



Board of Governors' Quarterly Meeting Agenda

Wednesday, July 21, 2010

3:00 p.m.

Committee Meetings

- Audit
- Finance, Administration, and Facilities
- Academic and Student Affairs
- Advancement
- Human Resources
- Executive

Thursday, July 22, 2010

9:00 a.m.

Committee Meetings (continued)

Meeting of the Board of Governors

Adjournment



Board of Governors' Quarterly Meeting Agenda

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Agenda Summary

Wednesday, July 21, 2010

3:00 p.m. Committee Meetings

- **Audit**
 - Office of Internal Audit and Risk Assessment (OIARA) 2009/10 Annual Report (INFORMATION)
 - Office of Internal Audit and Risk Assessment 2010/11 Annual Budget and Staffing Level (ACTION)
 - Office of Internal Audit and Risk Assessment 2010/11 Annual Work Plan (ACTION)

- **Finance, Administration, and Facilities**
 - Fiscal Year 2010/11 Operating Budget Update (INFORMATION)
 - Fiscal Year 2010/11 Educational and General Appropriation Allocation (ACTION)
 - Fiscal Year 2010/11 ARRA Federal Funds Allocation (ACTION)
 - Fiscal Year 2010/11 Program Initiatives Line Item Allocation (ACTION)
 - Fiscal Year 2010/11 Tuition and Technology Fee Rates (ACTION)
 - Fiscal Year 2010/11 Capital Spending Plan and Capital Budget Authorization Request (ACTION)
 - Property Acquisition, Indiana University of Pennsylvania (ACTION)
 - Property Acquisition, West Chester University of Pennsylvania (ACTION)

Thursday, July 22, 2010

9:00 a.m. Committee Meetings (continued)

- **Academic and Student Affairs**
 - Summary of Academic Program Actions for the 2009/10 Academic Year (INFORMATION)
 - Program Expansion in Philadelphia (INFORMATION)
 - Revisions to Board of Governors' Policy 1990-06-A: *Academic Degrees* (ACTION)
 - Approval of a New Master of Arts in Public Policy and International Affairs Degree Program at Bloomsburg University of Pennsylvania (ACTION)
 - Approval of a New Master of Science Degree Program with a Major in Exercise and Sport Physiology at West Chester University of Pennsylvania (ACTION)

- **Advancement**
 - Legislative Update (INFORMATION)

- **Human Resources**

- **Executive**
 - Approval of Meeting Dates (ACTION)

- **Board**
 - Election of Board Officers (ACTION)
 - Resolution Honoring Dr. Tony Atwater (ACTION)



Audit Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Wednesday, July 21, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Office of Internal Audit and Risk Assessment (OIARA) 2009-10 Annual Report (INFORMATION)	5
2. Office of Internal Audit and Risk Assessment 2010-11 Annual Budget and Staffing Level (ACTION).....	12
3. Office of Internal Audit and Risk Assessment 2010-11 Annual Work Plan (ACTION).....	14



Committee Members: Paul S. Dlugolecki, (Chair), C.R. “Chuck” Pennoni, Christine J. Toretti and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Audit Committee Meeting

July 21, 2009

SUBJECT: Office of Internal Audit and Risk Assessment (OIARA) 2009-10 Annual Report (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND:

Board of Governors Policy 1991-06-A, *State System Audit Policy*, requires the Audit Committee to annually report to the full Board of Governors on the Audit Committee's activities.

As indicated in the OIARA 2009-10 Annual Report, significant restructuring to PASSHE's internal audit operation occurred, affording strengthened and enhanced internal audit and risk assessment capabilities in support of the organization's operation. Realignment of existing resources has resulted in a process for providing independent audit services System-wide.

The OIARA fulfilled project assignments at all fourteen PASSHE universities and the Office of the Chancellor during fiscal year 2009-10. Risk assessment initiatives completed during the period included a pilot risk assessment at Shippensburg University of Pennsylvania and a System-level assessment of human resources operations.

Additionally, work plan initiatives included eight carryover audits from the prior year's plan, eighteen new audits, and seventeen special project requests.

Supporting Documents Included: Office of Internal Audit and Risk Assessment 2009-10 Annual Report

Other Supporting Documents Available: Board of Governors Policy 1991-06-A, *State System Audit Policy*

Reviewed by: Paul Dlugolecki, Audit Committee Chair

Prepared by: Dean A. Weber

Telephone: (717) 720-4243

PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION

Office of Internal Audit and Risk Assessment

2009-10 Annual Report

EXECUTIVE SUMMARY

The Annual Report of the Office of Internal Audit and Risk Assessment (OIARA) is intended to inform the Board of Governors about accomplishments of the System's internal audit and risk assessment function and demonstrate accountability for resources, consistent with our approved 2009-10 work plan. The OIARA provides Audit Committee members with summary notification of concluded projects as they occur. Additionally, local Council of Trustee Chairpersons are notified of OIARA completed projects relative to their respective institution.

This year marked a significant change in PASSHE's internal audit operation with restructuring affording strengthened and enhanced internal audit and risk assessment capabilities in support of the organization. Realignment of existing resources resulted in a process for providing independent audit services System-wide. Full departmental staffing was achieved in January 2010. Restructuring resulted in overall audit personnel cost savings and produced System-wide savings achieved by the OIARA completing audit projects in-house that were typically outsourced to external audit firms in the past.

The OIARA carried out project assignments at all fourteen PASSHE universities and the Office of the Chancellor during the 2009-10 fiscal year. The OIARA work plan contained nine carryover projects related to Tuition and Fee Waivers, Work Study Employment, Payroll Operations, and Travel Expenses, of which eight were completed and one was cancelled at the university's request in order to focus efforts on a higher priority project.

Risk assessment initiatives completed during the year included a university risk assessment exercise at Shippensburg University of Pennsylvania and a System-level assessment of human resources operations. The risk assessments produced positive results, providing outcomes for use in process evaluation, enhancements to internal controls and operating procedures, and identification of best practices.

A System-wide analysis of Title IX in support of equity in athletics was also completed. The analysis was inclusive of all 14 PASSHE institutions. An additional eighteen planned project assignments were included in the 2009-10 work plan of which ten have concluded, with the remaining carrying forward for completion during fiscal year 2010-11.

Separately, seventeen special projects requests, related to seven universities, were presented to the OIARA during the course of the year. Nine of these projects have concluded. Audit field work is underway on the remaining eight projects with completion anticipated during the first quarter of fiscal year 2010-11.

Three Audit Committee meetings and four Audit Committee workshops were held in compliance with Board of Governors Policy 1991-06-A, *State System Audit Policy*. The Office of Internal Audit and Risk Assessment Advisory Team met once during the year.

I believe the work of our office has contributed to the efficient and effective operation of the Pennsylvania State System of Higher Education and look forward to further enhancing the professionalism and internal audit efforts of our department. Our goal is to promote internal audit projects based on recognized levels of risk and advance implementation of appropriate internal controls necessary to support the System's mission.

For further information about the contents of this report or any audit engagement mentioned herein, please contact me. Thank you.

Respectfully Submitted,

Dean A. Weber

Dean A. Weber, CIA
Director, Office of Internal Audit and Risk Assessment

Annual Report 2009-10

Pennsylvania State System of Higher Education Office of Internal Audit and Risk Assessment

Carryover Projects from 2008-09 Work Plan

Travel Policies and Reimbursed Expenses - Ensure all PASSHE entities and personnel follow requirements of Board of Governors' policy and appropriate collective bargaining agreements concerning travel regulations and reimbursed expenses in accordance with applicable terms and conditions of employment.

Parking Fines - Review established controls and procedures to ensure campus issued parking fines are properly charged, collected and recorded in compliance with PASSHE and University policies and guidelines.

Tuition and Fee Waivers - Verify eligibility and accuracy of tuition and fee waivers received by PASSHE students, employees and their dependents in accordance with requirements of Board of Governors and University policy.

Work-Study Employment - Confirm awarding, funding and payment of work-study wages to student employees are in compliance with federal, PASSHE and University policies and guidelines.

PASSHE University	Project	Audit Field Work in Process or Concluded	Draft Report Issued	Final Report Issued
Bloomsburg	Parking Fines	✓	✓	7/02/2009
California	Tuition Waiver	<i>Cancelled*</i>		
Cheyney	University Payroll	✓	✓	3/16/2010
Indiana	Travel Expenses	✓	✓	10/20/2009
	Tuition Waiver	✓	✓	6/03/2010
Kutztown	Tuition Waiver	✓	✓	1/21/2010
Mansfield	Parking Fines	✓	✓	9/23/2009
Slippery Rock	Federal Work Study	✓	✓	3/10/2010
West Chester	Federal Work Study	✓	✓	11/02/2009

* Planned audit project has been cancelled at the University's request to focus internal audit resources on a higher priority project.

BOG Approved 2009-10 Work Plan Projects

Supporting individualized audit initiatives unique to the needs of each institution, university leaders were requested to identify internal audit projects for inclusion within the OIARA annual work plan. Based on proposed requests, prioritized planning resulted in the following projects being conducted. University audit plans were developed for each of the identified projects.

The following chart identifies specific audit projects, the status of field work, issuance of draft reports, and final project reports. Those projects not yet completed as of June 30, 2010 will be carried forward for completion during the next fiscal year.

PASSHE University	Project	Audit Field Work in Process or Concluded	Draft Report Issued	Final Report Issued	Carryover 2010/11 Plan
Bloomsburg	Departmental Funds Collection	✓	✓	4/6/2010	
California	Information Technology Risk Analysis	✓	✓	6/14/2010	
Cheyney	<i>See Carryover and Special Requests</i>				
Clarion	DGS Project Billing	✓	✓	6/25/2010	
East Stroudsburg	Affiliated Org./University Relations	✓			✓
Edinboro	Athletics Travel	✓	✓	4/12/2010	
Indiana	<i>See Carryover and Special Request</i>				
Kutztown	Electronic Student Refunds	✓	✓	6/9/2010	
	Purchasing Card Transactions				✓
Lock Haven	Student International Travel	✓			✓
Mansfield	Student Activity Fee Reporting	✓			✓
Millersville	Information Technology Risk Analysis	✓	✓	6/28/2010	
Shippensburg	Pilot University Risk Assessment	✓	✓	6/28/2010	
	College of Business	✓			✓
Slippery Rock	<i>See Carryover and Special Requests</i>				
West Chester	Affiliated Org./University Relations	✓			✓
	University Payroll				✓
Office of the Chancellor	Human Resources Risk Assessment	✓	✓	6/17/2010	
	Title IX Analysis	✓	✓	6/18/2010	
	Work Force Leadership Grants				
	<u>Five Individual Audits:</u>				
	Penn College of Technology	✓	✓	2/3/2010	
	Lehigh Carbon Community College	✓	✓	3/1/2010	
Central Montco Technical	✓	✓	4/13/2010		
Misericordia University	✓	✓	6/2/2010		
Precision Manufacturing Institute	✓				✓

Special Project Requests

During fiscal year 2009-10, seventeen additional project requests were presented to the OIARA for completion. Nine of these projects have concluded. Audit field work is underway on the remaining projects which are anticipated to conclude during the first quarter of fiscal year 2010-11.

The following chart identifies individual audit projects and their related status as of June 30, 2010.

PASSHE University	Project	Audit Field Work in Process or Concluded	Draft Report Issued	Final Report Issued	Carryover 2010/11 Plan
Bloomsburg	Dept. of Ed. Financial Aid Response	✓			✓
Cheyney	Accounts Receivable	✓	✓	11/18/2009	
	Academic Credentials	✓	✓	2/11/2010	
	Admissions Office	✓	✓		✓
	University Scholarships	✓			✓
Clarion	President's Residence Inventory	✓			✓
Indiana	President's Residence Inventory	✓			✓
Lock Haven	Swimming Championship Report	✓			✓
	President's Residence Inventory	✓			✓
Mansfield	NCAA Agreed Upon Procedures	✓	✓	12/16/2009	
Slippery Rock	EADA External Reporting	✓	✓	10/30/2009	
	NCAA Institutional Financial Report	✓	✓	12/16/2009	
	Dicks Sporting DCED Grant	✓	✓	3/4/2010	
	Giant Eagle DCED Grant	✓	✓	3/4/2010	
	Woodcraft Industries DCED Grant	✓	✓	3/11/2010	
	High Dollar Overtime Earners	✓	✓	4/16/2010	
	Women's Law Project	✓	✓		✓

Audit Committee/Workshop Meetings

July 10, 2009

Workshop meeting to discuss revisions to Board of Governors Policy 1991-06-A and restructuring of PASSHE's internal audit function.

July 15, 2009

Committee meeting agenda items included (1) Revisions to Board of Governors Policy 1991-06-A, *State System Audit Policy*, (2) Office of Internal Audit and Risk Assessment 2009-10

Annual Work Plan, (3) Departmental Budget and Staffing Level for 2009-10, (4) Appointment of Department Director, and (5) 2008-09 Annual Report.

November 20, 2009

Workshop meeting in accordance with requirements of Board Policy, the Audit Committee met to review PASSHE's audited financial statements for fiscal year ended June 30, 2009.

January 13, 2010

Committee meeting agenda items included (1) Office of Internal Audit and Risk Assessment Informational Update and (2) Office of Internal Audit and Risk Assessment 2009-10 Annual Work Plan.

April 2, 2010

Workshop meeting agenda items included (1) Project Activity Recap, (2) Staffing & Achieved Cost Savings, (3) Report Distribution Process, (4) Shippensburg University Pilot Risk Assessment, (5) System-wide Human Resources Risk Assessment, and (5) Institute of Internal Auditors (IIA) Standards.

April 7, 2010

Committee meeting agenda included (1) Office of Internal Audit and Risk Assessment Informational Update and (2) Executive Contract Extension.

June 29, 2010

Workshop meeting with ParenteBeard, LLC, planning for the 2009-10 year-end financial audit of the Pennsylvania State System of Higher Education.

Advisory Team Meeting

May 13, 2010

Inaugural meeting of the OIARA Advisory Team included discussions on team membership, PASSHE's internal audit function, staffing, project activity update, project cost savings, report distribution process, risk assessment initiatives, 2010-11 work plan development, and OIARA professional goals.

Audit Committee Meeting

July 21, 2010

SUBJECT: Office of Internal Audit and Risk Assessment 2010-11 Annual Budget and Staffing Level (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Board of Governors Policy 1991-06-A, *State System Audit Policy*, requires that the Audit Committee review and recommend for approval the Office of Internal Audit and Risk Assessment's proposed budget and staffing level. It also specifies the division's cost is to be funded as a direct Board of Governors' expense to the legislative appropriation prior to allocation based on the System's funding formula.

MOTION: That the Board of Governors approve the Office of Internal Audit and Risk Assessment's fiscal year 2010-11 proposed budget and staffing level (attached).

