of Governors evaluates presidents assisted by the chancellor and university council of trustees. Based on its evaluation the Board of Governors decides on the renewal of a president's contract and salary.~~

B. ~~Performance of presidents evaluated every year on a three year cycle~~

~~The performance of each State System of Higher Education university president will be evaluated every year. The cycle of evaluations shall be informal, informal, and formal, except for new presidents who shall be evaluated formally in their second year.~~

C. ~~Evaluation used to determine contract renewal and salary~~

~~The Board of Governors will review the annual evaluation in making its decision on renewing the president's contract and setting the president's salary.~~

D. ~~Informal evaluation by university council of trustees and chancellor~~

~~Based on the chancellor's statement of expectations and the criteria set forth in F. below, the university's council of trustees prepares the informal evaluation using the most recent system accountability plan.~~

E. ~~Formal evaluation by university council of trustees & external consultant~~

~~Based on the chancellor's charge of areas to be examined and the criteria set forth in F. below, the university's council of trustees and the external consultant, working with the council of trustees, prepare formal evaluations using the most recent institutional accountability plan, input from leaders of the faculty, students, alumni, the surrounding community and the president.~~

~~F. Evaluation based on following criteria~~

~~Evaluations of Presidents shall be based on the following criteria:~~

- ~~• Institutional Planning
 - ~~• Articulating a vision~~
 - ~~• Responding to student interests~~
 - ~~• Responding to state needs~~
 - ~~• Fulfilling established goals~~
 - ~~• Meeting recognized academic standards~~
 - ~~• Ensuring appropriate and adequate administrative support services~~~~

- ~~• Administration (operations, resource utilization, human resources, facilities management)
 - ~~• Sound fiscal management~~
 - ~~• Recruiting and retaining a distinguished faculty and effective administrative team~~
 - ~~• Meeting equity and diversity goals~~
 - ~~• Evaluating faculty and staff performance~~
 - ~~• Effectiveness of private fund raising~~
 - ~~• Encouraging and supporting excellent instruction and scholarly and creative faculty activities~~
 - ~~• Ensuring high quality student services~~~~

- ~~• Leadership Style (vision, communication, collegiality)
 - ~~• Encouraging faculty and staff participation in university activities~~
 - ~~• Selecting and supervising an effective administrative team~~
 - ~~• Relating to students individually and in groups~~
 - ~~• Civility~~
 - ~~• Commitment to diversity~~
 - ~~• Effective student communication~~
 - ~~• Effective community relationships~~
 - ~~• Delegating authority~~
 - ~~• Providing motivation and inspiration~~
 - ~~• Sustaining a collegial environment~~~~

- ~~• Problem Solving and Decision Making
 - ~~• Setting priorities~~
 - ~~• Identifying and analyzing campus issues~~
 - ~~• Critical decision making~~~~

- ~~Responsibility and Accountability~~
 - ~~Thoughtful and forthright self evaluation~~
 - ~~Working with other System universities, chancellor, and Board of Governors to achieve common goals~~
 - ~~Effectively representing the institution and the System to various publics~~
 - ~~Understanding the role of politics and government~~
 - ~~Enhancing relationships with educational constituencies~~

- ~~Professional Growth and Development~~
 - ~~Seeking growth opportunities~~
 - ~~Promoting development opportunities for faculty and staff~~
 - ~~Mentoring~~

- ~~Achievements~~
 - ~~Stating clear goals and objectives~~
 - ~~Setting “stretch” goals~~
 - ~~Emphasizing goals that will make a substantial difference~~
 - ~~Rewarding excellence~~
 - ~~Motivating employees~~
 - ~~Promoting a positive university image~~

~~G. Council of Trustees Recommendation to Contain Specific Elements~~

~~The council of trustees written findings and recommendations are to contain:~~

- ~~Identifiable strengths and accomplishments,~~
- ~~Suggestions for remediating concerns and improving presidential leadership,~~
and
- ~~A recommendation with regard to contract extension.~~

