

**Board of Governors
of the
Pennsylvania State System of Higher Education**

121st Meeting
Thursday, July 8, 2004
Boardroom, First Floor
Administration Building
2986 North Second Street
Harrisburg, PA 17110-1201

12:10 p.m.

ATTENDING:

Board of Governors

Charles A. Gomulka (*Chairman*)
Representative Matthew E. Baker
John M. Brinjac
Mark E. Collins Jr.
Marie A. Conley Lammando
Paul S. Dlugolecki
Regina M. Donato
Daniel P. Elby
David P. Holveck
Senator Vincent J. Hughes
William V. Larkin (for Secretary Phillips)
Kim E. Lyttle
Senator James J. Rhoades
David M. Sanko
John K. Thornburgh
Christine J. Toretto Olson

Office of the Chancellor

Judy G. Hample (*Chancellor*)
Michael K. Becker
Charmaine P. Clowney
Jeffrey Cooper
Peter H. Garland
Edward J. Nolan
Mary A. Soderberg
Khalil Yazdi

Representative Jeffrey W. Coy and Mr. C.R. "Chuck" Pennoni did not attend but were accounted for.

Also in attendance for participation or in support of committee/board activities from the Office of the Chancellor were: Lou Bohl-Fabian, Pamela Brand, Steven R. Dupes, Brenda Foster, Thomas E. Gluck, Lois M. Johnson, Thomas M. Krapsho, Karen A. Madden, Kenn Marshall, Donald Passmore, Kelly M. Radcliffe, Steve Robinson, Joel Snavelly, and Annette Wenck.

University Presidents in attendance were: Jessica S. Kozloff, Angelo Armenti Jr., Wallace C. Arnold, Joseph P. Grunenwald, Robert J. Dillman, Frank G. Pogue Jr., Diane L. Reinhard, F. Javier Cevallos, Craig Dean Willis, John R. Halstead, Francine G. McNairy, Anthony F. Ceddia, Robert M. Smith, and Madeleine Wing Adler.

Chairman Gomulka called the meeting to order at 12:10 p.m. and announced that the Committee and Board sessions would run concurrently. The meeting began with the Pledge of Allegiance. Attendance taken at the direction of the Chairman established that a quorum of the Board was present.

APPROVAL OF THE MINUTES OF THE JANUARY 8, 2004 AND APRIL 8, 2004 MEETINGS

The Chairman noted that the minutes of the January 8, 2004 and April 8, 2004 Quarterly Meetings were distributed prior to the meeting. He moved THAT THE MINUTES OF THE JANUARY 8, 2004 AND APRIL 8, 2004 MEETINGS BE APPROVED AS PUBLISHED AND DISTRIBUTED. Ms. Conley Lammando seconded the motion, and it was carried unanimously.

REMARKS OF THE CHAIRMAN

Chairman Gomulka offered a brief statement on the death of R. Benjamin Wiley. (Attachment #1)

The Chairman welcomed fellow Board members, constituency leaders, university presidents, faculty, staff, and System friends in attendance.

He welcomed Mark Collins, who was recently appointed to the Board of Governors. Chairman Gomulka remarked that those attending may recognize Mr. Collins from the public comment sessions of earlier Board meetings.

Chairman Gomulka welcomed Desi Carozza, the Syed R. Ali-Zaidi award recipient.

Chairman Gomulka announced that the Board met in Executive Session today from approximately 9:30-noon today. During this session, Board members were briefed on the status of litigation, personnel issues, and collective bargaining. Also during the executive session, a letter from the Governor concerning tuition levels was distributed and briefly discussed.

CHANCELLOR'S REPORT

Chancellor Hample welcomed Patricia Heilman, the new president of statewide APSCUF.

She asked to defer the remainder of her oral report until the presentation of the State System Strategic Plan.

Chancellor Hample distributed and presented highlights from her written report. The written report includes University accomplishments, student and faculty recognitions, the status of System initiatives, and a legislative update (Attachment #2).

PUBLIC COMMENTS

Pat Heilman offered appreciation for the opportunity to address the Board. She offered APSCUF's sincere condolences on the passing of Ben Wiley. She encouraged management to work with faculty to meet common goals and offered two issues of concern to faculty. First, faculty members promoted in 2003 who were left out of the collective bargaining agreement. Dr. Heilman suggested that management work to correct the situation. The second issue is the coaches' contract. Dr. Heilman suggested that the total three-year cost separating the two sides amounts to \$330,000, and suggested that cost could be absorbed by recent faculty retirements. She urged management to settle the contract. Dr. Heilman said that APSCUF will be engaging in many activities to promote the State System. She concluded by saying that she looks forward to working with the Board.