Supporting Documents Included: Budget Summary (Office of Internal Audit and Risk Assessment's 2010-11 Budget and Staffing Level)

Other Supporting Documents Available: Board of Governors Policy 1991-06-A, *State System Audit Policy*

Reviewed by: Paul Dlugolecki, Audit Committee Chairman

Prepared by: Dean A. Weber

Telephone: (717) 720-4243

**Internal Audit and Risk Assessment
FY 2010-11 BUDGET**

	FY 09-10	FY 09-10	FY 10-11
	Approved	Actual Y-T-D	Budget
	Budget	(as of 6-30-10)	Request
PERSONNEL EXPENDITURES			
Salaries	\$509,956	\$369,707	\$527,583
Benefits	211,410	136,541	216,952
TOTAL PERSONNEL EXPENDITURES	\$721,366	\$506,248	\$744,535
OPERATING EXPENDITURES:			
Postage	233	77	225
Freight/Shipping (FedEx)	0	0	0
Local Telephone Service	0	0	0
Long Distance Telephone (conf. calls)	0	0	0
PANET Charges	0	0	0
SSHEnet Charges	0	0	0
Cellular Phone Service	4,900	990	1,800
Videoconferencing	0	0	0
Advertising	0	498	0
Subscriptions	233	150	225
Memberships & Dues	1,800	1,127	1,800
Printing & Duplicating	0	0	0
Training/Develop Travel (conferences)	15,000	5,381	15,000
Administrative Travel (for all other travel)	45,000	10,537	40,000
Contracted Maint - Office Equip	400	0	400
Insurance	0	0	0
Utilities	0	0	0
Rental/Operating Lease -Equipment & Machinery	0	0	1,450
Other Miscellaneous Services	0	247	500
Office Supplies	1,167	1,167	1,400
Equipment (<\$5,000)	17,232	6,282	0
Other Supplies	0	124	100
Other Current Charges (overhead)	70,013	70,013	73,017
System Grants Distributed	0	97	0
TOTAL OPERATING EXPENDITURES	\$155,978	\$96,690	\$135,917
TOTAL CAPITAL EXPENDITURES	\$0	\$0	\$0
TOTAL EXPENDITURES	\$877,344	\$602,938	\$880,452

Audit Committee Meeting

July 21, 2010

SUBJECT: Office of Internal Audit and Risk Assessment 2010-11 Annual Work Plan (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND:

Board of Governors Policy 1991-06-A, *State System Audit Policy*, requires the Audit Committee review and recommend for approval the Office of Internal Audit and Risk Assessment's Annual Work Plan.

The proposed fiscal year 2010-11 work plan was collaboratively developed to meet the internal audit needs of each university and the Office of the Chancellor. In consultation with the OIARA's Advisory Team, a method was defined for development of the work plan document. These steps included the following:

- From a core set of OIARA defined audit initiatives based on PASSHE strategic issues, each university has selected an audit project to be completed at their institution;
- University leadership was requested to provide a specific internal audit project request(s) relative to their institutional audit needs;
- Through written correspondence, University Council of Trustee Chairpersons were provided an opportunity for project input relative to their respective institution;
- Office of the Chancellor Executive Staff members were afforded an opportunity to suggest internal audit projects under their area of oversight; and,
- A prioritized OIARA work plan was determined based on internal audit initiatives identified.

Select institutions will be participating in a university-based risk assessment exercise. Special project requests will also be considered as they arise.

MOTION: That the Board of Governors approve the Office of Internal Audit and Risk Assessment's Annual Work Plan for fiscal year 2010-11 (attached).

Supporting Documents Included: OIARA 2010-11 Annual Work Plan

Other Supporting Documents Available: Board of Governors Policy 1991-06-A, *State System Audit Policy*

Reviewed by: Paul Dlugolecki, Audit Committee Chairman

Prepared by: Dean A. Weber

Telephone: (717) 720-4243

PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION OFFICE OF INTERNAL AUDIT and RISK ASSESSMENT 2010-11 ANNUAL WORK PLAN

Work Plan Process Development

The OIARA 2010-11 work plan contains ongoing carryover projects from the 2009-10 work plan, newly identified project initiatives, university risk assessments and special project requests. The plan was collaboratively developed to meet the internal audit needs of each university and the Office of the Chancellor.

Carryover 2009-10 Annual Work Plan Projects - Ongoing

With the department's restructuring in 2009, the prior year's work plan approved at the January 14, 2010 Board of Governors' meeting covered the period spanning January through June 2010. Eight projects are carrying forward for completion during fiscal year 2010-11.

Carryover 2009-10 Special Project Requests - Ongoing

From the seventeen university-based special project requests presented during the course of fiscal year 2009-10, eight projects remain underway with anticipated completion during the first quarter of fiscal year 2010-11.

New 2010-11 Work Plan Initiatives

In consultation with the OIARA's Advisory Team, a method was defined for development of the work plan document. Each university was to select one pre-determined audit project based on PASSHE strategic issues and identify an internal audit project relative to their institutional specific needs. Universities' Council of Trustee Chairpersons were provided an opportunity for project input. Audit planning for the Office of the Chancellor was driven by project initiatives identified by members of Executive Staff.

Pre-defined University Audit Initiatives

Based upon four areas supporting PASSHE's strategic planning, each institution selected one of the seven audit initiatives identified below to be completed at their respective institution.

Transforming the Learning Environment

1. Expansion Opportunities for Internships, Study Abroad and Student Research Audit
2. Program and Course Enrollment Audit

Transforming the Resources

3. Foundation/University Relations Audit

Transforming University-Community Relations

4. Vendor Diversity – Procurement Audit
5. Clery Act Compliance Reporting Audit
6. Sarbanes Oxley – Best Practices Analysis

Transforming PASSHE's Role in Creating the Commonwealth's Future

7. Policy Development (PCI Card Compliance, Electronic Student Data Base Access, IT Security) Audit

University Proposed Projects

University leadership at each institution was requested to identify, at minimum, one internal audit project for completion during the 2010-11 plan year supporting internal audit needs pertinent to their respective institution.

System Office Proposed Projects

Input received from the Chancellor and his Executive Staff members identified potential projects to be completed within the System Office. The list was prioritized identifying two projects for the 2010-11 fiscal year work plan.

System-wide Proposed Projects

Solicitation for project input in support of the 2010-11 work plan identified System-wide initiatives recommended for completion inclusive of practices of all PASSHE universities. The list was prioritized identifying two projects for the 2010-11 fiscal year work plan.

University Risk Assessment Exercise

University risk assessments, with an overarching goal affording for prioritized internal audit planning based on recognized levels of risk exposure and impact of potential liabilities, will be conducted at select universities during the plan year.

Special Projects

Board of Governors Policy 1991-09-A, *State System Audit Policy*, provides for the Office of Internal Audit and Risk Assessment to conduct special project audits and investigations as requested by the Board of Governors, the Chancellor and University Presidents, as well as outside entities, e.g. the Commonwealth's Auditor General or Inspector General. Projects of this nature will be considered as presented throughout the course of fiscal year 2010-11.

Office of Internal Audit and Risk Assessment 2010-11 Work Plan

- Purchasing Card Transactions
- Student International Travel
- Student Activity Fee Reporting
- College of Business Review
- Affiliated Org./University Relations (2 Universities)
- University Payroll
- Workforce Leadership Grant
- Department of Education Financial Aid Response
- Admissions Office Audit
- University Scholarship Process Audit
- President’s Residence Physical Inventory (3 Universities)
- Swimming Championship Report Audit
- Women’s Law Project

- Expansion Opportunities for Internships, Study Abroad and Student Research Audit
- Program and Course Enrollment Audit
- Foundation/University Relations Audit
- Vendor Diversity – Procurement Audit
- Clery Act Compliance Reporting Audit
- Sarbanes Oxley – Best Practices Analysis
- Policy Development (PCI Card Compliance, Electronic Student Data Base Access, IT Security) Audit
- Extended Education Programs
- Athletic Camps and Scholarships
- Campus Cash Collection Points
- Presidential Transition
- Office for Students with Disabilities
- Community Job Training Grant
- ParenteBeard Inventory Assistance
- Athletics Gender Equity
- Athletics Defined Scope
- NCAA Agreed Upon Procedures
- Purchasing /Accounts Payable Process
- SIS Implementation Testing
- University Bookstore Operations
- Financial Aid Process
- Treasury Function Audit – Treasury operations, with a focus on funds movement
- Data Vulnerability Assessment – Sensitive data stored within the SAP system (Vartan Way)
- Research Compensation Policy Compliance – Review of university compliance with compensation policy
- Student Fees – Consistency/inconsistency in the fees assessed by System Universities

* University Risk Assessments and Special Project Requests will also be conducted during the plan year.



Finance, Administration, and Facilities Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

July 21, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Fiscal Year 2010/11 Operating Budget Update (INFORMATION)	19
2. Fiscal Year 2010/11 Educational and General Appropriation Allocation (ACTION)	23
3. Fiscal Year 2010/11 ARRA Federal Funds Allocation (ACTION)	26
4. Fiscal Year 2010/11 Program Initiatives Line Item Allocation (ACTION).....	27
5. Fiscal Year 2010/11 Tuition and Technology Tuition Fee Rates (ACTION).....	29
6. Fiscal Year 2010/11 Capital Spending Plan and Capital Budget Authorization Request (ACTION)	32
7. Property Acquisition, Indiana University of Pennsylvania (ACTION)	39
8. Property Acquisition, West Chester University of Pennsylvania (ACTION).....	42



Committee Members: C.R. “Chuck” Pennoni (Chair), John M. Brinjac (designee for Governor Edward Rendell), Donna Cooper (designee for Acting Secretary Thomas E. Gluck), Representative Michael K. Hanna, Senator Vincent J. Hughes, Harold C. Shields, and Kenneth M. Jarin (ex officio).

For further information, contact Peter H. Garland at (717) 720-4010.

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Fiscal Year 2010/11 Operating Budget Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: At its meeting on November 3, 2009, the Board of Governors approved a 2010/11 Educational and General (E&G) appropriation request of \$462.2 million, reflecting a \$17.8 million or 4.0% increase to fund partially a \$1.5 billion E&G budget. In addition, the Board approved requests for four line items totaling \$20.7 million and continued federal appropriations of \$38.2 million.

On July 6, 2010, Governor Rendell signed the fiscal year 2010/11 Commonwealth budget into law. The budget includes level funding for PASSHE's Educational and General (E&G) appropriation and line items, totaling \$465.2 million. In addition, it also includes \$38.2 million of nonrecurring federal appropriations from the American Recovery and Reinvestment Act (ARRA) State Fiscal Stabilization Funds (SFSF). Attachment 1 reflects the Commonwealth's appropriations for PASSHE and other sectors of higher education, as enacted.

A budget presentation will be provided at the Board of Governors' meeting to reflect the most current revenue and expenditure estimates. A summary of these estimates, exclusive of any tuition rate adjustments, is provided in Attachment 2. This information is necessary to support the Finance, Administration, and Facilities Committee's recommendations to the full Board concerning the following:

- Fiscal Year 2010/11 Educational and General Appropriation Allocation
- Fiscal Year 2010/11 ARRA Federal Funds Allocation
- Fiscal Year 2010/11 Program Initiatives Line Item Allocation
- Fiscal Year 2010/11 Tuition and Technology Tuition Fee Rates

Supporting Documents Included: Commonwealth FY 2010/11 Enacted Budget (Attachment 1); PASSHE Fiscal Years 2010/11 and 2011/12 Educational and General Budget Projections, as of July 9, 2010 (Attachment 2)

Other Supporting Documents Available: Fiscal Year 2010/11 Appropriations Request; November 3, 2009, meeting materials; Commonwealth's Fiscal Year 2010/11 Budget

Reviewed by: Council of Presidents, June 9, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Commonwealth FY 2010/11 Enacted Budget

General Funds

(amounts in thousands)

	FY 2009/10			FY 2010/11			Change in State Funds		Change in Total Funds	
	State	ARRA	Total	State	ARRA	Total	Change in State Funds \$	Change in State Funds %	Change in Total Funds \$	Change in Total Funds %
	Funds	Funds	Funds	Funds	Funds	Funds				
PA State System of Higher Education										
Educational and General	\$444,470	\$38,158	\$482,628	\$444,470	\$38,158	\$482,628	\$0	0.0%	\$0	0.0%
Recruitment of the Disadvantaged	446		446	446		446	0	0.0%	0	0.0%
PA Center for Environmental Education (PCEE)	368		368	368		368	0	0.0%	0	0.0%
McKeeever Center	213		213	213		213	0	0.0%	0	0.0%
Affirmative Action	1,152		1,152	1,152		1,152	0	0.0%	0	0.0%
Program Initiatives	18,548		18,548	18,548		18,548	0	0.0%	0	0.0%
PASSHE General Fund Total	\$465,197	\$38,158	\$503,355	\$465,197	\$38,158	\$503,355	\$0	0.0%	\$0	0.0%
Key '93 (Deferred Maintenance)	0	0	0	0	0	0	0	0.0%	0	0.0%
Total, All Funds	\$465,197	\$38,158	\$503,355	\$465,197	\$38,158	\$503,355	\$0	0.0%	\$0	0.0%
PA Higher Education Assistance Agency										
Grants to Students	\$403,632		\$403,632	\$388,313		\$388,313	(\$15,319)	-3.8%	(\$15,319)	-3.8%
Institutional Assistance Grants (to Private Inst.)	30,250		30,250	30,110		30,110	(140)	-0.5%	(140)	-0.5%
Cheyney Keystone Academy	1,761		1,761	1,694		1,694	(67)	-3.8%	(67)	-3.8%
All Other PHEAA Programs	19,527		19,527	18,622		18,622	(905)	-4.6%	(905)	-4.6%
Total	\$455,170	\$0	\$455,170	\$438,739	\$0	\$438,739	(\$16,431)	-3.6%	(\$16,431)	-3.6%
State-Related Institutions										
Pennsylvania State University	\$318,072	\$15,791	\$333,863	\$318,072	\$15,791	\$333,863	\$0	0.0%	\$0	0.0%
University of Pittsburgh	160,490	7,505	167,995	160,490	7,505	167,995	0	0.0%	0	0.0%
Temple University	164,974	7,763	172,737	164,974	7,763	172,737	0	0.0%	0	0.0%
Lincoln University	13,623	159	13,782	13,623	159	13,782	0	0.0%	0	0.0%
Total	\$657,159	\$31,218	\$688,377	\$657,159	\$31,218	\$688,377	\$0	0.0%	\$0	0.0%

Commonwealth FY 2010/11 Enacted Budget
General Funds

(amounts in thousands)

	FY 2009/10			FY 2010/11			Change in State Funds		Change in Total Funds	
	State Funds	ARRA Funds	Total Funds	State Funds	ARRA Funds	Total Funds	\$	%	\$	%
Non-State-Related Institutions										
Drexel University	\$781		\$781	\$0		\$0	(\$781)	-100.0%	(\$781)	-100.0%
University of Pennsylvania, Center For Infectious Diseases	0		0	248		248	248	0.0%	248	0.0%
University of Pennsylvania, Veterinary	30,000		30,000	29,754		29,754	(246)	-0.8%	(246)	-0.8%
Philadelphia College of Osteopathic Medicine	733		733	0		0	(733)	-100.0%	(733)	-100.0%
Lake Erie College of Osteopathic Medicine	207		207	0		0	(207)	-100.0%	(207)	-100.0%
Salus University	189		189	0		0	(189)	-100.0%	(189)	-100.0%
Philadelphia University of the Arts	135		135	0		0	(135)	-100.0%	(135)	-100.0%
Johnson Technical Institute	21		21	0		0	(21)	-100.0%	(21)	-100.0%
Williamson Free School of Mechanical Trades	8		8	0		0	(8)	-100.0%	(8)	-100.0%
Total	\$32,074	\$0	\$32,074	\$30,002	\$0	\$30,002	(\$2,072)	-6.5%	(\$2,072)	-6.5%
Community Colleges										
Community Colleges	\$214,217	\$21,524	\$235,741	\$214,217	\$21,524	\$235,741	\$0	0.0%	\$0	0.0%
Transfer to Community College Capital Fund	46,369		46,369	46,369		46,369	0	0.0%	0	0.0%
Regional Community Colleges Services	650		650	568		568	(82)	-12.6%	(82)	-12.6%
Total	\$261,236	\$21,524	\$282,760	\$261,154	\$21,524	\$282,678	(82)	0.0%	(82)	0.0%
Thaddeus Stevens College of Technology	\$8,550	\$2,326	\$10,876	\$8,550	\$2,326	\$10,876	\$0	0.0%	\$0	0.0%
Other Miscellaneous Higher Education Initiatives										
Higher Education for the Disadvantaged	\$3,000		\$3,000	\$2,410		\$2,410	(\$590)	-19.7%	(\$590)	-19.7%
Higher Education of Blind or Deaf Students	53		53	50		50	(3)	-5.7%	(3)	-5.7%
Higher Education Assistance	400		400	1,250		1,250	850	212.5%	850	212.5%
Community Education Councils	2,000		2,000	1,400		1,400	(600)	-30.0%	(600)	-30.0%
Medical College in Northeastern PA	4,000		4,000	3,850		3,850	(150)	-3.8%	(150)	-3.8%
Total	\$9,453	\$0	\$9,453	\$8,960	\$0	\$8,960	(\$493)	-5.2%	(\$493)	-5.2%
Total Higher Education	\$1,888,839	\$93,226	\$1,982,065	\$1,869,761	\$93,226	\$1,962,987	(\$19,078)	-1.0%	(\$19,078)	-1.0%