~~H. Chancellor may require formal evaluation at any time~~

~~After consultation with the chair of the council of trustees and the Human Resources Committee of the Board of Governor’s, the chancellor may require a formal evaluation at any time.~~



PA State System of Higher Education Board of Governors

Effective: April 11, 2002

Page 1 of 4

POLICY 2002-03A: EVALUATING PRESIDENTS

See Also: 24 P.S. §§ 20-2001A, et seq.;
Board of Governors' Policy 2002-02

Adopted: April 11, 2002
Amended: April 8, 2010

A. Purpose

In order to promote a systematic analysis for improvement at each University and to meet performance expectations and requirements of the Pennsylvania State System of Higher Education (PASSHE), an evaluation system for the assessment of a President's performance and development is established.

The purpose of evaluating a President is to assess the quality and substance of administrative performance in the context of the PASSHE and University's mission, vision, and strategic goals. The role of any University President is complex and diverse. Accordingly, the performance evaluation process must reflect this role and scope of a President's administrative duties and expectations while fostering and encouraging professional growth and development in professional competence and leadership not only for the President but for the University as well.

1. Annual evaluation of performance promotes accountability

The annual evaluation establishes accountability for a President's decisions. While administrative decisions are, in part, governed by Act 188, PASSHE and Board of Governors' policy, other factors that drive these decisions also include legal limitations, ethical obligations, and economic realities. The actions of the President are integral to the success of the University and the persons affected by the University – students, faculty, staff, the community, trustees, alumni, and supporters.

2. Annual evaluation provides an objective context for assessing performance

The roles of the President are part of a much larger University framework, thus they are embedded within the University. Actions taken by Presidents have important and long-term impact as to how a University operates and affects University constituencies.

3. Annual evaluation promotes and strengthens effective leadership

Leadership should be based on demonstrated results. Annual evaluation, when conducted, increases understanding and appreciation for the president's tasks and accountability for the outcomes.

4. Annual evaluation provides systematic evidence of effectiveness

Annual evaluation provides an orderly and structured process for gathering objective evidence about performance. The evaluation should be based on well-defined criteria that include process and outcome data. Systematic methodology clearly specifies who will evaluate the President, when the evaluation should be conducted, and in what manner. In addition, the evaluation framework specifies how evaluation results will be disseminated and used.

5. Annual evaluation provides a means for determining University goal achievement

Development of the University requires effective leaders who embrace and promote the University's goals. By focusing at least in part on performance outcomes, the evaluation process requires that institutional goals be periodically reviewed and progress towards those goals be detailed.

6. Annual Evaluation provides a means for leadership development

Development of the President is a key outcome of the evaluation process. The growth and development of the President has benefits for the individual and the University. The development plan should be based on opportunities derived from the evaluation process.

B. Evaluation Process

Upon the selection of the President and as part of the President's orientation, the Chancellor will explain the performance evaluation process. The Chancellor will provide a summary of the process including, but not limited to, its purpose, participant roles and responsibilities, schedule, substance and procedures. The following is an explanation of the two types of performance evaluation and professional development plans that are to be conducted under this policy.

Annual Evaluation - this evaluation is conducted every year by the University Council of Trustees Evaluation Committee of at least three members appointed by the Chair of the Council of Trustees. The Committee will work in collaboration with the Office of the Chancellor. The results of this evaluation are to be submitted to the Board of Governors' Human Resources Committee, along with the Chancellor's assessment, for consideration and action by the Board. At the conclusion of the evaluation process, the President shall receive the annual evaluation in writing from the Chancellor and Chair of the University's Council of Trustees. The Chair of the Council of Trustees will have the responsibility of disseminating the outcome of the evaluation process to constituents such as students, faculty and staff.