COMMITTEE REPORTS AND BOARD ACTION

A. Finance, Administration, and Facilities Committee

Christine J. Torette Olson advised that the final four action items included in the agenda for today's meeting for the Finance, Administration, and Facilities Committee would not be acted upon today. They, instead, will be addressed later this month.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE BOND FINANCING FOR INDIANA UNIVERSITY OF PENNSYLVANIA'S AUXILIARY PROJECTS TO RENOVATE FOSTER DINING HALL AND TO CONSTRUCT THE COMMONS BUILDING AT THE PUNXSUTAWNEY CAMPUS. The motion was seconded by Ms. Conley Lammando and was passed unanimously.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE THE ISSUANCE OF BOND FUNDS IN THE AMOUNT OF \$4.5 MILLION WITH A TEN-YEAR AMORTIZATION FOR THE SHIPPENSBURG UNIVERSITY PERFORMING ARTS CENTER, WITH PRINCIPLE AND INTEREST TO BE PAID BY THE SHIPPENSBURG UNIVERSITY FOUNDATION. The motion was seconded by Mr. Dlugolecki and was passed unanimously.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE THE ADJUSTMENT IN THE CAPITAL SPENDING PLAN BETWEEN THE F. H. GREEN OFFICE/CLASSROOM RENOVATION PROJECT AND THE SCHOOL OF MUSIC AND PERFORMING ARTS CENTER CONSTRUCTION PROJECT AT WEST CHESTER UNIVERSITY OF PENNSYLVANIA. The motion was seconded by Ms. Conley Lammando and was passed unanimously.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE THE FISCAL YEAR 2004-05 CAPITAL PROJECTS SPENDING PLAN DATED JULY 8, 2004

(Attachment #3). The motion was seconded by Mr. Dlugolecki and was passed unanimously.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE THE PURCHASE OF THE PROPERTY AT 210 CENTER STREET, PUNXSUTAWNEY, PENNSYLVANIA. The motion was seconded by Mr. Thornburgh and was passed unanimously.

Ms. Torette Olson moved THAT THE BOARD OF GOVERNORS APPROVE THE PURCHASE OF THE PROPERTY AT 233 NORTH GEORGE STREET, MILLERSVILLE, PENNSYLVANIA. The motion was seconded by Ms. Donato and was passed unanimously.

Ms. Torette Olson advised that she and members of the Finance, Administration, and Facilities Committee came today with the expectation of moving on tuition and technology fees and related matters. "Unfortunately," she said, "sometimes the best laid plans go awry." She and the Committee are respectful of the desires of the executive branch and, since the Board has not been able to finish a dialog with members of the Governor's Office, the Committee decided to hold off on its recommendations with regard to the remaining action items on the agenda. A meeting will be scheduled with the Governor's Office within the next 10 days, and the Committee will be prepared to make a recommendation to the Board before the end of the month. Ms. Torette Olson expressed sincere thanks to members of the Committee—and especially to Mr. Brinjac—who have spent an inordinate amount of time and passion on these issues. To the presidents, Ms. Torette Olson expressed her profound apologies that the action items would have to be delayed. She also thanked Vice Chancellor Mary Soderberg for her work in preparing for today's meeting.

B. Academic and Student Affairs Committee

Representative Baker moved THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSAL FOR THE COLLABORATIVE FOR EXCELLENCE IN TEACHER PREPARATION FOR MATHEMATICS AND SCIENCE IN PENNSYLVANIA DATED JULY 8, 2004 (Attachment #4). The motion was seconded by Ms. Conley Lammando and was passed unanimously.

C. Advancement Committee

Mr. Lytle reported on two information items.

D. Audit Committee

The Audit Committee received reports on two information items.

Chairman Gomulka moved THAT THE AUDIT COMMITTEE APPROVE THE BUDGET SUMMARY: INTERNAL REVIEW GROUP DATED JUNE 24, 2004 (Attachment #5). The motion was seconded by Mr. Lyttle and was passed unanimously.

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED INTERNAL REVIEW GROUP ANNUAL WORK PLAN 2004-05 DATED JULY 8, 2004 (Attachment #6). The motion was seconded by Mr. Elby and was passed unanimously.

E. Executive Committee

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS APPROVE MEETING DATES FOR THE CALENDAR YEAR 2007 ON THE SECOND THURSDAY OF THE MONTHS OF JANUARY, APRIL, JULY, AND OCTOBER AS INDICATED IN THE BOARD OF GOVERNORS' MEETING CALENDAR DATED JULY 8, 2004. The motion was seconded by Mr. Lyttle and was passed unanimously.

Chairman Gomulka asked Chancellor Hample to offer remarks on the proposed State System Strategic Plan. Chancellor Hample said that she was very pleased to be able to present a proposed five-year strategic plan for the State System. She noted that the presidents and members of her staff have been working on the plan for the past two years. The primary purpose is to try and demonstrate the value-added component of having a System—academic, economic, and social—to functioning as a System rather than 14 separate entities. One thing that will distinguish this plan is that this one is closely connected with performance accountability measures. All five of the goals are directly linked with both qualitative and quantitative goals, which will allow us to know yearly of our progress in meeting these goals. Chancellor Hample also acknowledged Dr. Peter Garland, who led the effort in putting together the Strategic Plan.

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS ADOPT THE STRATEGIC PLAN, *LEADING THE WAY—THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION: A PLAN FOR STRATEGIC DIRECTIONS 2004-2009*, DATED JULY 8, 2004. The motion was seconded by Mr. Lyttle and was passed unanimously.

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS' RESCIND BOARD OF GOVERNORS' POLICY 1984-11, *STRATEGIC DIRECTION STATEMENTS*. The motion was seconded by Ms. Donato and was passed unanimously.