DRAFT

Attachment 2

**Pennsylvania State System of Higher Education
Fiscal Years 2010/11 and 2011/12 Educational and General Budget Projections
(\$ in Millions)**

	2009/10	2010/11	Change		2011/12	Change	
			\$	%		\$	%
Tuition/Fees*	\$862.4	\$879.3	\$16.9	2.0%	\$888.1	\$8.8	1.0%
State Appropriation	444.5	444.5	0.0	0.0%	444.5	0.0	0.0%
Federal Appropriation	38.2	38.2	0.0	n/a	0	(38.2)	-100.0%
Other Revenues	64.7	62.1	(2.6)	-4.0%	57.6	(4.5)	-7.3%
Total Revenues	\$1,409.7	\$1,424.0	\$14.3	1.0%	\$1,390.1	(\$33.9)	-2.4%
Salaries & Wages	\$768.2	\$808.7	\$40.5	5.3%	\$844.8	\$36.1	4.5%
Benefits	297.6	309.5	11.9	4.0%	341.2	31.7	10.2%
Subtotal, Compensation	\$1,065.8	\$1,118.1	\$52.4	4.9%	\$1,186.0	\$67.9	6.1%
Noncompensation	\$344.0	\$353.6	\$9.7	2.8%	\$356.6	\$3.0	0.8%
Need-based Financial Aid		\$11.8	\$11.8	n/a	\$11.8	\$0.0	0.0%
Total Expenditures	\$1,409.7	\$1,483.6	\$73.8	5.2%	\$1,554.4	\$70.8	4.8%
Gap	\$0.0	(\$59.6)			(\$164.3)		

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Fiscal Year 2010/11 Educational and General Appropriation Allocation (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Board of Governors' Policy 1984-06-A, *Allocation Formula*, specifies the method by which the Educational and General (E&G) appropriation is allocated annually to the Universities for their basic funding requirements. To determine the amount of the fiscal year 2010/11 E&G appropriation that is to be distributed to the Universities through the allocation formula, certain items of System-wide significance must first be funded. These items and their recommended fiscal year 2010/11 funding levels are described in Attachment 1.

MOTION: That the Board of Governors approve the following allocation of funds from PASSHE's fiscal year 2010/11 E&G appropriation.

Item	Amount
Dixon University Center Academic Programs	\$1,400,000
Office of Internal Audit and Risk Assessment	\$880,452
APSCUF Professional Development Fund	\$150,000
APSCUF New Tenure-Track Faculty Professional Development Fund	\$50,000
SCUPA Professional Development Fund	\$95,000
System Reserve	\$288,136
McKeever Environmental Learning Center	\$368,332

Supporting Documents Included: Funding of System-Wide Initiatives from the Fiscal Year 2010/11 E&G Appropriation (Attachment 1); Report of Expenditures from the System Reserve (Attachment 2)

Other Supporting Documents Available: Fiscal Year 2010/11 Appropriations Request; November 3, 2009, meeting materials; Commonwealth's Fiscal Year 2010/11 Budget; Board of Governors' Policy 1984-06-A, *Allocation Formula*

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

**Pennsylvania State System of Higher Education
Funding of System-Wide Initiatives from the Fiscal Year 2010/11 E&G Appropriation**

Dixon University Center Academic Programs—The academic programming performed at the Dixon University Center has been funded partially through the E&G appropriation for many years. The total appropriation recommended for continuation of these academic services and associated maintenance of the Dixon University Center site is \$1,400,000. This represents level funding for these activities from the previous year.

Office of Internal Audit and Risk Assessment—In July 2009, the Board of Governors realigned the internal audit function, creating the Office of Internal Audit and Risk Assessment. This office is responsible for facilitating risk assessment activities and, in turn, structuring and executing an internal audit plan based on high risk areas. At its July 2009 meeting, the Board also approved the office's fiscal year 2009/10 operating budget of \$877,344. Since the office was not staffed fully at that time, this budget was funded partially at an estimated amount of \$500,000 with the understanding that the office funding would be provided from System Reserve if actual expenditures exceeded this estimated level. The office's fiscal year 2010/11 budget, as recommended for approval in today's Audit Committee materials, is \$880,452. It is recommended that the Office of Internal Audit and Risk Assessment's budget be funded as recommended in the Audit Committee materials.

Professional Development Funds—The collective bargaining agreement with the Association of Pennsylvania State College and University Faculties (APSCUF) continued the Faculty Professional Development Program with a fiscal year 2010/11 funding requirement of \$150,000 for current faculty members and \$50,000 for probationary faculty members. The collective bargaining agreement between PASSHE and the State College and University Professional Association (SCUPA) requires \$95,000 for its professional development program.

Replenishment of the System Reserve—The total recommended allocation to the System Reserve for fiscal year 2010/11 is \$288,136, which will replenish the System Reserve to the \$1,500,000 level required by Board of Governors' Policy 1984-07-A, *System Reserve Allocation and Expenditure Criteria*. Attachment 2 is a detailed list of expenditures for fiscal year 2009/10 and a list of projected expenditures for fiscal year 2010/11. The amount to be replenished is less than the total expenditures, due to interest earnings.

McKeever Environmental Learning Center—An allocation of \$368,332 is recommended for operation of the McKeever Environmental Learning Center by Slippery Rock University of Pennsylvania. This funding level augments its \$213,000 line item appropriation and represents level funding in McKeever's share of the E&G appropriation.

**Pennsylvania State System of Higher Education
Report of Expenditures from the System Reserve**

Actual 2009/10 Expenditures

Presidential Searches (Clarion, Indiana, and Lock Haven)	\$84,666
Mansfield Property Appraisal	2,000
West Chester Property Appraisal	3,125
Punxsutawney (Indiana) Property Appraisal	3,000
Official Residence (West Chester)	60,450
System Financial Audit (Fiscal Year 2008/09)	77,500
Office of Internal Audit and Risk Assessment (2009/10 Actual)	<u>102,938</u>
Total Anticipated Fiscal Year 2009/10 Expenditures	\$333,679

Anticipated 2010/11 Expenditures

System Financial Audit (Fiscal Year 2009/10)	\$80,430
Presidential Search (Indiana)	40,000
Official Residence (Edinboro)	<u>650,000</u>
Total Anticipated Fiscal Year 2010/11 Expenditures	\$770,430

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Fiscal Year 2010/11 ARRA Federal Funds Allocation (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: On July 6, 2010, Governor Rendell signed the fiscal year 2010/11 Commonwealth budget that included federal American Recovery and Reinvestment Act (ARRA) appropriations for PASSHE from the U.S. Department of Education's State Fiscal Stabilization Funds (SFSF). PASSHE was appropriated \$38.2 million of ARRA funds to supplement its state appropriations.

Board of Governors' Policy 1984-06-A, *Allocation Formula*, specifies that "the Board of Governors establishes the method by which PASSHE's Educational and General (E&G) appropriation is distributed." Since these federal funds were provided in lieu of state appropriations, it is appropriate for the Board to distribute the ARRA funds through the allocation formula.

The use of these funds is set by federal guidelines, and University leadership is responsible for adhering to the guidelines and reporting requirements. Given the extensive and complex federal requirements and constraints on the use of these funds for purchases of goods and services, the relative amount compared to PASSHE's total resources, and President Obama's goals of creating and retaining jobs, all ARRA funds will be used for compensation expenses.

MOTION: That the Board of Governors approve the distribution of PASSHE's fiscal year 2010/11 ARRA funds via the allocation formula.

Supporting Documents Included: None

Other Supporting Documents Available: Commonwealth's Fiscal Year 2010/11 budget;
<http://www.ed.gov/policy/gen/leg/recovery/programs.html>

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Fiscal Year 2010/11 Program Initiatives Line Item Allocation (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: At its meeting on November 3, 2009, the Board of Governors approved fiscal year 2010/11 line item requests, including a \$18,548,000 line item for Program Initiatives. The Commonwealth budget appropriated \$18,548,000 for this line item. The Program Initiatives line item components are summarized below, reflecting the amount allocated by the Board to each of these initiatives in 2009/10 and both the requested and recommended amounts for 2010/11.

Line Item	2009/10 Allocation	2010/11 Initial Request	2010/11 Recommendation
Performance Funding	\$8,889,400	\$9,245,000	\$8,889,400
Information Technology	\$5,000,000	\$5,000,000	\$5,000,000
Workforce and Economic Development	\$2,948,000	\$2,593,000	\$0
Educator Excellence	\$1,210,000	\$1,210,000	\$0
Transforming the Learning Environment	N/A	N/A	\$3,158,600
Transforming Student Services	N/A	N/A	\$1,000,000
Cheyney Revitalization	\$500,000	\$500,000	\$500,000

The attachment provides an explanation of each of these items.

MOTION: That the Board of Governors approve the attached allocation of funds from PASSHE's fiscal year 2010/11 Program Initiatives line item.

Supporting Documents Included: Allocation of the Fiscal Year 2010/11 Program Initiatives Line Item

Other Supporting Documents Available: Fiscal Year 2010/11 Appropriations Request; November 3, 2009, meeting materials; Commonwealth's Fiscal Year 2010/11 Budget

Reviewed by: N/A

Prepared by: James S. Dillon

Telephone: (717) 720-4100

Pennsylvania State System of Higher Education
Allocation of the Fiscal Year 2010/11 Program Initiatives Line Item

Performance Funding\$8,889,400

The Board of Governors has recognized performance at PASSHE Universities for the last eight years through the Performance Funding Program. In 2009/10, the program was funded with \$26.7 million from the E&G appropriation and \$8.9 million from the Program Initiatives line item, for a total of \$35.6 million, equivalent to 8% of the E&G appropriation. At its November 2009 meeting, the Board of Governors approved continuing performance funding at this level in 2010/11, partially through the use of this line item.

Information Technology\$5,000,000

PASSHE continues to enhance the System-wide integrated administrative system that is used to maximize efficiency of administrative processing (i.e., procurement, budget, accounting, human resources management, and payroll) and to fulfill decision support requirements at all 14 Universities and the Office of the Chancellor. The resulting data from administrative processes are used with a robust data warehouse system for PASSHE and University reporting and data analysis. Continued funding for this project is necessary to support implementation of additional functionality, upgrades to the administrative application and required hardware, and disaster recovery.

Transforming the Learning Environment\$3,158,600

As the learning environment changes with evolving student interests and opportunities, market demands, and the needs of the Commonwealth, PASSHE Universities are evolving as well to be positioned to improve access to quality educational experiences. Included in this line are funds directed toward environmental/science initiatives, enhanced educational opportunities in high need and/or underserved regions, and increased student engagement activities such as study abroad and/or involvement in research.

Transforming Student Services\$1,000,000

Common electronic functional capabilities are being developed and enhanced across all 14 Universities to provide students with consistent, high quality registration, financial aid, and student account services. As these systems are being implemented, student support services should become more integrated and supplied through one-stop service operations. To ensure students receive enrollment services comparable to national best practices, funds will be used to assist Universities in this transformation, enhancing student services and enrollment management to improve persistence and completion rates.

Cheyney Revitalization\$500,000

Continued funding is necessary to support Cheyney University of Pennsylvania's revitalization efforts in various areas that will, in turn, increase enrollment at the University, improve student services, and continue the rich legacy that has been created there.

Finance, Administration, and Facilities Committee Meeting
July 21, 2010

SUBJECT: Fiscal Year 2010/11 Tuition and Technology Tuition Fee Rates (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: In compliance with Board of Governors' Policy 1999-02-A, *Tuition*, it is recommended that the Board approve the proposed Fiscal Year 2010/11 Tuition Schedule (Attachment 1) and the Fiscal Year 2010/11 Technology Tuition Fee Schedule (Attachment 2).

MOTION: That the Board of Governors approve the fiscal year 2010/11 tuition and technology tuition fee rates, as attached.

Supporting Documents Included: Fiscal Year 2010/11 Tuition Schedule (Attachment 1); Fiscal Year 2010/11 Technology Tuition Fee Schedule (Attachment 2)

Other Supporting Documents Available: Fiscal Year 2010/11 Appropriations Request; November 3, 2009, meeting materials; Board of Governors' Policy 1999-02-A, *Tuition*

Reviewed by: Council of Presidents, June 9, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

**Pennsylvania State System of Higher Education
Fiscal Year 2010/11 Tuition Schedule**

Student Classification	2009/10	2010/11	Change
Full-Time Academic Year			
Resident Undergraduate	\$5,554.00		
Resident Graduate	\$6,666.00		
Nonresident Undergraduate:			
Maximum (250%)*	\$13,886.00		
\$2,000 less than Maximum (LO)	\$11,886.00		
225% (SH**)	\$12,498.00		
200% (CH**, CL**, SL**)	\$11,108.00		
165% (MA**)	\$9,166.00		
160% (CA)	\$8,888.00		
150% (CL**, EA**, ED**, IN**, SH**, SL**, MSC**)	\$8,332.00		
Nonresident Graduate	\$10,666.00		
Full-Time Semester			
Resident Undergraduate	\$2,777.00		
Resident Graduate	\$3,333.00		
Nonresident Undergraduate:			
Maximum (250%)*	\$6,943.00		
\$2,000 less than Maximum (LO)	\$5,943.00		
225% (SH**)	\$6,249.00		
200% (CH**, CL**, SL**)	\$5,554.00		
165% (MA**)	\$4,583.00		
160% (CA)	\$4,444.00		
150% (CL**, EA**, ED**, IN**, SH**, SL**, MSC**)	\$4,166.00		
Nonresident Graduate	\$5,333.00		
Per Student Credit Hour***			
Resident Undergraduate	\$231.00		
Resident Graduate	\$370.00		
Nonresident Undergraduate:			
Maximum (250%)*	\$579.00		
\$2,000 less than Maximum (LO)	\$495.00		
225% (SH**)	\$521.00		
200% (CH**, CL**, SL**)	\$463.00		
165% (MA**)	\$382.00		
160% (CA)	\$370.00		
150% (CL**, EA**, ED**, IN**, SH**, SL**, MSC**)	\$347.00		
Nonresident Graduate	\$593.00		
Nonresident Undergraduate Distance Education, Minimum	\$236.00		
Nonresident Undergraduate Distance Education, Maximum	\$578.00		
Nonresident Graduate Distance Education, Minimum	\$377.00		
Nonresident Graduate Distance Education, Maximum	\$925.00		

Note: Final 2010/11 tuition recommendations will be developed at the Board of Governors' Finance, Administration, and Facilities Committee meeting on July 21, 2010.

MSC=Marine Science Consortium

*Charged to all nonresidents not specifically addressed by a University-based Nonresident Tuition Plan, including all international students, who are charged the maximum nonresident rate.