Triennial Evaluation - this evaluation is conducted every third year by the University Council of Trustees led by an Evaluation Committee of at least three members appointed by the Chair of the Council of Trustees. The Committee will work in collaboration with the Office of the Chancellor. The results of this evaluation are to be submitted to the Board of Governors' Human Resources Committee, along with the Chancellor's assessment, for consideration and action by the Board. This process differs from the Annual Evaluation in that it is performed every third year and is supported by an external consultant provided by the Office of the Chancellor. The University's Council of Trustees selects the consultant from an approved list developed by the Office of the Chancellor. The Chair of the Council of Trustees will have the responsibility of disseminating the outcome of the evaluation process to constituents. The Chair of the Council of Trustees and the consultant will engage a broader group of constituents for this evaluation than that for the annual evaluation.

C. Roles and Responsibilities

President – The President shall prepare a written self-evaluation of performance for the evaluation period. This self-evaluation shall report on achievement of, or progress toward achieving, the goals and objectives that were agreed upon by the Chancellor, the Chair of the Council of Trustees, and the President at the beginning of the evaluation period.

Consultant – The Office of the Chancellor will identify and fund the cost of experienced consultants to assist in the Triennial Evaluation process. The consultant's role is to work with the Chair of the Council of Trustees in preparing an objective and thorough process based on this policy. In addition to supporting the performance evaluation process, the consultant may be asked to provide professional development and mentoring support to a President and/or Council of Trustees.

The University Council of Trustees Evaluation Committee - The Chair of the Council of Trustees will appoint a committee each year for the purpose of administering the Council of Trustees evaluation procedures described in this policy and Act 188 of 1982.

Chancellor's Liaison - A Chancellor's Liaison will be appointed by the Chancellor to work with each University's Council of Trustees Evaluation Committee. The Liaison will assist the committee in the performance review process including the identification of constituents to engage in the process and participation as necessary in the activities of the Committee.

D. Performance Goals and Indicators

At the beginning of each evaluation year, the President will outline individual and University performance goals with specific performance indicators reflective of the PASSHE and University long-term strategic plan and goals. This will occur in consultation with the Chancellor and the University's Council of Trustees. This information will subsequently serve as a key element of the performance evaluation of the President. During the year, the President is responsible for informing the Chancellor and the University's Council of Trustees of his or her progress, any major changes as well as any operational or other issues that

may impact the President's ability to achieve the agreed upon plan. Prior to the end of the performance evaluation period, the President is to complete a self-evaluation of his or her performance detailing individual, leadership team and university accomplishments and current University performance data.

E. Council of Trustee Evaluation Committee Report

Each Council of Trustees Evaluation Committee will prepare a summary report using performance data from the System Research Office, the results of the University evaluation process, verbatim compilation of constituent feedback, and any additional evaluation data that may be available for the committee's review.

F. Evaluation Summary Prepared for Board Review

A complete evaluation summary will include:

- Annual university performance outcomes (System Accountability Reports)
- Chancellor's assessment of the President's performance
- Council of Trustees compilation of constituent feedback and evaluation of the President's performance
- President's self-assessment

The Board of Governors will review the completed evaluations of presidents in making its decisions regarding the extension of president contracts and determining compensation.

G. Professional Development Plan

A key focus of the performance evaluation process is the continuing professional and leadership development of each President. In order to achieve this goal, the Chancellor and each Council of Trustees Chair and mentor (as appropriate) will create a professional development plan with the President.

H. Chancellor and Council of Trustee Evaluation Review

Based on a timeline provided by the Office of the Chancellor, each President will meet with the Chancellor and the Chair of the Council of Trustees Evaluation Committee to plan for the upcoming performance year and review the results of the current year performance evaluation.

I. Effective Date

This policy will define the President's Evaluation process effective January 1, 2010.