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS APPROVES THE APPOINTMENT EXTENSIONS OF DONALD B. PASSMORE, AS DIRECTOR OF THE

INTERNAL REVIEW GROUP, AND DEAN A. WEBER, AS MANAGER OF THE INTERNAL REVIEW GROUP, BY ONE YEAR FROM JUNE 30, 2006 TO JUNE 30, 2007 AND AUTHORIZES THE CHAIRMAN TO EXECUTE THE NECESSARY DOCUMENTS. The motion was seconded by Mr. Lyttle and was passed unanimously.

Chairman Gomulka moved THAT THE BOARD OF GOVERNORS APPROVES THE CONTRACT EXTENSION OF JUDY G. HAMPLE AS CHANCELLOR OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION BY ONE YEAR FROM JULY 31, 2006 TO JULY 31, 2007 AND AUTHORIZES THE CHAIRMAN TO EXECUTE THE NECESSARY DOCUMENTS. The motion was seconded by Ms. Toretti Olson and was passed unanimously.

F. Human Resources Committee

Chairman Gomulka reported that the Human Resources Committee met on June 16.

G. Information Technology Committee

Mr. Holveck reported on one information item. He thanked Dr. Khalil Yazdi for the work he's doing with this project. He noted that because of this project, the System is now able to gather and analyze data that are tied to the System's Strategic Plan and the Board's work is much more meaningful because of this project.

OTHER BUSINESS

Report of the Nominating Committee—On behalf of the Nominating Committee, Mr. Holveck nominated Charles A. Gomulka as Chair; Kim E. Lyttle as Vice Chair; and C.R. "Chuck" Pennoni as Vice Chair. Chairman Gomulka called for nominations from the floor. Hearing none, he closed the nominations. Mr. Holveck moved THAT THE BOARD OF GOVERNORS ACCEPT THE NOMINATIONS OF: CHARLES A. GOMULKA AS CHAIR OF THE BOARD OF GOVERNORS; KIM E. LYTTLE AS VICE CHAIR; AND C.R. "CHUCK" PENNONI AS VICE CHAIR. The motion was seconded by Mr. Brinjac and passed unanimously.

Resolution honoring Dr. Craig D. Willis—Chairman Gomulka read a resolution honoring Dr. Craig Willis (Attachment #7). He moved THAT THE BOARD OF GOVERNORS ACCEPT THE RESOLUTION. The motion was seconded by Mr. Elby and passed unanimously.

ANNOUNCEMENTS

Chairman Gomulka advised that a special Board will be scheduled in two weeks to consider the items on tuition and performance funding that were tabled today.

Chairman Gomulka reminded Board members that the regular quarterly meeting of the Board is scheduled for October 14. He also asked that they keep the Board hold date of September 9 marked on their calendars; we will know shortly whether we will be using that date for any Committee or Board meetings.

Dr. Nolan reminded Board members that Senator Hughes' annual golf tournament is scheduled for Monday, followed by a fundraising auction. President Bush is scheduled to appear at Kutztown University tomorrow. Seats may be available for interested Board members.

ADJOURNMENT

There being no further items of business to come before the Board, the Chairman adjourned the meeting at 2:50 p.m.

ATTEST:

A handwritten signature in cursive script, appearing to read "Peter H. Garland", written over a horizontal line.

Peter H. Garland
Secretary to the Board

Tribute to R. Benjamin Wiley

It would take a very long time to list all of Ben Wiley's accomplishments. It would take even longer to try to list the literally tens of thousands of persons whose lives he touched, and made better.

Ben's hometown newspaper, *The Erie Times-News*, perhaps said it best with these simple words following his death last week:

"Robert Benjamin Wiley helped thousands of people in the Erie region. He died this week, but he leaves the legacy of his example: He got things done, good things."

Ben Wiley will be most remembered for the 35 years he spent as executive director of the Greater Erie Community Action Committee (GECAC), where he took over a social services agency with a \$1 million budget and on the verge of financial collapse, and built it in to an agency with an annual budget of \$39.5 million, 50,000 clients, and 500 employees operating out of 29 sites. That, in and of itself, is an impressive legacy of doing "good things."

But that is only part of the story of Ben Wiley's lifetime of service. The impact of the "good things" he did stretches well beyond northwestern Pennsylvania. Ben was passionate about the role education plays in creating opportunities and changing lives. It was, in large measure, through Ben's professional service to education that he touched literally thousands of young men and women's lives.

Every one of us involved with the Pennsylvania State System of Higher Education benefited from Ben Wiley's many contributions. Like so many of his friends, co-workers, and others, I consider myself lucky to have known him, and to have worked with him.

Ben was appointed to Edinboro University of Pennsylvania's Council of Trustees in 1983, his first of four consecutive six-year terms. He served as Council chair for five of those years, from 1994 to 1999. His service helped lift the University to a new level of prominence, recognized especially for its academic programs and services for students with disabilities.

Ben Wiley was appointed to the Board of Governors in 1995. A year later he was elected vice chair by his colleagues on the Board, a position he held for eight consecutive terms. He also was chair of the Board's Human Resources Committee.

While there is much to remember about Ben's service on the Board of Governors, Ben's decision-making was based on several core principles that we all would be well served to follow:

Accountability for performance. Ben was a major voice driving the development of a program of institutional performance evaluation as a way to ensure quality educational opportunities for students.

Commitment to Fairness. Ben's approach to fairness was not complicated. Demand much. Reward excellence. Refuse to tolerate poor performance.