**Applies to certain nonresident students, based upon geographic location, academic program, or academic standing.

***For part-time student charges, and summer and interim sessions.

**Pennsylvania State System of Higher Education
Fiscal Year 2010/11 Technology Tuition Fee Schedule**

Student Classification	2009/10	2010/11	Increase	
Full-Time Academic Year				
Resident Undergraduate	\$206.00	Note: Final 2010/11 technology tuition fee recommendations will be developed at the Board of Governors' Finance, Administration, and Facilities Committee meeting on July 21, 2010.		
Nonresident Undergraduate	\$310.00			
Resident Graduate	\$206.00			
Nonresident Graduate	\$310.00			
Full-Time Semester				
Resident Undergraduate	\$103.00			
Nonresident Undergraduate	\$155.00			
Resident Graduate	\$103.00			
Nonresident Graduate	\$155.00			
Part-Time (Flat rate for all part-time students)*				
Resident Undergraduate (less than 12 credits)	\$60.00			
Nonresident Undergraduate (less than 12 credits)	\$82.00			
Resident Graduate (less than 9 credits)	\$60.00			
Nonresident Graduate (less than 9 credits)	\$82.00			

**For part-time student charges, and summer and interim sessions.*

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Fiscal Year 2010/11 Capital Spending Plan and Capital Budget Authorization Request (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: For a Commonwealth-funded capital project to start design and construction, funding must be allocated in the Capital Spending Plan, and the project must have specific authorization from the General Assembly in a capital bill. The spending plan is a rolling five-year plan wherein the Board of Governors approves the execution of projects in the first year of the plan and tentatively approves the remaining five years, subject to annual reviews and updates. Projects not currently authorized by the General Assembly must be submitted for approval in the next capital bill. The General Assembly's authorization in a capital bill does not guarantee project funding.

Capital Spending Plan—Earlier this year, the Universities provided input for the Capital Spending Plan in accordance with Board of Governors' Policy 2000-02-A, *Capital Facilities Planning, Programming, and Funding*, and the procedures in Volume IV of PASSHE's *Facilities Manual*. Almost 130 projects were submitted with an estimated cost of \$1.3 billion. The Universities submitted project justifications with specific information on academic benefit; space, ADA, safety, and code compliance deficiencies; new revenue or matching funds potential; cost savings potential; and impact on the deferred maintenance backlog. The projects have been evaluated, prioritized, sorted, and compiled to form the attached spending plan.

Capital Authorization Bill—Based on submissions for the Capital Spending Plan, lists of projects requiring legislative authorization have been developed. With Board approval, the Office of the Chancellor plans to submit the attached lists of projects for authorization in the next capital bill.

MOTION: That the Board of Governors approve the fiscal year 2010/11 Capital Spending Plan and submission of the lists of projects for legislative authorization.

Supporting Documents Included: Capital Spending Plan; Capital Budget Authorization Request for Public Improvement Projects and Original Furniture and Equipment

Other Supporting Documents Available: University-submitted project justifications

Reviewed by: Council of Presidents, June 9, 2010; Council of Fiscal and Administrative Vice Presidents, June 23, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100

**Capital Spending Plan
Fiscal Years 2010/11 Through 2014/15
As Presented to the Board of Governors
July 21, 2010**

Financial Summary in Current Year Dollars (\$000)						
University	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	Five-Year Total
Bloomsburg		\$23,400	\$2,000		\$14,200	\$39,600
California			16,100	\$970		17,070
Cheyney	\$16,500	500		8,000		25,000
Clarion	1,100	26,400		2,600		30,100
East Stroudsburg	7,000		27,800	10,600	27,000	72,400
Edinboro	9,400	1,400	18,400		1,500	30,700
Indiana	7,000	50,000	3,300	50,000	7,000	117,300
Kutztown	7,400		16,700		16,300	40,400
Lock Haven		6,720	1,620	8,600	800	17,740
Mansfield	1,100	5,100	500	20,000		26,700
Millersville	23,000	11,500		9,500	1,000	45,000
Shippensburg	19,000		9,800		12,000	40,800
Slippery Rock	22,900	3,600	11,000	12,000	3,100	52,600
West Chester	18,000		17,000		35,000	70,000
Five-Year Total	\$132,400	\$128,620	\$124,220	\$122,270	\$117,900	\$625,410

Financial Summary in Future Year Dollars (\$000) Allowing for Inflation at 3% Annually						
University	FY 2010/11	FY 2011/12	FY 2012/13	FY 2013/14	FY 2014/15	Five-Year Total
Bloomsburg		\$24,100	\$2,100		\$16,000	\$42,200
California			17,100	\$1,100		18,200
Cheyney	\$16,500	500		8,700		25,700
Clarion	1,100	27,200		2,800		31,100
East Stroudsburg	7,000		29,500	11,500	30,400	78,400
Edinboro	9,400	1,400	19,500		1,700	32,000
Indiana	7,000	51,500	3,500	54,600	7,900	124,500
Kutztown	7,400		17,700		18,400	43,500
Lock Haven		6,900	1,700	9,400	900	18,900
Mansfield	1,100	5,300	500	21,900		28,800
Millersville	23,000	11,800		10,400	1,100	46,300
Shippensburg	19,000		10,400		13,500	42,900
Slippery Rock	22,900	3,700	11,700	13,100	3,500	54,900
West Chester	18,000		18,100		39,400	75,500
Five-Year Total	\$132,400	\$132,400	\$131,800	\$133,500	\$132,800	\$662,900

**FY 2010/11 Through FY 2014/15 Project Execution Schedule
As Presented to the Board of Governors
July 21, 2010**

Proposed Execution Year	University	Project Description	Original Furniture and Equipment (OF&E)	Authorization Act	Total Authorization (\$000)	Facility Use	University Funds (\$000)	Commonwealth Funding Adjusted for Inflation at 3%/Year (\$000)
2010/11	Cheyney	Browne Hall Renovation		83/06, 41/08	\$5,500	Housing		\$4,200
		Carver Science Building Renovation	OF&E	Sbmtd	2,100	Science and Technology		2,100
		Demolition of Various Buildings		HB2291	5,600	Mixed Usage		3,200
		New Student Housing Construction, Additional Funds		Sbmtd	5,000	Housing		2,500
		New Student Housing Construction	OF&E	Sbmtd	4,500	Housing		2,300
		Carver Science Demolition, Additional Funds		83/06, 41/08	5,000	Science and Technology		2,200
	Clarion	Becht Hall Renovation	OF&E	40/04, 83/06	1,100	Administration		1,100
	East Stroudsburg	Information Commons Construction, Phase I (Design)		Sbmtd	7,000	Mixed Usage	\$6,000	7,000
	Edinboro	Cooper Science Renovation, Additional Funds		Sbmtd	7,000	Science and Technology		6,900
		Institute of Human Services and Civility, Additional Funds		131/02, 83/06, Sbmtd	2,500	Science and Technology		2,500
	Indiana	Keith and Leonard Halls Renovation (Design)		83/06, 131/02, 41/08	7,000	General Education		7,000
	Kutztown	Shaeffer Auditorium Renovation and Addition	OF&E	40/04, 41/08	1,600	Performing Arts		1,300
		69 KV Electrical Substation Construction		HB2291	8,000	Administration		6,100
	Mansfield	Grant Science Renovation	OF&E	40/04	1,100	Science and Technology		1,100
	Millersville	Ganser Library Renovation, Additional Funds		131/02, Sbmtd	16,086	Libraries	2,000	8,500
		Pennsylvania Academy of Music Property Purchase and Building Modifications	OF&E	47/10	13,500	Arts and Music		13,500
	Shippensburg	Campus Steam/Chilled Water Plant Replacement		41/08	30,000	Utilities Infrastructure		19,000
	Slippery Rock	Central Boiler Plant Renovation, Additional Funds, Phase 3		Sbmtd	4,000	Utilities Infrastructure		2,800
		Miller Auditorium Renovation and Addition		83/06	30,000	Performing Arts	4,500	20,100
	West Chester	Undergraduate Business Center (Academic Classroom/Office Complex Construction)		40/04	24,984	Business Education	10,000	18,000
2010/11 Total								\$132,400

Proposed Execution Year	University	Project Description	Original Furniture and Equipment (OF&E)	Authorization Act	Total Authorization (\$000)	Facility Use	University Funds (\$000)	Commonwealth Funding Adjusted for Inflation at 3%/Year (\$000)	
2011/12	Bloomsburg	Waller Administration Building Renovation		40/04, 41/08, Sbmttd	\$27,500	Mixed Usage		\$24,100	
	Cheyney	Browne Hall Renovation	OF&E	83/06	500	Mixed Usage		500	
	Clarion	Tippin Gymnasium Renovation and Expansion		41/08	40,000	Athletics		27,200	
	Edinboro	Ross Hall Renovation/Replacement	OF&E	Sbmttd	1,500	IT Backbone		1,400	
	Indiana	Weyandt/Walsh Hall Renovation or Replacement (Design and Real Estate)			131/02, Sbmttd	90,000	Science and Technology		23,700
		Keith and Leonard Halls Renovation (Construction)			83/06, 131/02, 41/08 Sbmttd	30,065	General Education		27,800
	Lock Haven	Science and Math Center Renovation and Construction, East Campus	OF&E		83/06, Sbmttd	3,000	Science and Technology		3,100
		Fiber Optic Infrastructure Upgrade			131/02, HB2291	5,720	IT Backbone		3,800
	Mansfield	Straughn Auditorium Renovation			Sbmttd	6,000	Performing Arts		5,300
	Millersville	Ganser Library Renovation	OF&E		131/02, Sbmttd	2,398	Libraries		1,600
		Electrical Utilities Upgrade, Additional Funds			131/02, Sbmttd	8,028	Utilities Infrastructure		10,200
	Slippery Rock	Miller Auditorium Renovation and Addition	OF&E				Performing Arts		1,000
		West Gym for Dance Modifications					Performing Arts		2,700
	2011/12 Total								\$132,400
2012/13	Bloomsburg	Waller Administration Building Renovation	OF&E	Sbmttd	\$2,200	Mixed Usage		\$2,100	
	California	Coover Hall (Old Industrial Arts)			40/04, HB2291	14,500	Science and Technology		10,300
		Pedestrian & Vehicular Enhancements, Phase I			131/02, 41/08, Sbmttd	7,592	Utilities Infrastructure		6,800
	East Stroudsburg	Information Commons Construction, Phase 1 (Construction)			Sbmttd	29,000	Mixed Usage	\$30,000	29,500
	Edinboro	Maintenance Building Replacement			83/06, 41/08	17,600	Administration		19,500
	Indiana	Keith and Leonard Halls Renovation	OF&E		131/02, Sbmttd	5,917	General Education		3,500
	Kutztown	Demolition and Replacement/Expansion of Educational Building, Lytle Hall			41/08	30,000	General Education		17,700
	Lock Haven	Demolition of E&G Structures			40/04	1,620	Administration		1,700
	Mansfield	Straughn Auditorium Renovation	OF&E		Sbmttd	1,000	Performing Arts		500
	Shippensburg	Electrical Distribution System Renovation			40/04	8,730	Utilities Infrastructure		6,900
		Telecommunications Distribution System Renovation			HB2291	4,000	IT Backbone		3,500
	Slippery Rock	McKay Building Renovation/Addition			22/00, Sbmttd	13,360	General Education		11,700
	West Chester	Campus Geothermal Utility Conversion, Phase 2			Sbmttd	17,000	Utilities Infrastructure		15,100
		Undergraduate Business Center	OF&E		131/02	2,522	Business Education		3,000
2012/13 Total								\$131,800	

Proposed Execution Year	University	Project Description	Original Furniture and Equipment (OF&E)	Authorization Act	Total Authorization (\$000)	Facility Use	University Funds (\$000)	Commonwealth Funding Adjusted for Inflation at 3%/Year (\$000)
2013/14	California	Coover Hall (Old Industrial Arts)	OF&E	131/02	\$677	Science and Technology		\$1,100
	Cheyney	Cope Hall Renovation/Addition				Athletics		8,700
	Clarion	Tippin Gymnasium Renovation and Expansion	OF&E	131/02, Sbmted	3,095	Athletics		2,800
	East Stroudsburg	Information Commons Construction, Phase I	OF&E	Sbmted	3,600	Mixed Usage		2,800
		Information Commons Construction, Phase 2 (Design)		Sbmted	9,000	Mixed Usage		8,700
	Indiana	Weyandt/Walsh Hall Renovation or Replacement (Construction)		131/02, Sbmted	90,000	Science and Technology		54,600
	Lock Haven	South Ulmer Hall Renovation		131/02, Sbmted	13,266	General Education		9,400
	Mansfield	New Student Housing Construction		Sbmted	20,000	Auxiliary		21,900
	Millersville	Stayer (Jefferson Hall) Building Renovation		41/08, Sbmted	11,000	Athletics		10,400
	Slippery Rock	Student Success Center Renovation				Administration		13,100
2013/14 Total								\$133,500
2014/15	Bloomsburg	McCormick Center Renovation				General Education		\$16,000
	East Stroudsburg	Information Commons Construction, Phase 2		Sbmted	\$31,000	Mixed Usage		30,400
	Edinboro	Maintenance Building Replacement	OF&E	83/06, Sbmted	1,650	Administration		1,700
	Indiana	Weyandt/Walsh Hall Renovation or Replacement	OF&E	Sbmted	9,000	Science and Technology		7,900
	Kutztown	Poplar House Renovation/Addition				Administration		4,100
		Demolition and Replacement/Expansion of Educational Building, Lytle Hall	OF&E	131/02, Sbmted	2,150	General Education		1,900
		DeFrancesco Education Building Renovation		22/00	4,940	Business Education		12,400
	Lock Haven	South Ulmer Hall Renovation	OF&E	131/02	813	General Education		900
	Millersville	Stayer (Jefferson Hall) Building Renovation	OF&E	Sbmted	1,000	Athletics		1,100
	Shippensburg	Franklin Science Center Renovation				Science and Technology		13,500
	Slippery Rock	McKay Building Renovation/Addition	OF&E			General Education		1,200
		Patterson Code Renovation				General Education		2,300
	West Chester	Main Hall Replacement				General Education		39,400
2014/15 Total								\$132,800
Grand Total								\$662,900

Sbmted = A request for authorization has been submitted

Agency: Pennsylvania State System of Higher Education Capital Budget Authorization Request Departmental Summary of Requests (Dollars in Thousands) Public Improvement Projects		Source of Funds	Agency Request	OB Recommended	Difference	
		Bond.....	\$277,000		\$0	\$0
		Current.....	0		0	0
		Federal.....	0		0	0
		Local.....	0		0	0
		Other.....	0		0	0
		Total.....	\$277,000		\$0	\$0

Priority No.	Project Title/Comments	Location	Source of Funds	Agency Request	OB Recommended
(1)	(2)		(3)	(4)	(5)
1	Institute of Human Services and Civility (Additional Funds)	Edinboro	B	\$1,000	
2	Upgrade of Electrical Utilities (Additional Funds)	Millersville	B	4,000	
3	New Student Housing Construction (Additional Funds)	Cheyney	B	5,000	
4	West Gym for Dance Modifications	Slippery Rock	B	3,000	
5	Maintenance Building Replacement (Additional Funds)	Edinboro	B	2,000	
6	New Student Housing Construction	Mansfield	B	20,000	
7	Student Success Center Renovation	Slippery Rock	B	14,000	
8	McCormick Center Renovation	Bloomsburg	B	20,000	
9	DeFrancesco Education Building Renovation (Additional Funds)	Kutztown	B	8,000	
10	Poplar House Renovation/Addition	Kutztown	B	4,000	
11	Franklin Science Center Renovation	Shippensburg	B	15,000	
12	Patterson Code Renovation	Slippery Rock	B	3,000	
13	Main Hall Replacement	West Chester	B	45,000	
14	Cope Hall Renovation/Addition	Cheyney	B	45,000	
15	Kemp Library Conversion	East Stroudsburg	B	45,000	
16	Beeky Education Building Renovation	Kutztown	B	14,000	
17	Electrical Infrastructure Renovation	Lock Haven	B	10,000	
18	Belknap and Retan Renovation	Mansfield	B	4,000	
19	Deferred Maintenance Projects	Slippery Rock	B	5,000	
20	Demolition of Obsolete and Underutilized University Buildings	Statewide	B	10,000	
			TOTAL	\$277,000	\$0

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Property Acquisition, Indiana University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Indiana University of Pennsylvania

BACKGROUND: Indiana University requests approval to acquire the Punxsutawney Student Residential Facility located on the IUP Punxsutawney regional campus. The building is owned by University Acquisitions, Inc. (UA, Inc.), a 501(c)(3) affiliate of the University. The building is a 70,000-square-foot, three-story, 194-bed residence hall that was constructed and occupied in 2005. It is located on University property ground leased to UA, Inc., for the development of student housing in support of the Punxsutawney campus.