Human Resources Committee Meeting

April 7, 2010

SUBJECT: Separation Incentive Program (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Office of the Chancellor staff have been in negotiations with the collective bargaining units regarding the development and implementation of a Separation Incentive Program consisting of two parts: (1) Voluntary Retirement Incentive Program and (2) Severance for Abolished Positions Program. Agreements were reached with five of the collective bargaining units:

- American Federation of State, County, and Municipal Employees (AFSCME)
- State College and University Professional Association (SCUPA)
- Security, Police, and Fire Professionals of America (SPFPA)
- Office of Professional Employees International Union Healthcare Pennsylvania (OPEIU)
- Pennsylvania Social Services Union (PSSU)

The program is also being made available to non-represented (management) employees.

An update on the program will be made.

Supporting Documents Included: N/A

Other Supporting Documents Available: Separation Incentive Program

Reviewed by: N/A

Prepared by: Gary K. Dent

Telephone: 717-720-4158



Pennsylvania State System of Higher Education

Information Technology Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Information Technology Update (INFORMATION)	76



Committee Members: Paul S. Dlugolecki (*Chair*), John M. Brinjac (designee for Governor Edward Rendell), C.R. “Chuck” Pennoni and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Information Technology Committee Meeting
April 7, 2010

SUBJECT: Information Technology Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: An update on Information Technology will be provided at the Board meeting.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Arthur C. Stephens

Telephone: 717-720-4140



Pennsylvania State System of Higher Education

Executive Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, April 7, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Review of Accountability and Performance Funding (INFORMATION)	78



Committee Members: Kenneth M. Jarin (*Chair*), Marie Conley Lammando, Paul S. Dlugolecki, C.R. “Chuck” Pennoni, Thomas M. “Doc” Sweitzer and Aaron A. Walton.

For further information, contact Peter H. Garland at (717) 720-4010.

Executive Committee Meeting

April 7, 2010

SUBJECT: Review of Accountability and Performance Funding (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: PASSHE's accountability and performance funding programs have been drivers for university and System change to better serve students and the Commonwealth. Along with other policy tools, improvements across the System have been achieved in retention, graduation rates, diversity of students, faculty and administrators, program quality, faculty productivity, and instructional costs. The current design of these programs has created a culture of accountability throughout PASSHE and has been recognized nationally.

While the programs have been successful, it is time to review and re-think accountability and performance funding to ensure that they continue to enable university and system improvement.

A committee chaired by Robert M. Smith, President of Slippery Rock University and Peter H. Garland, Executive Vice Chancellor in the Office of the Chancellor, has been meeting for several months to review and revise PASSHE's Accountability and Performance Funding process. An update of work to date will be provided.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: 717-720-4010



Pennsylvania State System of Higher Education

Board of Governors

Quarterly Meeting of the Board of Governors Pennsylvania State System of Higher Education

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, April 8, 2010
9:00 a.m.

Agenda

Call to Order and Roll Call of the Members

Pledge of Allegiance

Approval of the Minutes of the January 14, 2010, February 3, 2010 and March 19, 2010 Meetings.

Remarks of the ChairChairman Kenneth M. Jarin

Report of the Chancellor Dr. John C. Cavanaugh

Public Comments

Committee Reports with Related Actions

- A. **Academic and Student Affairs**Mr. Aaron A. Walton
 1. Revisions to Board of Governors' Policy 1991-03: *Visiting Student Program*
 2. Learning Management System (LMS) and Learning Content Management System (LCMS), and Helpdesk RFP Update
 3. PASSHE Honors Program Presentation
 4. THIS (The Harrisburg Internship Semester) Interns Presentation
 5. Recognition of the Recipient of the Annual Syed R. Ali-Zaidi Award for Academic Excellence

- B. Advancement**.....Mr. Thomas M. “Doc” Sweitzer
1. Budget Update
 2. Legislation Update
 3. KINBER Update
 4. Introduction of the New PASSHE Logo