Commitment to Diversity. Ben demanded we commit to student, faculty, staff, and administrative diversity at our Universities because he understood that was the best way to prepare our students to live and function in a diverse world. Both as a Governor and Trustee, Ben delivered on his commitment to diversity by chairing key searches for system executives.

Because of his passion and dedication, Ben Wiley was universally respected and admired by all. That respect and admiration knew no boundaries, political or otherwise.

He was appointed to Edinboro's Council of Trustees by Republican Governors Dick Thornburgh and Tom Ridge (twice), and by Democrat Robert P. Casey. He was twice appointed to the Board of Governors by Gov. Ridge and, most recently, by Democrat Edward G. Rendell. Four governors—two Republicans and two Democrats—understood what kind of man Ben Wiley was, and the contributions he could make to improving Pennsylvania.

Among those many honors, Ben received both the AFL-CIO's Community Service Award presented by the Erie Central Labor Council, and the President's Leadership Award for Business and Community Service presented by the Erie Chamber of Commerce. Labor and management alike respected his abilities, and admired his passion for service.

I was fortunate to have known Ben Wiley, and to have shared his counsel. He touched the lives of everyone with whom he came into contact. His warmth, passion, charm, and extraordinarily sound judgment and integrity endeared him to all of us. He was an example for each of us to look up to, and we are all better off for having him be a part of our lives.

We will all miss him and his lifetime of service. We most certainly will never forget him, or the "good things" he did.

**Quarterly Highlights from the
Pennsylvania State System of Higher Education
(PASSHE)
July 8, 2004**

University Accomplishments and Activities

California University of Pennsylvania's Earth Sciences Department has been hired by the state Department of Environmental Protection to study and report on the effects longwall mining and traditional room and pillar mining have had on structures, water sources, roads and utilities throughout Western Pennsylvania.

Cheyney University of Pennsylvania is hosting the Public Archaeology Field School, giving students from Cheyney and other universities the opportunity to learn about the historic structures on campus. Cheyney is the oldest historically black college in the United States and the land on which it sits was part of the Underground Railroad, which helped lead slaves to freedom prior to the Civil War.

Clarion University of Pennsylvania has launched an online master's degree in library science focusing on the needs of rural and small libraries. The new program startup coincides with the 25th anniversary of the founding of Clarion's internationally known Center for the Study of Rural Librarianship.

East Stroudsburg University of Pennsylvania is working with Carnegie-Mellon University, the University of Pittsburgh, Pennsylvania State University and Lehigh University on a two-year pilot project to assist students involved in cyber security projects. The state Department of Community and Economic Development is funding the initiative through the Pittsburgh Digital Greenhouse.

Edinboro University of Pennsylvania will utilize a \$790,000 federal grant to help develop new art education and teacher development programs at 14 schools in Warren County and the City of Erie. The University will work with the Warren County School District, Diehl Elementary School in Erie and the Erie Arts Council on the \$1.3 million project, which is being funded in part through the federal government's Art Smart program.

Indiana University of Pennsylvania's Environmental Health Science Program recently became the only accredited program of its type in Pennsylvania, and one of only 27 accredited programs nationwide. The program teaches students to identify, manage and evaluate environmental factors that could harm human and ecological health.

Lock Haven University of Pennsylvania's collaboration with the School District of Philadelphia is producing positive results in teacher professional development and is directly benefiting district students. The University used some of the \$1.7 million in federal grant money it received from the U.S. Department of Education to buy reading books for students at John Wister Elementary School and worked with elementary school teachers to develop a new science curriculum.

Mansfield University of Pennsylvania's bachelor's degree in fisheries is the only undergraduate program in the nation with a curriculum that meets the requirements for certification by the American Fisheries Society. For more than 25 years, Mansfield has been recognized as the premier institution in the country for undergraduate training in fisheries science and aquaculture.

Millersville University of Pennsylvania has established "The Corporate University at Millersville," an executive and management development program designed to help companies achieve their strategic objectives and performance improvement goals. The

University is partnering with Villanova, Rowan and Penn State universities and the LMA Consulting Group.

Slippery Rock University of Pennsylvania's initiative, the Regional Learning Alliance, will open in August in Cranberry Woods Corporate Office Park in Marshall Twp., Allegheny County. Slippery Rock will manage the Alliance, which will include more than a dozen educational partners and will serve as a national model to improve workforce skills in a changing economic market.

West Chester University of Pennsylvania's Institute for Educational Excellence and Entrepreneurship supports educators who teach students by incorporating business practices and partnerships, and parent and community involvement into their courses. The "3e Institute" identifies, supports, and mentors these teachers while building lasting relationships among University faculty, school partners and the business community.

Articulation Agreements and Other Program Partnerships

Slippery Rock University of Pennsylvania has signed articulation agreements with the Community College of Allegheny County, the Community College of Beaver County and Butler County Community College that will support students in western Pennsylvania seeking to earn degrees and certifications necessary to become teachers. Community college students will enroll in two-year programs with curricula designed specifically for transition to SRU. After earning an associate's degree, they will enter one of several programs offered at Slippery Rock.