The financing terms for the project include an option allowing the bank to tender the note at a purchase price equal to the outstanding principal balance plus interest accrued through the purchase date. The bank has given UA, Inc., notice of its intention to tender the note on November 1, 2010.

The most cost-effective financing available at this time is System tax-exempt bond financing. As a result, UA, Inc., has requested that IUP pay the note and take ownership of the facility. The estimated cost of the note is \$8.5 million, which will be financed over 20 years. The System financing will match the current amortization length and provide at least \$1.2 million in savings over the life of the loan (or \$60,000 per year) versus the current financing scenario.

MOTION: That the Board of Governors approve Indiana University's acquisition of the Punxsutawney Student Residential Facility located on the IUP Punxsutawney regional campus, Punxsutawney, Pennsylvania, using System bond financing.

Supporting Documents Included: Map and Property Photos

Other Supporting Documents Available: Real Property Acquisition Planning Data

Reviewed by: Indiana University's Council of Trustees, January 12, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100



Punxsutawney Regional Campus, Indiana University



Punxsutawney Regional Campus, Student Residential Facility
View from West



Punxsutawney Regional Campus, Student Residential Facility
View from Southwest

Finance, Administration, and Facilities Committee Meeting July 21, 2010

SUBJECT: Property Acquisition, West Chester University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: West Chester University of Pennsylvania

BACKGROUND: West Chester University requests approval to acquire 30 West Rosedale Avenue, West Chester, Pennsylvania. The property is located at the corner of West Rosedale Avenue and South Church Street near the academic core of the University. It fronts Rosedale Avenue across from the Old Library and Francis Harvey Green Library, and Church Street across from Messikomer Hall and Alumni House.

The property includes about 0.7 acres with a 3,468-square-foot brick and wood frame house that was most recently used as a single family home with two rental apartments. The building was constructed around 1910, but is not located within the Borough of West Chester's Historic District. The estimated cost for the property is \$675,000, which is supported by three independent appraisals.

In the near term, the University intends to use the facility for temporary faculty and staff offices. Some renovation work will be required to improve accessibility for persons with disabilities, upgrade life-safety systems, update finishes, and install necessary telecommunication wiring, but the general layout can be used as is. Eventually, the University intends to use this site along with future adjacent acquisitions for a new academic, residential, or parking building.

MOTION: That the Board of Governors approve West Chester University's acquisition of the property at 30 West Rosedale Avenue, West Chester, Pennsylvania.

Supporting Documents Included: Map and Property Photo

Other Supporting Documents Available: Real Property Acquisition Planning Data

Reviewed by: West Chester University's Council of Trustees, May 6, 2010

Prepared by: James S. Dillon

Telephone: (717) 720-4100



30 West Rosedale Avenue, West Chester, Pennsylvania



Academic and Student Affairs Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, July 22, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Summary of Academic Program Actions for the 2009/10 Academic Year (INFORMATION)	46
2. Program Expansion in Philadelphia (INFORMATION)	51
3. Revisions to Board of Governors' Policy 1990-06-A: <i>Academic Degrees</i> (ACTION)...	52
4. Approval of a New Master of Arts in Public Policy and International Affairs Degree Program at Bloomsburg University of Pennsylvania (ACTION).....	59
5. Approval of a New Master of Science Degree Program with a Major in Exercise and Sport Physiology at West Chester University of Pennsylvania (ACTION).....	64



Committee Members: Aaron A. Walton (*Chair*), Representative Matthew E. Baker, Jamie L. Lutz, Senator Jeffrey E. Piccola, and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Academic and Student Affairs Committee Meeting
July 21, 2010

SUBJECT: Summary of Academic Program Actions for the 2009-10 Academic Year
(INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: During the 2009-10 academic year, with the approval of the Board of Governors, PASSHE Universities added two graduate and two undergraduate degree programs to their curricular offerings. During the same period, fifty-one programs were placed in moratorium, twenty-one programs were reorganized, and fifteen programs were discontinued.

A complete list of program actions for the academic year follows, including reorganized programs at PASSHE Universities is attached.

Supporting Documents Included: Academic Program Actions, July 1, 2009–June 30, 2010

Other Supporting Documents Available: N/A

Reviewed by: Chief Academic Officers

Prepared by: James D. Moran

Telephone: (717) 720-4200

PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION

ACADEMIC PROGRAM ACTIONS

July 1, 2009—June 30, 2010

NEW DEGREE PROGRAMS

University	Program Name	Degree	Approved
California	Nursing Administration and Leadership	MSN	July 2009
Cheyney	Liberal Studies	BA	July 2009
East Stroudsburg	Information Security	MS	July 2009
Lock Haven	Nursing	BSN	July 2009

PROGRAMS PLACED IN MORATORIUM

University	Program Name	Degree
Bloomsburg	Radiologist Assistant	MS
California	Computer Science Technology	AS
California	French	BA
Cheyney	Adult and Continuing Education Administration	MED
Cheyney	Computer and Information Sciences	BS
Cheyney	Geography	BS
Clarion	Industrial Mathematics	BS
Clarion	Social Psychology	BA
Clarion	Dance	Minor
East Stroudsburg	Industrial Physics	BS
East Stroudsburg	Geography	BA
Edinboro	Environmental Studies/Geography	BA
Edinboro	Latin American Studies	BA
Indiana	Electro-Optics	AAS
Indiana	French	BA/BSED
Indiana	German	BA/BSED
Indiana	Environmental Health	BS
Indiana	Geography	MA
Indiana	Business Administration	AA
Indiana	Disaster Response	MS
Indiana	Physics	MA
Kutztown	French	BS/BSED
Kutztown	Speech (Communication)	BSED

Kutztown	Medical Technology	BS
Kutztown	Drama	BA
Lock Haven	Management Information Systems	AAS
Lock Haven	Computer Information Science	BS
Lock Haven	Natural Science Biology	BA
Lock Haven	German	BA
Lock Haven	Communication Media	Minor
Lock Haven	Communication Studies	Minor
Mansfield	Economics	BS
Mansfield	Mapping Technology	AA
Mansfield	Music Therapy	BM
Mansfield	German	BA/BS
Mansfield	French	BA/BSE
Mansfield	Art	MED
Mansfield	Business Management	AS
Millersville	Biology	MS
Millersville	Chemistry	AS
Millersville	Computer Science	AS
Shippensburg	Medical Technology	BS
Slippery Rock	Therapeutic Recreation	MS
Slippery Rock	Sport Management	MS
Slippery Rock	Geography	BA
Slippery Rock	Sociology	BA
Slippery Rock	English	MA
West Chester	American Studies	BA
West Chester	Biochemistry	BS
West Chester	Latin	BA

NOTE: Placing a program in Moratorium means that students will no longer be admitted during the period of moratorium. Students currently enrolled or admitted will be allowed to complete the program. The university will assess the program's potential and either redesign or suspend the program. Normally the period of moratorium lasts no more than five years.

DISCONTINUED PROGRAMS

University	Program Name	Degree
California	Tourism	MS
Cheyney	Apparel and Textiles	BS
Clarion	Geography	BS
East Stroudsburg	Liberal Arts and Sciences	BA
East Stroudsburg	Humanities Studies	BA
East Stroudsburg	Biological and Physical Sciences	BA
East Stroudsburg	Physical Sciences	BA
Edinboro	Natural Science-Wildlife	BA
Indiana	Computer and Information Technology	MS
Indiana	Professional Growth	MA/MS/MED
Indiana	Teaching Individuals with Orthopedic, etc.	BS
Indiana	General Science Education	BSED
Indiana	Consumer Economics	BS
Lock Haven	Latin American Studies	BA
West Chester	Religion	BA

NOTE: Discontinued programs should have no students currently enrolled and will be removed from the program inventory.

REORGANIZED PROGRAMS

University	Program Name	Degree	Change
Bloomsburg	German	BA	To be included in a Language and Culture major
Bloomsburg	French	BA	To be included in a Language and Culture major
Bloomsburg	Medical Technology	BS	Continue as Health Sciences with Clinical Lab/Med Tech as a concentration
Cheyney	Special Education	BSED	To be a concentration in the of a PreK-4 major
East Stroudsburg	Theatre	BS	Continue and move theatre track from Fine Arts major in this program
East Stroudsburg	Geology-Earth Science	BS	Will become track in Physics major

Indiana	Government and Public Service	BA	Moved to a concentration in Political Science
Indiana	Applied Mathematics	BS	To become a concentration in the Mathematics major
Indiana	Mathematics/Economics	BA	To become a concentration in the Mathematics and Economics majors
Indiana	Physics	BA	The BS program will be retained
Lock Haven	Speech & Rhetorical	BS	Reframed as a concentration in Communication Media
Lock Haven	Math	BS	Move from BA to BS degree with track in Biomathematics and Actuarial Science
Mansfield	Clinical Lab Technology	BS	To be offered as a concentration in Biology
Mansfield	Music Industry	BM	To be concentration within Music major
West Chester	Elementary Education	BSED	Transition to preK-4 and grades 4-8 certification programs
West Chester	Music History	MA	Content will now be part of Music major
West Chester	Women's Studies	BA	Renamed Women's and Gender Studies
West Chester	Music History	MA	Redesigned as MM degree in Music: History and Literature
West Chester	Elementary Education	MED	Renamed Applied Studies in Teaching and Learning
West Chester	Administration	MS	Redesigned as MPA degree in Public Administration
West Chester	Art	BA	Retain the BFA degree

NOTE: Reorganized programs reflect curricula and/or credentials that have been significantly revised to meet new disciplinary requirements or market demands.

Academic and Student Affairs Committee Meeting July 22, 2010

SUBJECT: Program Expansion in Philadelphia (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: There is growing recognition that PASSHE, as Pennsylvania's public universities, should have a greater presence in the urban areas of the Commonwealth. All PASSHE universities recruit students from these centers and several, led by Cheyney University, are currently offering classes at various sites in Philadelphia.

Over the past two years, we have laid the groundwork for expansion and better coordination of these programs with the goal of identifying a shared Center City Philadelphia location by January, 2011. The re-positioning of the Program Initiatives funds to support expansion of academic programs into underserved areas of the Commonwealth reflects this priority.

We anticipate that planning for such an endeavor will continue over the next few months and that Cheyney University will be in a position to initiate new academic and workforce development/continuing education program offerings. Academic programs will be offered by other PASSHE Universities (initially East Stroudsburg University). Plans will be forthcoming later in the fall concerning specific program offerings, facility needs, and student service mechanisms that will be phased in to meet the market demand.

The selection process for the shared site will proceed following appropriate procurement regulations. The academic programs offered will respect all existing agreements, including but not limited to, Cheyney University's exclusive offering of certain programs.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: James D. Moran

Telephone: 717-720-4200

Academic and Student Affairs Committee Meeting

July 22, 2010

SUBJECT: Revisions to Board of Governors' Policy 1990-06-A: *Academic Degrees* (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: Over the past year, PASSHE Chief Academic Officers reviewed Board of Governors' Policy on Academic Degrees. The policy has not been reviewed comprehensively for nearly twenty years and a number of issues need to be addressed for clarity, to ensure academic rigor in graduate programs and to recognize patterns of student mobility in degree attainment.

The revised policy also changes the required number of general education credit hours in associate and baccalaureate degrees to reflect the requirements of State Board of Education regulations (22 Pa. Code §31.21). This revision will not require universities to change their current general education requirements, but provides more flexibility in determining general education requirements going forward.

MOTION: That the Board of Governors approve the revisions to Policy 1990-06-A: *Academic Degrees*.

Supporting Documents Included: Board of Governors Revised Draft Policy 1990-06-A: *Academic Degrees*

Other Supporting Documents Available: N/A

Reviewed by: Chief Academic Officers, January 28, 2010, February 25, 2010 and June 17, 2010; Council of Presidents, March 17, 2010 and June 9, 2010; Statewide APSCUF Meet and Discuss, March 26, 2010, May 4, 2010, June 8, 2010 and July 16, 2010.

Prepared by: James D. Moran

Telephone: 717-720-4200



PA State System of Higher Education Board of Governors

Effective: October 18, 1990

Page 1 of 6

REVISED DRAFT POLICY 1990-06-A: ACADEMIC DEGREES

July 7, 2010 version

Adopted: October 18, 1990

Amended: July 18, 1991 and April 11, 2002

A. Purpose

To establish broad educational policy for the respective councils of trustees, administrations, and faculties of the universities of the State System of Higher Education governing criteria and definitions for earned academic degrees. (The policy does not address professional certification standards or definitions, except as they may coincide with degrees.)

B. Degree Designations

An academic degree is an earned degree. Degree designations used within the State System of Higher Education may include the following:

1. Associate Degrees—Associate degrees indicate that the holder has developed proficiencies sufficient to prepare for ~~upper division~~ advanced¹ collegiate work or to enter directly into a specific occupation. Associate degrees are awarded only for completion of a coherent program of study designed for a specific purpose. They reflect satisfactory achievement of a minimum of 60 semester hours of credit, in two parts—a general education component and an area of concentration or major component. General education requirements should be consistent with the Statewide Transfer Credit.
 - a. Associate in Arts (A.A.)—An Associate in Arts degree program is designed ~~specifically~~ primarily for transfer into baccalaureate degree programs in the arts, humanities, social or behavioral science fields, or in professional fields based upon these disciplines. The general education component of Associate in Arts degrees comprises at least ~~half of total credits earned~~ 30 semester credit hours.
 - b. Associate in Science (A.S.)—An Associate in Science degree program is designed primarily for transfer into baccalaureate degree programs in one of the mathematical, biological, or physical sciences, or into one of the professional fields with these disciplines as its base. The general education

component for Associate in Science degrees comprises no less than ~~one-third of the curriculum exclusive of mathematics and science courses~~ 24 semester credit hours.

- c. Associate in Applied Science (A.A.S.)—An Associate in Applied Science degree program is primarily designed to prepare students for immediate employment or career entry; ~~and usually not for transfer into baccalaureate degree programs~~. The general education component for Associate in Applied Science degrees includes no less than ~~one-fourth of the curriculum~~ 21 semester credit hours. ~~When intended for transfer, the general education component should approximate the A.A. or A.S. requirement.~~
- d. Other Associate Degrees—Specialized associate degrees may be authorized within certain professions; some are career entry, ~~non-transfer degrees~~, and others ~~meet A.A. or A.S. criteria and lead to transfer~~. Examples include the Associate in Science of Nursing (A.S.N.), and Associate in Engineering Technology (A.E.T.). The general education component for these degrees should include no less than 21 semester credit hours.

2. Baccalaureate Degrees—Baccalaureate degrees require 120 semester credit hours unless (1) otherwise required by statute, regulation, or accreditation, and (2) approval by the Board of Governors, upon recommendation of the chancellor. Baccalaureate degrees consist of two principal components, general education and study in depth in a major, which taken together, are designed to prepare the student for a productive career, involved citizenship, and continuous growth:

- General education consists of a broad program of study in the liberal arts and sciences, such that at least ~~40% of the total baccalaureate degree requirements~~ 40 semester credits hours are focused on competencies consistent with the liberal education learning outcomes as defined in Policy 1993-01: General Education at State System of Higher Education Universities. These competencies are typically met through study in the areas of humanities, fine arts, communication, social and behavioral sciences, mathematics, and the natural/physical sciences In addition, general education requirements should be consistent with distribution requirements of the statewide Transfer Credit Framework. Transfer credits up to 30 semester hours will be applied to the general education requirement assuming the courses meet the standards of the Transfer Credit Framework and are designated as equivalent through identification of comparable competencies attained by students. Certain majors have specific requirements prescribed by external agencies that may pertain to general education requirements.
- The ~~Major~~ program for the major, consists of at least ~~25% of the total program of study~~ 30 semester credits hours and provides depth of knowledge in an academic disciplinary or interdisciplinary program.
- The remainder of the curriculum may consist of coursework related to the major, advanced coursework (see endnote) in the liberal arts and sciences, or

electives. ~~but~~ At least 40% of the total baccalaureate degree requirements 42 semester credits hours must consist of upper-level, advanced coursework (i.e., courses intended for students beyond the sophomore level).