- C. Audit** Mr. Paul S. Dlugolecki
1. Internal Audit and Risk Management Update

- D. Finance, Administration, and Facilities**..... Mr. C.R. "Chuck" Pennoni
1. Bond Financing of Student Information Systems Projects
 2. Pedestrian Bridge Construction, Bloomsburg University of Pennsylvania
 3. Residence Hall Renovation, Bloomsburg University of Pennsylvania
 4. Athletic Facilities Improvements, California University of Pennsylvania
 5. Financing for Various Projects, Edinboro University of Pennsylvania
 6. Athletic Field Improvements, Shippensburg University of Pennsylvania
 7. Recreation Center Parking Garage, West Chester University of Pennsylvania
 8. Property Acquisition, West Chester University of Pennsylvania
 9. Bond Financing of Kovalchick Convention and Athletic Complex, Indiana University of Pennsylvania
 10. Series AL Bond Issue
 11. Authorization to Issue Refunding Bonds
 12. Amendments to Board of Governors’ Policy 2010-01: *Expenditures for University Relations* and Rescission of Board of Governors Policy 2010-02: *Expenditures for Recognition*

- E. Human Resources**Ms. Marie Conley Lammando
1. Revisions to Board of Governors’ Policy 2002-03, *Evaluating Presidents*
 2. Separation Incentive Program

- F. Information Technology** Mr. Paul S. Dlugolecki
1. Information Technology Update

- G. Executive**.....Chairman Kenneth M. Jarin
1. Review of Accountability and Performance Funding

- Board Action**Chairman Kenneth M. Jarin
1. Delegation of Authority to Appoint Clarion University President
 2. Appointment of Nominating Committee for Board Officers
 3. Resolutions:
 - Nick J. Barcio
 - President Joseph P. Grunenwald
 - President Keith T. Miller

Other Business.....Chairman Kenneth M. Jarin

Announcements

Adjournment



Board Members: Kenneth M. Jarin (*Chair*), Representative Matthew E. Baker, Nick J. Barcio, John M. Brinjac (designee for Governor Edward G. Rendell), Marie Conley Lammando, Donna Cooper (designee for Secretary Gerald L. Zahorchak), Paul S. Dlugolecki, Representative Michael K. Hanna, Senator Vincent J. Hughes, Richard Kneeder, Jamie L. Lutz, Jonathan B. Mack, Joseph F. McGinn, C.R. “Chuck” Pennoni (*Vice Chair*), Senator Jeffrey E. Piccola, Governor Edward G. Rendell, Harold C. Shields, Thomas M. “Doc” Sweitzer, Christine J. Toretta, Aaron A. Walton (*Vice Chair*) and Mackenzie M. Wrobel

For further information, contact Peter H. Garland at (717) 720-4010.

Board of Governors' Meeting April 8, 2010

SUBJECT: Delegation of Authority to Appoint Clarion University President (ACTION)

UNIVERSITIES AFFECTED: Clarion University of Pennsylvania

BACKGROUND: Board of Governors' Policy 1983-13-A, *Guidelines for Recommending Presidential Appointments*, requires that the Council of Trustees of the University conducting a search submit the names and dossiers of three unranked candidates to the Chancellor, along with a certified action of the Council approving the candidates for the position of University President.

The Board will conduct interviews of the candidates submitted by the Clarion University Council of Trustees. In the absence of a quorum of the Board, the Executive Committee must be authorized to act on its behalf.

MOTION: That the Board of Governors authorizes the Executive Committee to approve the appointment of a President for Clarion University of Pennsylvania in absence of a quorum of the Board.

Supporting Documents Included: N/A

Other Supporting Documents Available: Board of Governors' Policy 1983-13-A, *Guidelines for Recommending Presidential Appointments*

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: (717) 720-4010

Board of Governors' Meeting

April 8, 2010

SUBJECT: Appointment of Nominating Committee for Board Officers (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: A Nominating Committee will be appointed to present candidates for the positions of Chair and Vice Chairs to the Board. The Nominating Committee will report its recommendation at the July Quarterly Meeting of the Board prior to the election of officers.

The Chair will identify three members of the Board to serve on the Nominating Committee. The nominees will be presented to the Board at the April Quarterly Board Meeting.

MOTION: That the Board of Governors approve the Nominating Committee as presented by the Chair.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: 717-720-4010