Shippensburg University of Pennsylvania has signed articulation agreements with Bucks County Community College, the Art Institute of Philadelphia, Cambria County

Community College and the Hong Kong Learning Community. These agreements will help students transfer credits to Shippensburg to complete their bachelor's degrees.

Kutztown University of Pennsylvania and Lehigh Carbon Community College have signed an agreement that will allow students to earn a Bachelor of Arts degree in education while taking all of their required classes – taught by Kutztown faculty – at LCCC's Donely Center in downtown Allentown.

East Stroudsburg University of Pennsylvania's biology department has established a partnership with Scranton's King's College that will help students earning a Bachelor of Science degree in biology at ESU to enroll in the master's level physician assistant program at King's.

Clarion University of Pennsylvania has signed a technical training agreement with The Learning Center of Seneca that will allow students to obtain an Associate of Applied Science in industrial technology degree with concentrations in computer/network service, network technology, computer-aided drafting (CAD), or interactive web applications. Individuals who have previously earned a diploma from The Learning Center will be awarded college credit for relevant program training that could enable them to earn an associate degree from Clarion University in as little as one year.

California University of Pennsylvania has established a cooperative program with Community College of Allegheny County in which students can complete an associate degree in nursing at California's main campus, and then earn their bachelor's degree by taking classes at California, Southpointe or CCAC's South Campus in West Mifflin.

Bloomsburg University of Pennsylvania has signed a dual-admissions agreement with Luzerne County Community College that will ease the transfer process for students who begin their college studies at LCCC with plans to complete their coursework at BU.

Students who register for the dual-admissions program at LCCC will be guaranteed admission to the parallel major at BU after earning an associate's degree and completing other course requirements. Sixty credits will transfer from LCCC to BU, and the BU application fee will be waived.

Student Service

Bloomsburg University of Pennsylvania students in Amarilus Hidalgo de Jesus' "Spanish for Social Services" class translated brochures for the state's Hunger in Pennsylvania Action programs. The brochures promote programs in Latino communities around the Commonwealth.

Kutztown University of Pennsylvania students raised \$30,000 for St. Jude Children's Research Hospital in Memphis, Tenn., with their second annual "Up 'til Dawn" event. Founded by Danny Thomas, St. Jude is one of the nation's most distinguished research and treatment centers for children with cancer.

Shippensburg University of Pennsylvania's Student Association has committed \$30,000 over the next three years to help support the newly formed Boys & Girls Club of Shippensburg. Head men's basketball coach Dave Springer was instrumental in helping to establish the club.

Student and Faculty Recognition

West Chester University of Pennsylvania student Annette Lopez received the Northeast Association of Forensic Scientists' Undergraduate Award at the association's

annual meeting in Pittsfield, Mass. This is the second year in a row that a West Chester student received the honor.

Shippensburg University of Pennsylvania's computer programming team earned an honorable mention in the International Collegiate Programming Contest held in Prague. They were one of 73 teams chosen from 3,150 teams around the world who participated in preliminary events.

Slippery Rock University of Pennsylvania track and field athlete Karyn McCready and California University of Pennsylvania baseball player Mike Larson have been named the Pennsylvania State Athletic Conference Scholar-Athletes of the Year for 2003-04. The Scholar-Athlete Award is given annually to the top female and male student-athletes as voted on by the league's sports information directors. McCready, a senior from Johnstown, recently graduated with a 3.92 grade-point average as a health and physical education major. Larson, a junior outfielder and pitcher on California's baseball team, carries a 3.86 grade-point average as a criminal justice major.

Cheyney University of Pennsylvania senior Andre Taylor is participating in The New York Times Student Journalism Institute 2004 at Dillard University in New Orleans. The program brings reporters and editors from *The New York Times* and *The Boston Globe* together with 30 competitively selected Historically Black College and University students.

Cheyney University of Pennsylvania senior Judith Young received the Outstanding Achievement in Amateur Photography Award for 2004 from the international Society of Photographers. The award was presented at the organization's annual convention and symposium to be held in Washington, D.C.

Bloomsburg University of Pennsylvania student Sharon Cabana has been named the top junior anthropology major in the United States by Lambda Alpha, the National Collegiate Honors Society for Anthropology. Cabana is currently in Mexico researching multiculturalism in that country.

Bloomsburg University of Pennsylvania professor Darlene Perner traveled to Paris to co-chair a meeting of the United Nations Educational, Scientific and Cultural Organization (UNESCO), an international group committed to the education and development of children worldwide. The meeting gathered experts in special education from the United States, Canada, India, Brazil, Norway and South Africa.

Edinboro University of Pennsylvania professor James F. Drane's book titled *More Humane Medicine: A Liberal Catholic Bioethics* has been named outstanding book of the year by the eighth annual Independent Publisher Book Awards. Drane's book addresses the major issues facing contemporary medicine in an open and realistic way, tackling such demanding topics as abortion, birth control, euthanasia, cloning and stem cell research.

Indiana University of Pennsylvania art professor Andrew Gillham has received the Air Force Special Operations Command Outstanding Achievement in Safety Award for creating "Digital Eagle," a series of multimedia teaching tools to improve flight safety for pilots of the C-130 gunship and MH-53 helicopter.

Mansfield University of Pennsylvania's Director of Information Resources Larry Nesbit has received the Pennsylvania School Librarians' Association's (PSLA) 2004 Outstanding Contributor to Library Media Program Award. The award is presented to an individual in who has made a notable contribution to the profession.