Note: Definitions of ~~lower level and upper level~~ advanced coursework are institutional, and may or may not be inherent in course numbers. The object is to assure that ~~at least two-fifths~~ a significant portion of a student's studies prepare the student to develop advanced competencies requiring depth of knowledge of the discipline. ~~occur at the junior/senior or an advanced level of difficulty.~~ During program review, the program unit is expected to review its curriculum against this general standard. Programs that have articulation agreements with community colleges or other entities must demonstrate that articulated courses approved to meet this standard address the acquisition of advanced competencies with adequate depth and academic rigor; and if so, these courses can be applied towards this requirement.

- a. Bachelor of Arts (B.A.)—The Bachelor of Arts degree is ~~the traditional preparatory degree for graduate study and~~ the common degree in the arts and humanities, ~~retain but~~ used through the liberal arts and sciences. Bachelor of Arts degrees emphasize breadth and depth of study, and encourage aesthetic, ethical, and intercultural inquiry. The major program ~~typically does~~ should not exceed one-third of the total degree program 40 semester credit hours, including required cognate courses, unless approved by the chancellor; ~~elective course selection is encouraged; and foreign language competency is encouraged and may be required.~~ Cognate courses are those courses in related disciplines required for the major. For example, a major in sociology might require a cognate course in social psychology taught through Psychology.
- b. Bachelor of Science (B.S.)—The Bachelor of Science degree ~~serves as a career entry degree or as preparation for graduate study~~ is the common degree in mathematics, the natural sciences, and many of the behavioral and social sciences, ~~and as a career entry degree, as well.~~ The Bachelor of Science degree ~~it~~ generally represents a ~~longer,~~ more structured major program, and more direct orientation toward professional preparation than the Bachelor of Arts degree. ~~Major requirements and related courses~~ The courses required by the major, including required cognate courses in related disciplines must comprise at least 40 semester credit hours and may comprise up to one-half of the credits required but no more than 60 semester credit hours, unless approved by the chancellor. Cognate courses are those courses in related disciplines required for the major. For example, a major in biology might require a cognate course in biochemistry taught through Chemistry.

- c. Professional Baccalaureate Degrees—Professional degrees may be approved and granted in certain professional fields, and may reflect standards of professional societies or accrediting agencies as well as requirements of the university. ~~Though they usually include general education components comparable to those in B.A. or B.S. programs,~~ The general education component may be specifically adapted to the profession, but must be consistent with the competencies appropriate for all students at the institution.

Only a limited number of professional baccalaureate degrees will be recognized. Examples—These include Bachelor of Fine Arts (B.F.A.), Bachelor of Music (B.Mus. or B.M.), Bachelor of Science in Nursing (B.S.N.), Bachelor of Social Work (B.S.W.), Bachelor of Science in Business Administration (B.S.B.A) and the Bachelor of Science in Education (B.S.Ed.). No other degree designations may be used unless approved by the chancellor.

3. Master's Degrees—Master's degrees represent advanced study beyond the baccalaureate degree, and signify mastery in a discipline or professional field. A master's program requires at least one year of full time study, or its part time equivalent—a minimum of 30 semester credit hours, and usually includes three basic components: (a) a common core of courses related to the discipline or field of study; (b) a concentration or specialization in a focused area of the discipline; and (c) cognate courses which broaden perspective or mastery, or provide special skills such as statistics or foreign language. Master's degree programs will also be required to demonstrate that all students have participated in a culminating experience. For some this requirement may be met through ~~Most require~~ a thesis, research project, or comprehensive examination. ~~Master's degree programs may also for others students will~~ be expected to include integrative experiences, such as seminars, practica, internships, and other field work that synthesize theory and practice. At least 50% of coursework (excluding thesis, research or internship hours) to complete a master's degree must be identified as primarily directed at graduate students with the majority of students in the course obtaining graduate credits.

Master's degrees include:

Master of Arts (M.A.),
Master of Liberal Arts (M.L.A.), and
Master of Science (M.S.).
Master of Business Administration (M.B.A.),
Master of Fine Arts (M.F.A.),
Master of Physical Therapy (M.P.T.),
Master of Public Administration (M.P.A.),
Master of Science in Library Science (M.S.L.S.),
Master of Science in Nursing (M.S.N.), and
Master of Social Work (M.S.W.).
Professional Science Masters (P.S.M.)

Master of Education (M.Ed.), or Master of Science in Education (M.S.Ed.),

The Master of Education (M.Ed.) degree is intended for the person who has been working within the preK-12 environment and desires to acquire advanced or updated knowledge within the discipline, human development, assessment and/or pedagogy.

Master of Arts in Teaching (M.A.T.)

The Master of Arts in Teaching (M.A.T.) degree is intended for the person with expertise in a discipline (e.g., chemistry or history or music) who needs to develop the skills and strategies to convey an understanding of the discipline to children and adolescents within the preK-12 context.

4. Educational Specialist (Ed.S.)-- - The Educational Specialist degree is intended for the person who requires advanced knowledge of research and practice in selected specialty fields in education and such programs are grounded in extensive field work to develop the appropriate level of clinical practice. The educational specialist degree provides focused study beyond the master's level and is designed to develop skills in special areas of professional practice. For certain areas it may be considered a terminal professional practice degree, and not all Ed.S. coursework is compatible with doctoral study. As this degree typically represents advanced study, all of the coursework should be designed for graduate students with backgrounds in related areas of study.

5. Doctoral Degrees--The doctorate is the highest academic degree awarded in American higher education and is of two general types: the Doctor of Philosophy (Ph.D.) and the Professional Doctorate (e.g., Ed.D. and Psy.D.). Though the primary distinction is that the Ph.D. is a research degree and professional degrees are applied degrees, most doctoral programs include both research and applied studies. The doctoral program usually follows completion of a master's degree, except in some fields where admission after the baccalaureate degree is permitted or encouraged. The common components of a doctoral program include a core of increasingly advanced subject-area studies, culminating in seminars involving research. Research skills necessary for such studies, e.g., foreign languages, statistics, or computing, and/or internships or practica in applied fields should be required. Culminating experiences such as comprehensive examinations and a dissertation are expected required.

The Doctor of Philosophy is offered only through Indiana University of Pennsylvania (IUP); jointly in cooperation with IUP; or jointly with another institution approved to offer PhD degrees assuming approval by the chancellor. The number of hours beyond the baccalaureate degree (including dissertation hours) required for the Doctor of Philosophy degree must meet the typical expectations of the discipline unless approved by the chancellor.

C. Implementation

All new degree programs submitted for approval after ~~January 1, 1991~~ August 10, 2010 must comply with the above definitions, and all previously approved programs must be in such compliance by conclusion of the next program review cycle after July 1, ~~1992~~ 2012 with all programs in compliance by August 1, 2015. (Example: a program under review in ~~1991-92~~ 2011-12 and in ~~1996-97~~ 2015-17 must be in compliance by July 1, ~~1997~~ 2017.) The chancellor has the responsibility to take action to ensure compliance with this document.

¹ Advanced coursework in this context usually refers to courses with advanced depth of content knowledge in the field and carry the expectation of more complex competencies identified in the expected student learning outcomes. These courses often have prerequisites and are usually beyond the "Introduction to ..." level. Most courses with at least two prerequisites will be "advanced". The complexity of competencies is often reflected in the higher levels of understanding, analysis, synthesis and application of content to novel situations (see various models rooted in concepts similar to Bloom's taxonomy). Thus, whereas an introductory or foundational knowledge course might use learning outcomes framed as "demonstrate familiarity with" or "demonstrate knowledge of"; advanced level courses might use: "demonstrate ability to critically analyze and synthesize" or "ability to apply content knowledge to novel situations". Some disciplines use the model of three levels of "introductory", "intermediate" and "advanced". In this case, courses labeled as "intermediate" as a second of a two course sequence providing basic or foundational content knowledge in a discipline would likely not meet the definition of "advanced" as used here but that is to be determined on a course by course basis

Academic and Student Affairs Committee Meeting July 22, 2010

SUBJECT: Approval of a New Master of Arts in Public Policy and International Affairs Degree Program at Bloomsburg University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: Bloomsburg University of Pennsylvania

BACKGROUND: Bloomsburg University is proposing a Master of Arts degree program in Public Policy and International Affairs beginning in the fall of 2011. The program will offer specialization in domestic as well as international public policy and will offer courses in both traditional and on-line formats for the Bloomsburg campus and the Dixon University Center in Harrisburg. The program is designed to meet the National Association of Schools of Public Affairs and Administration (NASPAA) accreditation standards. Graduates of this two-year full-time program will be prepared for careers in governmental, quasi-governmental, and non-governmental organizations.

MOTION: That the Board of Governors approve the Master of Arts in Public Policy and International Affairs Degree Program at Bloomsburg University of Pennsylvania.

Supporting Documents Included: Executive Summary of Degree Proposal and Five-Year Budget Projection

Other Supporting Documents Available: Degree Proposal

Reviewed by: Bloomsburg University of Pennsylvania Council of Trustees, June 3, 2009

Prepared by: James D. Moran

Telephone: (717) 720-4200

Executive Summary of Degree Proposal

Master of Arts in Public Policy and International Affairs Degree Bloomsburg University of Pennsylvania

(July 22, 2010)

1. Appropriateness to Mission

The program is aligned with the System mission that identifies among its core values global awareness. This program will promote global awareness through proficiency in highly specific areas of public policy and theory. Many of the changes in the area of public policy are the result of rapidly changing technology, an interdependent global economy, transnational conflict and political violence, and the evolving role of the military. The program focus on both domestic public policy and international policy reflects the fact that virtually no domestic policy decisions are made independent of strong international influences.

According to its mission statement, Bloomsburg University (BU) is committed to “providing students with the quality education necessary to succeed in their careers in business, the sciences, liberal arts, or education and health professions.” The proposed Master of Arts in Public Policy and International Affairs will prepare students to deal with a culturally diverse and globally interdependent society by providing the students of BU with strong advantages in areas of employment that emphasize public policy formulation and the global interdependence of politics, economics, and security while also providing a sound basis for doctoral study.

2. Need

There is a recognized need for graduates of this program. Surveys conducted by the National Association of Schools of Public Affairs and Administration (NASPAA) indicate that 77% of city and county managers have hired Masters of Public Administration (MPA) or Masters of Public Policy (MPP) graduates as fulltime employees. About 46% of all federal employers have hired MPA or MPP graduates as fulltime employees and another 46% have hired these graduates as consultants. An added indicator of the need for professionals in these areas is the “graying of the bureaucracy.” The Partnership for Public Service reports, that of the 65,000 federal employees located in Pennsylvania at least 14,000 are over 55 (Brain Drain, PPS, 5/5/2008). The need for professionals in the public policy sector will only increase as the “baby boomers” retire. This assertion is supported by Leigh Sloane, Director of the Association of Professional Schools in International Affairs (ASPIA) at the University of Maryland-College Park “Projected retirements in the state and federal bureaucracy [many located in local and state offices] are creating a huge concern about attracting students to international and public affairs.” Sloane also reports that an increasing number of Schools in Public Affairs are incorporating an international studies perspective.

According to a senior analyst at the Center for Rural Pennsylvania, there is a rapidly growing need for “employees who have an understanding of international relationships and the American foreign and domestic policies that affect international business and politics.”

A survey designed to assess the interest of BU students in the proposed program was conducted in spring 2007. The survey was limited to graduating seniors and registering juniors. Of the 248 respondents, 88.3% were Pennsylvania residents. Virtually all of the respondents were education, business, government, social service and healthcare majors. A full 90% believed that their career goals would be “furthered by completion of a master’s degree.” Approximately 45% of the respondents indicated that they “would be interested in pursuing a Master of Arts in Public Policy and International Affairs if it were offered at BU,” and 89.1% of respondents believed that BU should “offer a master’s degree in Public Policy and International Affairs.” As an additional indication of interest, at least one employee at the US Department of State has indicated a strong interest in teaching in the program or functioning as a liaison for student internships and employment.

There are no similar graduate programs in PASSHE; while similar programs exist at the University of Pittsburgh and Penn State, the Master of Arts in Public Policy and International Affairs would be unique within PASSHE and would address a demand at a more affordable public university. We believe that there is a substantial demand for the proposed program in the region. Initial enrollment in the program is projected at 15 in the Fall semester of 2011. A second group of 15 will be admitted in Fall 2012, bringing the total enrollment to 30. With an increase in the program’s scope to include areas such as environmental policy and/or the social and economic impact of the emergence of the European Union, enrollment is projected to increase through 2013 and 2014. Within the first four years, the program should stabilize at 40 students, with 20 graduating each year. The department will hire one additional faculty member in the first year and a second in year three, provided that year two enrollments reach projections. Should enrollment exceed projections, the university is committed to hiring additional faculty to support that growth.

3. Academic Integrity

The degree program will include a common core of 18 credits. This core will provide students with a strong foundation in the ethical dimensions of policy formulation, awareness of the impact of policy on domestic and international public affairs, the critical nature of sound research methods and the interpretive power of policy administration. Students will choose courses from among a list of options to fulfill specific career goals. Each area of specialization will incorporate 12 credit hours. The general focus of each area of specialization will be either domestic or international in nature. In the event that a student wishes to include a course outside the department, that course will be formally approved by the student’s academic advisor. The approval will be submitted to the graduate program coordinator as an information item to be used in analyzing the need for revisions to the program. As a culminating experience, students will choose either a thesis or a non-thesis option. The thesis option will include a comprehensive examination in a defined area(s) and completion of a written thesis; the non-thesis option will include a comprehensive

examination and completion of an approved minimum 12 week internship. Both of the options provide the student with a total of 36 credit hours. In order to graduate, students will complete all courses with a C or better and have a QPA of 3.0 or higher. The program will be housed in the Department of Political Science within the College of Liberal Arts.

4. Coordination with Other Programs

In the event that a student identifies a course or courses (not to exceed six credit hours) outside the department that will serve to complete the specialization area, the student will submit a written approval request to his/her academic advisor. The advisor will submit a recommendation to the dean, who will make the decision.

5. Assessment and Accreditation

A departmental faculty committee will review data on the achievement of student learning outcomes, the comments of field placement supervisors, and student evaluations on an annual basis. This information will be analyzed by the graduate coordinator, the department chair and the dean to ensure adequate oversight of course and program revisions. The program will follow specialized accreditation guidelines provided by NASPPA.

6. Resource Sufficiency

There are currently six faculty positions in the department. The design of the program will allow efficient operation with the addition of one new faculty line in year one and, if enrollments are reached in year two, an additional faculty line in year three. The department will conduct an aggressive search for quality internship opportunities. The program will require two graduate assistantships in the first year, and from then on unless enrollments can justify additional allotments. We anticipate no other additional resource requirements.

7. Impact on Educational Opportunity

The program will seek out a diverse student body, encourage international as well as domestic internships, and provide high quality educational and career opportunities. The program is also an opportunity for faculty to refine and expand their teaching expertise. Finally, the program will offer employers a pool of highly qualified professionals for high-demand occupations.