Millersville University of Pennsylvania professor Paul G. Specht, a member of the Department of Industry and Technology, was named the Outstanding Safety Educator of the Year by the American Society of Safety Engineers (ASSE). The reward recognizes exemplary achievements by university faculty in safety, health and environmental education.

Bloomsburg University of Pennsylvania professor Mike Shepard served on the NASA Mars Exploration Rover Landing Site Selection Committee. An expert on remote sensing of planetary surfaces, Shepard helped determine s safe landing site for the rover "Spirit."

Pennsylvania State System of Higher Education
Fiscal Year 2004-05 Capital Projects Spending Plan
July 8, 2004

University	Original Furniture and Equipment	Project Description	Authorization Act	Requested Construction Allocation	University Funds
Kutztown		Sharadin Arts Building Renovation/Addition	131/02	\$11,000,000	\$4,000,000
Shippensburg		Renovation of Dauphin Humanities Center	40/04	\$8,567,000	
Slippery Rock		Renovation of Vincent Science	131/02	\$16,572,000	
Mansfield		Renovate/Replace Allen Hall	40/04	\$6,099,000	
Lock Haven		New Education Building—Clearfield Campus	40/04	\$8,370,000	\$930,000
Bloomsburg		Classroom Addition	40/04	\$2,725,000	\$2,725,000
Indiana		Wilson Hall Renovation	27/00	\$2,749,000	
California		Pedestrian and Vehicular Enhancement, Phase II	40/04	\$7,940,000	
Kutztown	Original Furniture and Equipment	High Technology Classroom	40/04	\$440,000	

University	Original Furniture and Equipment	Project Description	Authorization Act	Requested Construction Allocation	University Funds
West Chester	Original Furniture and Equipment	Swope Hall Renovation	131/02	\$630,000	
Total State Capital Funds				\$65,092,000	

Collaborative for Excellence in Teacher Preparation for Mathematics and Science in Pennsylvania

July 8, 2004

A Proposal:

This document presents the concept for reconfiguring the IUP Teacher Education Center for Science, Mathematics, and Technology (SMT) as the office responsible for the operation and administration of the Collaborative for Excellence in Teacher Preparation for Mathematics and Science in Pennsylvania (Collaborative). The current IUP Teacher Education Center for SMT would be subsumed within the new Collaborative.

Historical Background:

The IUP Teacher Education Center for SMT, since its origin and recognition by the IUP Board of Trustees in December 1997, has a history of successes in receiving grant-funded support and in providing professional development activities for teachers in Pennsylvania. The IUP Teacher Education Center for SMT faculty were the recipients of a very successful, multi-year Eisenhower grant from 1998-2002 in the amount of \$596,282. The Teacher Education Center faculty were the instructors and the staff were the facilitators and focal point for the program. It provided teams of elementary through secondary teachers, both pre-service and in-service, and administrators with training in interdisciplinary content and technology integrating mathematics and science into the K-12 curriculum. The program, known as SPIRAL (Science/Mathematics/Technology Preparation Involving Real-world Active Learning), provided activities that integrated innovative technologies with proven inquiry and collaborative-based teaching strategies to strengthen science and mathematics instruction across gender, ethnic, age, and ability groups in elementary and secondary classrooms.

The Pennsylvania Department of Education sought out the IUP Teacher Education Center for SMT to solicit a proposal for preparing and disseminating a new science safety manual for secondary school laboratories and classrooms in Pennsylvania. This \$77,000 project, funded in 1998 and 2000, produced an extensive manual on CD and distributed it to every secondary school science department in Pennsylvania. In addition, 16 workshops were presented at Intermediate Units and high schools across Pennsylvania to familiarize science teachers with the new software. The Teacher Education Center for SMT partnered with the Pennsylvania Department of Environmental Protection (DEP) in some of these workshops and collaborated in disseminating information on mercury collection by DEP.

Also, in the past several years, faculty associated with the Teacher Education Center for SMT have received several small implementation grants from the Pennsylvania Science Teachers Association. These funds have been used to develop and deliver science

workshops for K-12 science teachers in western Pennsylvania. The workshops have focused on DNA technology, biochemistry, and science safety.

Since 2000, the IUP Teacher Education Center for SMT also has served as the project office for System Universities collaborating in the NSF-funded Collaborative for Excellence in Teacher Preparation–Pennsylvania (CETP-PA). The project office manages the project and administers \$5 million from NSF and \$1 million in matching funds from the Office of the Chancellor. In addition, as part of the CETP-PA project, the project office prepared a successful proposal to receive an additional \$500,000 to fund NSF Teaching Scholars at the Universities. The credibility of the project office has been recognized through reports by the National Science Foundation (NSF), a National Visiting Committee (NVC) for CETP-PA, and by the CETP-PA Project Steering Committee. The IUP Teacher Education Center for SMT proposes that, in light of these endorsements, and the desire of the Steering Committee of CETP-PA that the Universities continue to work together as a collaborative for sustainability and the improvement of the preparation of science and mathematics teachers (CETP-PA Steering Committee motion, November 15, 2003), that it should now be recognized as the Collaborative for Excellence in Teacher Preparation for Mathematics and Science in Pennsylvania (CETP-PA).