Prepared by: Dr. Ira K. Blake, Interim Provost and Vice President for Academic Affairs

Implementation Date: Fall 2011

FIVE YEAR BUDGET PROJECTION

UNIVERSITY: Bloomsburg University of Pennsylvania

PROPOSED PROGRAM: Master of Arts in Public Policy and International Affairs Degree

ESTIMATED REVENUES	Year 1		Year 2		Year 3		Year 4		Year 5	
	Existing	New	Existing	New	Existing	New	Existing	New	Existing	New
Projected University E&G <i>or</i> Tuition		\$136,500	\$136,500	\$136,500	\$136,500	\$182,000	\$182,000	\$182,000	\$182,000	\$182,000
External Grants and Contracts		0	0	0	0	0	0	0	0	0
Other=Fees (Dixon Center)		\$45,000	\$36,400	\$72,800	\$72,800	\$91,000	\$91,000	\$91,000	\$91,000	\$91,000
TOTAL REVENUE		\$182,000	\$382,200		\$482,300		\$546,000		\$546,000	
ESTIMATED EXPENSES	Year 1		Year 2		Year 3		Year 4		Year 5	
Salaries and/or benefits (Faculty and Staff)		\$98,906		\$112,506		\$197,812		\$197,812		\$197,812
Learning resources		\$2,000		\$2,000		\$2,000		\$2,000		\$2,000
Instructional Equipment		\$8,000		\$8,000		\$8,000		\$8,000		\$8,000
Facilities and/or modifications										
Other										
TOTAL EXPENSES		\$108,906	\$122,506		\$207,812		\$207,812		\$207,812	
DIFFERENCE (Rev.-Exp.)		\$73,094	\$259,694		\$274,488		\$338,188		\$338,188	
ESTIMATED IMPACT OF NEW PROGRAM	Year 1		Year 2		Year 3		Year 4		Year 5	
FTE Enrollment	15		15		20		20		20	
Dixon Center Enrollment	5		8		10		10		10	
Projected Annual Credits Generated	360		756		954		1,080		1,080	
Tuition Generated		\$128,520	\$269,892		\$340,578		\$385,560		\$385,560	

Academic and Student Affairs Committee Meeting
July 22, 2010

SUBJECT: Approval of a Master of Science Degree Program with a Major in Exercise and Sport Physiology at West Chester University of Pennsylvania (ACTION)

UNIVERSITIES AFFECTED: West Chester University of Pennsylvania

BACKGROUND: The proposed Master of Science Degree (MS) in Exercise and Sport Physiology program will prepare students for careers in adult fitness, cardiac rehabilitation, athletic training and other clinical programs as well as prepare students who wish to pursue a terminal degree in exercise science and sport physiology. Approval of the MS in Exercise and Sport Physiology will allow the Department of Kinesiology to tailor subsequent curricular changes to the existing MS in Health and Physical Education to better meet the needs of students in the fields of education.

MOTION: That the Board of Governors approve the Master of Science Degree Program with a Major in Exercise and Sport Physiology at West Chester University of Pennsylvania.

Supporting Documents Included: Executive Summary of Degree Proposal and Five-Year Budget Projection

Other Supporting Documents Available: Degree Proposal

Reviewed by: West Chester University of Pennsylvania Council of Trustees, January 24, 2008

Prepared by: James D. Moran

Telephone: (717) 720-4200

Executive Summary of Degree Proposal

Master of Science in Exercise Science and Sport Physiology West Chester University of Pennsylvania

(July 21, 2010)

1. Appropriateness to Mission

This proposal involves moving out a very successful concentration in Exercise Physiology within the MS Health and Physical Education program to a distinct degree: MS in Exercise and Sport Physiology. This degree program aligns with the PASSHE and institutional commitments to excellence in education in selected graduate programs consistent with student aspirations and regional need.

2. Need

A. Intellectual Value of the Program

The proposed MS in Exercise and Sport Physiology will prepare professionals in several areas: fitness trainers, aerobics instructors, athletic trainers, physical therapists or therapy assistants, occupational therapists or assistants, and cardiovascular technologists and technicians, among others, and will immediately seek accreditation by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) through the American College of Sports Medicine (ACSM) to ensure excellence and value to students, as well as eligibility to obtain ACSM Registered Clinical Exercise Physiologist certification.

B. Long-term Student Demand Supported by Data

Demand for the existing concentration in Exercise Physiology speaks to the need to develop a degree program; enrollment has steadily increased over the last 5 years (see data below).

Year	Students enrolled	Graduates
2003	15	
2004	18	6
2005	18	4
2006	23	4
2007	35	5
2008	36	11

With the approval of the proposed degree program, the Department projects a growth rate of 14-20 students per year with an additional 8-12 graduates anticipated per year in five years.

C. Regional Market Demand for Program Completer Supported by Data and/or Professional Literature

Immediate demand is demonstrated by the number of students enrolled in the existing concentration. Additional requests for such a program are received every year. In addition, the occupations noted in “A” above are identified as “high priority occupations” by the Pennsylvania Department of Labor and Industry (2009). Demand in Chester County for such positions is estimated to increase between 17.3% and 27.0% through the year 2016.

D. National/International Market Demand for Program Completers

Nationally, the US Department of Labor–Bureau of Labor Statistics (2008) predicts between 25.6% and 36.9% growth in these occupations through the year 2018.

E. Other State System Universities Who Offer the Program

PASSHE institutions offering a similar degree are East Stroudsburg University (ESU), Indiana University of Pennsylvania (IUP) and Bloomsburg University (BU). WCU would be the only PASSHE institution in the southeastern region of Pennsylvania to offer this program. The core of the programs at IUP and BU are similar to the planned program at WCU, although WCU has different concentrations planned (Athletic Training and Sport Psychology). The similarities between WCU and ESU would facilitate collaboration in courses, supervision of research projects, and other activities to be explored upon approval of the program.

F. Added Value

With a clearly delineated academic program, the degree will be more recognizable, assist students in obtaining employment, and will allow the program to pursue external professional accreditation.

3. Academic Integrity

Program Pedagogical Goals

The curriculum for the program is based on the knowledge, skills and abilities (KSA's) required for graduate education by the ACSM. (The KSA's have been implemented into the concentration since 2003.)

A. Program Structure and Administration

The Master of Science in Exercise and Sport Physiology is housed within the Department of Kinesiology; all courses will be offered by department faculty and the program administered by the chairperson of the department.

B. Curriculum Overview

The program will consist of 33-34 credits: 16-18 semester hours in the core curriculum; nine hours in a selected concentration; and six-nine hours in advised electives. There will also be research report and thesis track options, with coursework to support them. Planned concentrations include Athletic Training and Sport Psychology.

C. Learning Experiences and Instructional Methods

Courses will involve lecture and laboratory learning. Students will also conduct research under the guidance of an advisor in field and/or laboratory settings. The Department is currently developing the required research methods course in a distance education format.

D. Student Qualifications

Applicants must have a bachelor's degree in physical education or related field with a minimum undergraduate GPA of 2.80 and the following undergraduate course prerequisites: Human Anatomy; Human Physiology; Kinesiology; Exercise Physiology; Fitness Assessment/Exercise Prescription or Electrocardiography and Stress Testing.

4. Coordination with Other Programs

Avenues for coordination and collaboration with other institutions were discussed in 2E, above.

5. Assessment and Accreditation

Student learning outcomes will be aligned with the CAAHEP and ACSM standards to include: 1) information literacy which includes familiarization with the scientific literature, application principles, skills and methods related to exercise and sport physiology, biomechanics, measurement theory, and motor learning and control; 2) critical thinking and analysis about the clinical and epidemiological evidence linking physical activity and exercise to mental and physical health; 3) problem solving through the application of the scientific method to resolve problems related to exercise and sport science; 4) acquire knowledge, skills, and experiences to qualify for additional advanced graduate or professional study, or for employment in the allied health industry; and 5) understand the purpose and importance of research; appreciate the strengths and weaknesses of different research designs, and develop knowledge of basic procedures in conducting research.

The table below which outlines the student learning outcomes and assessment tools:

Learning Outcome Matrix

Outcomes	Course Requirements	Alumni Survey	Placement Survey	Exit Interview	Employer Satisfaction Survey
Information Literacy	Direct	Indirect		Indirect	
Critical Thinking and Analysis	Direct		Direct		Indirect
Problem Solving	Direct		Direct		Indirect
Acquire Skills, Knowledge and Experiences	Direct	Indirect	Indirect	Indirect	Direct
Research Relevance	Direct	Indirect			

6. Resource Sufficiency

Since the program is currently an existing concentration within the Department of Kinesiology, there will be no additional Departmental resources needed to support the program in its first couple of years. Currently average class size for the concentration courses has room to accommodate more students; additional sections will not need to be added until the program doubles in size. If the enrollment gains occur that we are expecting, we will need to add one section of KIN 600 – Research Methods in 2012 to support the research requirements of the program. Currently there are temporary faculty with low workloads that will be able to teach the courses. Library resources already support the concentration; marketing of the concentration will shift to marketing of the new degree program.

7. Impact on Educational Opportunity

The MS in Exercise and Sport Physiology degree will be more recognizable in the field of exercise science, assisting students in employment and in obtaining high priority occupations.

Prepared by: Dr. Darla Spence Coffey, Associate Provost

Implementation Date: Fall 2010

FIVE YEAR BUDGET PROJECTION
UNIVERSITY: West Chester University of Pennsylvania
PROPOSED PROGRAM: Master of Science in Exercise and Sport Physiology

ESTIMATED REVENUES	Year 1		Year 2		Year 3		Year 4		Year 5	
	Existing	New	Existing	New	Existing	New	Existing	New	Existing	New
Projected University E&G	179,262		184,639		190,179					
External Grants and Contracts										
Other										
TOTAL REVENUE	\$179,262		\$184,639		\$190,179					
ESTIMATED EXPENSES	Year 1		Year 2		Year 3		Year 4		Year 5	
Salaries and/or benefits (Faculty and Staff)	95,873		98,751		102,700					
Learning resources	1,925		1,982		2,042					
Instructional Equipment	500		515		530					
Facilities and/or modifications	NA		NA		NA					
Other										
TOTAL EXPENSES	98,298		101,248		105,272					
DIFFERENCE (Rev.-Exp.)	\$80,964		\$83,391		\$84,907					
ESTIMATED IMPACT OF NEW PROGRAM	Year 1		Year 2		Year 3		Year 4		Year 5	
FTE Enrollment	23		25		27					
Projected Annual Credits Generated	414		450		486					
Tuition Generated	\$147,798		\$160,650		\$173,502					

**** Please note: All expenses currently exist to support the existing program concentration. No new resources are required; even resources to support thesis supervision have been factored in program expenses.**



Advancement Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, July 22, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Legislative Update (INFORMATION).....	71



Committee Members: Thomas M. “Doc” Sweitzer (*Chair*), Marie Conley Lammando, Senator Vincent J. Hughes, Jonathan B. Mack, Joseph F. McGinn, Mackenzie M. Wrobel and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.

Advancement Committee Meeting

July 22, 2010

SUBJECT: Legislative Update (INFORMATION)

UNIVERSITIES AFFECTED: All

BACKGROUND: A report is attached on recent legislative activity.

Supporting Documents Included: PASSHE Legislative Tracking Report – July 10, 2010

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Karen S. Ball

Telephone: (717) 720-4053

PASSHE Legislative Tracking Report
July 10, 2010

1. 2010-11 STATE BUDGET/APPROPRIATIONS

HB 2279 (D. Evans) An Act to provide from the General Fund for the expenses of the Executive, Legislative and Judicial Departments of the Commonwealth for public debt and the public schools for the fiscal year July 1, 2010 to June 20, 2011. Act 1A. **PASSHE appropriated \$465.2 million in state E & G funding, \$38.2 million in ARRA funding and \$18,547,400 in state funding for program initiatives.**

HB 2289 (D. Evans) An Act providing for the capital budget limits for the fiscal year 2010-2011. Act 47.

HB 2291 (D. Evans) Act providing for the capital budget for fiscal year 2010-11 itemizing public improvement projects, furniture and equipment projects, transportation assistance projects, redevelopment assistance projects, Keystone recreation and making appropriations. Passed the House and is currently in the Senate Appropriations Committee.

HB 2292 (D. Evans) Act appropriating \$304,449,000 in state funds for the Pennsylvania State University and \$13,623,000 for the Pennsylvania College of Technology. In addition, the bill appropriates \$15,115,000 in federal ARRA fiscal stabilization funds to the University and \$676,000 to the Pennsylvania College of Technology. The total is \$333,863,000 which is the same amount appropriated for the 2009-10 fiscal year. Act 10A.

HB 2293 (D. Evans) Act appropriating \$160,490,000 in state funds and \$7,705,000 in federal ARRA fiscal stabilization funds to the University of Pittsburgh. This is the same amount appropriated for the 2009-10 fiscal year. Act 11A.

HB 2994 (D. Evans) Act appropriating \$164,974,000 in state funds and \$7,763,000 in federal ARRA fiscal stabilization funds to Temple University. This is the same amount appropriated for the 2009-10 fiscal year. Act 12A.

HB 2995 (D. Evans) Act appropriating \$13,623,000 in state funds and \$159,000 in federal ARRA fiscal stabilization funds to Lincoln University. This is the same amount appropriated for the 2009-10 fiscal year. Act 13A.

2. PENSION REFORM

HB 2497 (D. Evans) Amends Titles 24 (Education) and 71 (State Government), in Title 24. Passed the House June 16, 2010. In Senate Finance Committee. **House Appropriations Committee Bill Analysis attached.**

3. Tuition Relief/Control

Several bills have been introduced, but only SB881 sponsored by Senator Piccola has moved from its original committee.

HB 443 (Smith) Act providing for a fixed tuition rate schedule by institutions of higher education for undergraduate students. Introduced and referred to the House Education Committee.

HB 1317 (Santoni) Video Lottery. Act providing for tuition relief and for a video lottery program; establishing penalties; and making appropriations. This bill contains the Governor's original tuition relief proposal. Re-referred to the House Appropriations Committee.

HB 1339 (Goodman) Amends Title 51 (Military affairs) providing a Tuition Refund Program for PA National Guard members; imposing duties on the DMVA and PHEAA; and making an appropriation. Referred to the House Veterans Affairs and Emergency Preparedness Committee.

HB 1585 (Goodman) Amends Title 51 (Military Affairs) providing for tuition refund under certain circumstances. Referred to the House Veterans Affairs and Emergency Preparedness Committee.

SB 78 (Greenleaf) Amends the Police Officer, Firefighter, Correction Employee and National Guard Member Child Beneficiary Act, extending benefit to surviving spouses, for act title, definitions, Postsecondary Education and General Assembly report. Referred to the Senate Education Committee.

SB 653 (Piccola) Act providing for tuition controls on Commonwealth colleges and universities and for duties of the Pennsylvania Higher Education Assistance Agency; making an appropriation; and making a related repeal. Referred to the Senate Education Committee.

SB 881 (Piccola) Act providing for the establishment of the tuition control Study Commission to study tuition controls on commonwealth colleges and universities; and requiring the commission to issue a report of its findings to the General Assembly. Moved out of the Senate Education Committee and referred to the Senate Appropriations Committee.

4. Textbooks

SB 929 (Dinniman) Act providing for the sale of certain course materials at institutions of higher education, for responsibilities of faculty and for college textbook rental pilot programs. Establishing the College Textbook Policies Advisory Committee. **Passed the Senate** and was referred to the House Education Committee

HB 1286 (Preston) Establishing the Accountability in College Textbook Publishing Practices Act. Referred to the House Education Committee

HB 2554 (Mann) An Act providing for availability of electronic textbooks at institutions of higher education. Referred to House Education Committee.

5. Bonuses and Salary Information

SB 103 (Eichelberger) An Act providing for banning bonuses provided to employees of Commonwealth agencies. Referred to the Senate State Government Committee.

SB 107 (Pileggi) An Act requiring the posting of certain governmental salary information on the Internet. Tabled in the Senate.

HB 355 (Roae) An Act providing for banning bonuses provided to employees of Commonwealth agencies. Referred to the House State Government Committee.