Justification :

The national need for science and mathematics teachers in the classroom is a constant focus in the national and local news media. In addition to preparing enough of these teachers, we must also address the No Child Left Behind Act (NCLB) requirement that there be a highly qualified teacher in every classroom. In Pennsylvania, we also must be prepared to address adequately additional changes in certification and accountability. For example, we must be able to address the requirement that middle grade teachers (e.g., 7th and 8th grades) be certified in the subjects they teach. We also need the mechanisms and resources to provide the ongoing professional development now required of all teachers, regardless of the level of certificate they hold. In addition, with the impending Pennsylvania State System of Assessment (PSSA) test in science, school districts need to be proactive to assist teachers, particularly those holding elementary certificates, in becoming more knowledgeable of the state science standards. Elementary teachers consistently relate that they need help in becoming more comfortable with science content. Likewise, they express the need to learn and practice various effective strategies for imparting the content to their students. Through several funded projects described above, and most notably, the current CETP-PA project, the proposed Collaborative has the experience, has connections to relevant University and public school faculty across the state, and has demonstrated successes to address each of the above needs.

As evidence of the infrastructure established and success achieved through CETP-PA, the following is offered:

1. Mathematics/Science Centers have been expanded or initiated at each of the participating Universities.

- a. Each of the Universities has a Math/Science Center, which can provide resources and professional development activities for K-16 faculty and pre-service teachers.
 - b. Each Math/Science Center has a website and informational brochure.
 - c. During the first three years of CETP-PA, the Centers have conducted over 300 professional development activities attended by over 11,500 K-16 teachers and pre-service teachers.
2. Extensive collaboration is occurring among science, mathematics, and education faculty at the Universities.
 - a. Each of the Universities has a team of scientists, mathematicians, science educators, mathematics educators, elementary education specialists, community college faculty (as geography permits), K-12 teachers and pre-service teachers working to achieve the goals related to improving the preparation of mathematics and science teachers (over 500 individuals involved).
 - b. In addition to System Universities, 12 community colleges and 55 school districts are involved in the project.
3. To date, over 150 courses are being impacted by the CETP-PA project.
 - a. These courses are being reviewed, revised, and updated to meet state and national content and pedagogy standards of science or mathematics, as appropriate.
 - b. Revised and updated courses are being evaluated using an instrument designed to assess the extent to which pedagogical approaches, as described in state and national standards, are being used. Courses eventually can be designated as "CETP-PA endorsed" courses.
4. NSF Teaching Scholarships have been awarded across the State System.
 - a. The CETP-PA Project has developed the infrastructure to solicit, review, and award scholarships. To date, almost \$400,000 has been awarded to 100 scholars from the CETP-PA Universities. An additional \$106,000 in scholarships will be awarded in early summer 2004.
5. A working relationship has been established with 12 community colleges.
 - a. A statewide Community College Coordinator position exists within CETP-PA.
 - b. A Community College Task Force has been established. It includes State System University faculty, community college faculty and K-12 teachers.
 - c. Annual Eastern and Western Community College/State System conferences are held.
 - d. A flyer and an 800 number for facilitating transfer contact questions from community colleges' students have been established and distributed to community colleges.
 - e. A recruiting initiative aimed at the community college transfer students is being developed for year five and beyond.

6. A statewide recruiting initiative has been conducted.
 - a. A recruitment video and recruitment brochures have been distributed to all secondary schools in Pennsylvania.
 - b. A quantity of the CD version of the video has been distributed to all Science/Math Centers for distribution to K-12 teachers during professional development activities.
7. Four very successful annual CETP-PA summer conferences have been held.
 - a. Attendance has increased each summer—up to 250 attendees.
 - b. The summer 2004 conference will be held at Clarion University.
8. Mini-grants have been awarded to participating universities.
 - a. CETP-PA has awarded over \$357,000 among the 12 CETP-PA Universities for 20 different projects designed to help carry out the goals and objectives of CETP-PA.
9. A quarterly newsletter is produced and distributed to over 700 faculty, teachers, administrators, and legislators.
10. The overall progress of the project is evaluated annually by NSF, and a National Visiting Committee (NVC).
 - a. Evaluations have been complementary and constructive and have guided the progress of the project.
11. The National Center for Improving Science Education (NCISE), with the assistance of NCISE trained evaluation liaisons on each University campus, carries out the Evaluation Plan for the project by collecting data on each campus to demonstrate progress in meeting project goals and objectives. Annual reports are issued. These have been shared with the Office of the Chancellor.
12. Through statewide workgroups, CETP-PA has issued several documents and position statements. These documents have been shared with the Office of the Chancellor:
 - a. Science Course Requirements of Candidates for Certification in Elementary Education at Institutions of the State System of Higher Education
 - b. Course Requirements in Science, Mathematics, Computer Science, and Pedagogy for Secondary Science Certification Programs at State System of Higher Education Universities of Pennsylvania
 - c. CETP-PA Elementary Mathematics Workgroup Position Statement
 - d. CETP-PA Secondary Mathematics Workgroup Position Statement
 - e. CETP-PA Elementary Science Workgroup Position Statement
 - f. CETP-PA Secondary Science Workgroup Position Statement; and
 - g. Position Statement on the PA System of School Assessment of Science

13. Three task forces were established to work during years four and five:
 - a. Community College Task Force
 - b. Project Institutionalization Task Force
 - c. Dissemination/Presentation Task Force

14. CETP-PA has a statewide website at: http://www.lhup.edu/CETP_PA/.

Implementation :

CETP-PA has enabled System Universities to work together extensively on an academic endeavor for an extended period (four years to date). The reconfiguration of the IUP Teacher Education Center for SMT and the CETP-PA project office to a State System recognized collaborative center will provide the staff and facilities to continue to work on behalf of those Universities wishing to participate in the collaborative efforts of recruiting, preparing, and retaining teachers of science and mathematics.