SB 104 (Folmer) Amends the Fiscal Code providing for state-owned vehicle use by requiring DGS and each state entity to post and maintain on the internet a list of state employees, contract employees, and independent contractors who are assigned a state-owned vehicle. The vehicle shall have an official use plate unless the state employee, contract employee, or independent contractor to whom that state-owned vehicle is assigned performs undercover law enforcement duties. Referred to the House State Government Committee.

6. Alcohol Liability and Gaming

SB 488 (Rafferty) Amends Title 18 (Crimes & Offenses) in provisions relating to minors, further providing for the offense of purchase, consumption, possession or transportation of liquor or malt or brewed beverages. On the House Voting Schedule.

SB 711 (Earll) Amends Title 4 (Amusements) authorizing the PA Gaming Control Board to approve table games. Includes language directing proceeds to several community colleges and a medical school. Act 1.

7. Military Personnel

SB 87 (Pippy) (Act 57) Amends an Act conferring limited residency on military personnel, their dependents and civilians assigned to an active duty station in PA expanding the act to include all resident tuition rates to any active military personnel and their spouses or dependents who are taking college courses or receiving other educational services through the Internet or by other electronic means.

SB 825 (Stack) Amends Title 51 (Military Affairs) by adding that if the requirements to obtain a degree change while a member is on active duty with the PA National Guard or the reserve components of the armed forces of the United States, the member shall have the right to pursue the academic degree under the requirements in place prior to the member's call or order to active duty, other than active duty for training, including in the case of a member of the PA National Guard, active State duty. **Passed the Senate.** Referred to the House Veteran's Affairs and Emergency Preparedness Committee.

8. Marcellus Shale Tax

The Governor requested that the General Assembly include a new Natural Gas Severance Tax as part of the budget deliberations. The decision was deferred until the Legislature returns in the fall. The Senate leaders have taken the public position that the House must move first on this issue. Several bills were moved out of House Committees, but none were voted on before the recess. **OOC staff has been working with legislators and staff on amendments which would dedicate a portion of the tax revenues to the Key 93 Fund.**

HB 1489 (George) Amends Title 72 (Taxation and Fiscal Affairs) adding a chapter providing for the Natural Gas Severance Tax Act.

HB 2435 (D. Evans) Amends the Tax Reform Code providing for the taxation of tobacco and establishing the Natural Gas Severance Tax Act and imposing a 5% tax on the gross value of units severed at the wellhead during a reporting period plus 4.7 cents per unit severed.

HB 2438 (D. Evans) Creates the Natural Gas Severance Tax Act which levies a natural gas extraction tax on every producer. This bill is the same as the Natural Gas section of HB 2435.

HB 2443 (Levdansky) Amends Title 72 (Taxation and Fiscal Affairs) to provide for a natural gas severance tax at a rate of 25 cents per unit severed at the wellhead.

HB 2579 (Mirabito) Amends Title 72 (Taxation and Fiscal Affairs) adding the Natural Gas Severance Tax Act imposing a tax of 30 cents per unit severed at the wellhead on the extraction of natural gas from certain stripper wells.

SB 997 (Dinniman) Amends Title 72 (Taxation and Fiscal Affairs) adding the Natural Resource Severance Tax Act, which imposes a severance tax of 5% of the value of units severed at the wellhead plus 4.7 cents per unit severed on the extraction of natural gas.

Although not specifically targeted at Marcellus Shale, Senator Don White introduced a free standing bill to create a revenue stream from all mineral contracts, leases, etc.

SB 1159 (D. White) The Indigenous Mineral Resources Development Act grants DGS the authority to make and execute contracts or leases for the mining and removal of any valuable mineral resources that may be found in the state lands or under the waters of the Commonwealth. Voted out of Senate Environmental Resources and Energy Committee. Currently in Senate Appropriations Committee.

9. WBE/MBE Procurement

Under the auspices of House Resolution 87, Representative Jake Wheatley led a House Special Committee through a series of public hearings regarding MBE/WBE

procurement issues. As a result of the work of the committee, the following bills were introduced:

HB 2140 (Wheatley) Amends Title 62 (Procurement) providing for the definition of “small business”, establishing a statewide bonding program, providing guidelines for a Mentoring program, establishing a small business reserve for the purpose of increasing economic opportunities for small and disadvantaged businesses, requiring each agency to set aside 10 percent of its moneys available for procurement into a small business reserve for award to qualified small and disadvantaged businesses. Rereferred to the House Rules Committee.

HB 2141 (Buxton) Amends Title 62 (Procurement) redefining “small business” as a business in the US which is independently owned, is not dominant in its field of operation, and employs 250 or fewer employees. The small business size limit may be waived. Referred to the House Rules Committee.

HB 2142 (Thomas) Establishes the Surety Bond Guarantee Program Act which provides for the establishment of the Surety Bond Guarantee Program to assist disadvantaged businesses to competively bid for government contracts. Rereferred to the House Rules Committee.

HB 2143 (Parker) Amends Title 62 (Procurement) providing for oversight and responsibility for significantly increased contracting opportunities for disadvantaged businesses and requiring best practices for each contractor. Rereferred to the House Rules Committee.

HB 2144 (Josephs) Amends the administrative Code establishing the Department of Minority and Women Business Development and providing for its powers and duties and making editorial changes. Rereferred to the House Rules Committee.

HB 2145 (Johnson) Amends Title 62 (Procurement) providing for a mentor-protégé program. Rereferred to the House Rules Committee.

HB 2146 (Brown) Amends Title 62 (Procurement) authorizing DGS to accept the certification granted to disadvantaged business under the PA Unified Certification Program. Prohibits DGS from certifying or accepting the certification of any owner of a disadvantaged business who is not a US citizen or lawful permanent resident. Rereferred to the House Rules Committee.

HB 2147 (Payton) Amends Title 62 (Procurement) authorizing DGS to establish a small business reserve program for small and disadvantaged businesses. The purpose of the reserve program is to bid on Commonwealth contracts without competing with larger businesses. Directs DGS to structure its procurement procedures to reserve up to 10% of the total dollar value of its procurement contracts for direct designation to qualified small and disadvantaged businesses. Rereferred to the House Rules Committee.

HB 2148 (Beyer) Amends Title 62 (Procurement) providing guidelines for the monitoring of a contractors' performance. Rereferred to the House Rules Committee.

HB 2149 (Mustio) Amends Title 62 (Procurement) providing for prime contractors' performance by stating that when a subcontractor has performed in accordance with the provisions of the contract, a contractor shall pay to the subcontractor, and each subcontractor shall in turn pay to its subcontractors, the full or proportional amount received for each such subcontractors' work and material, based on work completed or services provided seven days after receipt of a progress payment. Rereferred to the House Rules Committee.

HOUSE OF REPRESENTATIVES DEMOCRATIC COMMITTEE

BILL ANALYSIS

BILL NO: House Bill 2497 PN 3730

SPONSOR: D. Evans

COMMITTEE: Appropriations

DATE: May 12, 2010

PROPOSAL/EXECUTIVE SUMMARY:

This bill amends Title 24 for the Public School Employees' Retirement System (PSERS) and Title 71 for the State Employees' Retirement System (SERS) by making changes to the current actuarial assumptions/methodologies, implementing employer contribution collars, and setting a permanent minimum employer contribution rate.

EXISTING LAW:

Title 24 (Education) for Public School Employees' Retirement System

Title 71 (State Government) for State Employees' Retirement System

ANALYSIS:

Enactment of the bill will have the following effect:

1. Fresh start re-amortization of unfunded accrued liability for both PSERS and SERS. The current excess liabilities over the value of the assets will be amortized over a 30 year period beginning December 31, 2009 for SERS and June 30, 2010 for PSERS.
2. Actuarial cost method applied to both systems will remain as currently set in law at entry-age normal. This affects how the payments are calculated and pays more of the overall liability up-front.
3. Asset smoothing refers to the period of time over which gains and losses are recognized. For instance, in 10 year asset smoothing, 1/10 of the gains and losses are recognized for each year. This bill implements a 10 year asset smoothing for PSERS and maintains the current 5 year asset smoothing for SERS.
4. Institutes a level percent of pay amortization methodology for both PSERS and SERS. This refers to the method used in paying off debt; current law uses level dollar amortization. Under level percent of pay, the payments increase over time as payroll increases because the payments are based on current payroll amounts.
5. Beginning in 2010-11, employer contribution rate collars would take effect. The collar represents the maximum percentage amount that the employer contribution

rate could **increase** in the given fiscal year and is expressed as a percentage of payroll. The collars are listed below and represent the percentage that the employer contribution rate will increase over the prior fiscal year. The percentage increases are the same for both PSERS and SERS:

- a. Fiscal year 2010-2011: 1%
- b. Fiscal year 2011-2012: 3%
- c. Fiscal year 2012-2013: 3.5%
- d. Fiscal year 2013-2014 and all future years: 4.5%

The collars will permanently expire in the first fiscal year in which they are no longer necessary. That will be the year in which the actuarially calculated contribution rate, as determined in the actuarial valuation for each system, is lower than the contribution rate for the prior year plus the collar. For instance: in 2015-16 if the collared rate would be 24.5% but the actuarially calculated rate that is necessary for that year is only 24%, then the collar does not apply and the employer contribution rate would be 24%. For all subsequent years, there would no longer be a collar and the rate would be the actuarial rate calculated in the valuation for each system.

- 6. After the collars permanently expire, language contained within the bill requires that the employer contribution rate never be less than the employer “normal cost” for each system. Normal cost represents the cost required to pay for the benefits earned by members of the retirement system for a given fiscal year. The normal cost does not include payment of any of the accumulated unfunded liabilities prior to the current fiscal year. At the time of this bill summary, the normal cost for fiscal year 2009-2010 for SERS is 9.51 percent and for PSERS is 8 percent. Normal cost does not tend to fluctuate dramatically from year to year, so it is expected that the permanent floor on the employer contribution rate will be close to 8 percent for PSERS and 9.53 percent for SERS once the collars expire and the unfunded liabilities are paid down.

EFFECTIVE DATE: Immediately

PREPARED BY: Debbie Reeves, 787-2760



Human Resources Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, July 22, 2010

Agenda

Item

Page

Agenda Items as needed



Committee Members: Marie Conley Lammando (*Chair*), Paul S. Dlugolecki, Harold C. Shields, Aaron A. Walton and Kenneth M. Jarin (*ex officio*).

For further information, contact Peter H. Garland at (717) 720-4010.



Executive Committee Meeting

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, July 22, 2010

Agenda

<u>Item</u>	<u>Page</u>
1. Approval of Meeting Dates (ACTION).....	82



Committee Members: Kenneth M. Jarin (*Chair*), Marie Conley Lammando, Paul S. Dlugolecki, C.R. “Chuck” Pennoni, Thomas M. “Doc” Sweitzer and Aaron A. Walton.

For further information, contact Peter H. Garland at (717) 720-4010.

Executive Committee Meeting

July 22, 2010

SUBJECT: Approval of Meeting Dates (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: A calendar of Board of Governors' meeting dates through 2013 is attached.

MOTION: That the Board of Governors approve the meeting dates as indicated in the attached Board of Governors' Meeting Calendar.

Supporting Documents Included: Board of Governors' Meeting Calendar

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: (717) 720-4010



Board of Governors' Meeting Calendar 2010-2013

Unless otherwise noted, all meetings will be scheduled in the Administration Building, Dixon University Center, 2986 North Second Street, Harrisburg, Pennsylvania.

2010	Wednesday and Thursday Wednesday	July 21 and 22 October 13 – Kutztown University
2011	Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday	January 19 and 20 April 6 and 7 July 20 and 21 October 5 and 6
2012	Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday	January 18 and 19 April 4 and 5 July 11 and 12 October 10 and 11
2013	Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday Wednesday and Thursday	January 23 and 24 April 10 and 11 July 10 and 11 October 16 and 17

Revised: July 22, 2010



Board of Governors

Quarterly Meeting of the Board of Governors Pennsylvania State System of Higher Education

Boardroom, First Floor
Administration Building
Dixon University Center
2986 North Second Street
Harrisburg, PA 17110-1201

Thursday, July 22, 2010
9:00 a.m.

Agenda

Call to Order and Roll Call of the Members

Pledge of Allegiance

Approval of the Minutes of the April 8, 2010, May 10, 2010, May 27, 2010 and June 10, 2010 Meetings.

Remarks of the ChairChairman Kenneth M. Jarin

Report of the Chancellor Dr. John C. Cavanaugh

Public Comments

Committee Reports with Related Actions

- A. **Audit** Mr. Paul S. Dlugolecki
 - 1. Office of Internal Audit and Risk Assessment (OIARA) 2009/10 Annual Report
 - 2. Office of Internal Audit and Risk Assessment 2010/11 Annual Budget and Staffing Level
 - 3. Office of Internal Audit and Risk Assessment 2010/11 Annual Work Plan

- B. Finance, Administration, and Facilities**..... Mr. C.R. "Chuck" Pennoni
1. Fiscal Year 2010/11 Operating Budget Update
 2. Fiscal Year 2010/11 Educational and General Appropriation Allocation
 3. Fiscal Year 2010/11 ARRA Federal Funds Allocation
 4. Fiscal Year 2010/11 Program Initiatives Line Item Allocation
 5. Fiscal Year 2010/11 Tuition and Technology Fee Rates
 6. Fiscal Year 2010/11 Capital Spending Plan and Capital Budget Authorization Request
 7. Property Acquisition, Indiana University of Pennsylvania
 8. Property Acquisition, West Chester University of Pennsylvania

- C. Academic and Student Affairs**..... Mr. Aaron A. Walton
1. Summary of Academic Program Actions for the 2009-10 Academic Year
 2. Program Expansion in Philadelphia
 3. Revisions to Board of Governors' Policy 190-06-A: *Academic Degrees*
 4. Approval of a New Master of Arts in Public Policy and International Affairs Degree Program at Bloomsburg University of Pennsylvania
 5. Approval of a New Master of Science Degree Program with a Major in Exercise and Sport Physiology at West Chester University of Pennsylvania

- D. Advancement**.....Mr. Thomas M. "Doc" Sweitzer
1. Legislative Update

- E. Human Resources**Ms. Marie Conley Lammando

- F. Executive**Chairman Kenneth M. Jarin
1. Approval of Meeting Dates

- Board Action**Chairman Kenneth M. Jarin
1. Election of Board Officers (ACTION)
 2. Resolution Honoring Dr. Tony Atwater (ACTION)

- Other Business**.....Chairman Kenneth M. Jarin

Announcements

Adjournment



Board Members: Kenneth M. Jarin (*Chair*), Leonard B. Altieri, Representative Matthew E. Baker, John M. Brinjac (designee for Governor Edward G. Rendell), Marie Conley Lammando, Donna Cooper (designee for Acting Secretary Thomas E. Gluck), Paul S. Dlugolecki, Acting Secretary Thomas E. Gluck, Representative Michael K. Hanna, Senator Vincent J. Hughes, Jamie L. Lutz, Jonathan B. Mack, Joseph F. McGinn, C.R. “Chuck” Pennoni (*Vice Chair*), Senator Jeffrey E. Piccola, Governor Edward G. Rendell, Harold C. Shields, Thomas M. “Doc” Sweitzer, Christine J. Toretta, Aaron A. Walton (*Vice Chair*) and Mackenzie M. Wrobel.

For further information, contact Peter H. Garland at (717) 720-4010.

Board of Governors Meeting

July 22, 2010

SUBJECT: Election of Board Officers (ACTION)

UNIVERSITIES AFFECTED: All

BACKGROUND: The Nominating Committee will offer a slate for Board Officers.

MOTION: That the Board of Governors approve the Nominating Committee's recommendation of Board Officers.

Supporting Documents Included: N/A

Other Supporting Documents Available: N/A

Reviewed by: N/A

Prepared by: Peter H. Garland

Telephone: (717) 720-4010