Overall Mission:

The Collaborative will work on behalf of all collaborating Universities to:

- a. provide opportunities for continued improvement in the preparation of teachers of science and mathematics in both the elementary and secondary certification programs at the Universities, as reflected in the state and national standards;
- b. seek funding opportunities for students seeking science and mathematics certification, endorsement, or concentrations;
- c. establish and distribute resources for the ongoing professional development of in-service teachers of science and mathematics in both elementary and secondary schools; and
- d. plan and seek funding for recruitment activities to attract students to the participating Universities from the public schools, community colleges, individuals changing careers, and other nontraditional sources.

The proposed Collaborative addresses two of the three types of missions identified by Board of Governors' Policy 1992-01 as appropriate for such a collaborative:

- a. providing resources, educational or professional development programs, and services in a particular area primarily to benefit internal constituencies (i.e., faculty, staff, and/or students) across the State System;
- b. providing faculty development and professional service through applied research, integration, and dissemination of knowledge in a particular disciplinary, interdisciplinary, or professional field in which substantial interest and expertise exist within the State System.

BUDGET SUMMARY							
Function: <u>Internal Review Group</u>							
Cost Proration Basis: <u>Allocated to the universities and the Office of the Chancellor based on pro rata share of annual current unrestricted revenue.</u>							
		FY 2002/03 Actual	FY 2003/04 Projected	% Change	FY 2003/04 Budget	FY 2004/05 Budget Request	% Change
FTE Complement:	Authorized	3.00	3.00	0.0%	3.00	3.00	0.0%
	Filled	3.00	3.00	0.0%	3.00	3.00	0.0%
Personnel Expenditures:							
Salary		\$198,625	\$196,511	-1.1%	\$197,179	\$201,328	2.1%
Benefits		65,195	72,513	11.2%	70,721	75,356	6.6%
Total Personnel Expenditures		263,820	269,024	2.0%	267,900	276,684	3.3%
Operating Expenditures:							
Postage/Freight		18	125	594.4%	125	125	0.0%
Telecom Charges		0	0	—	0	0	—
Advertising		0	0	—	0	0	—
Subscriptions		158	200	26.6%	200	200	0.0%
Memberships		520	520	0.0%	520	520	0.0%
Printing and Duplicating		0	0	—	0	200	—
Travel and Transportation		5,101	6,176	21.1%	6,800	7,700	13.2%
Computing and Data Processing		0	0	—	0	0	—
Professional Services		0	0	—	0	0	—
Other Services		261	500	91.6%	1,000	500	-50.0%
Insurance		0	0	—	0	0	—
Utilities		0	0	—	0	0	—
Rental and Lease (excluding vehicles)		585	550	-6.0%	550	550	0.0%
Miscellaneous Services		0	0	—	0	0	—
Supplies		412	400	-2.9%	400	400	0.0%
Other Current Charges (includes Overhead)		31,936	31,936	0.0%	31,936	32,894	3.0%
Expensed Assets		3,730	0	—	0	3,000	—
Renewal & Replacement Transfer		690	1,430	107.2%	1,430	0	—
Total Operating Expenditures		43,411	41,837	-3.6%	42,961	46,089	7.3%
Capital Expenditures		0	0	—	0	0	—
Total Expenditures		307,231	310,861	1.2%	310,861	322,773	3.8%
Less Renewal & Replacement Released		0	0	—	0	(4,946)	—
Net Expenditures		\$307,231	\$310,861	1.2%	\$310,861	\$317,827	2.2%

As of June 24, 2004

Pennsylvania State System of Higher Education
Internal Review Group
Annual Work Plan
2004-05
July 8, 2004

EXECUTIVE SUMMARY

PLANNED REVIEWS

- ? System Accountability Plan
- ? Shared Administrative System
- ? Information Systems Security
- ? Technology Fee
- ? Institutional Data Audits

SPECIAL PROJECTS AND INVESTIGATIONS

The Director of the Internal Review Group shall provide the Audit Committee of the Board of Governors with written quarterly updates summarizing progress toward completion of the annual work plan, including special projects and investigations as approved in accordance with Board Policy 1991-06-A, State System Audit Policy.

Annually, the Director shall provide the Audit Committee with a formal report documenting the Internal Review Group's activities.

PLANNED REVIEWS

1. System Accountability Plan

Objective

Continue an ongoing formal review process of State System Universities' reported progress toward achieving quantitative measures defined by the System Accountability Plan as approved and subsequently refined by the Board of Governors.

Scope

The Internal Review Group will conduct reviews of the System Accountability Plan at Universities whose presidents are undergoing a formal review process in FY

2004-05. The review will include a campus visit and cover aspects of each section of the Plan.

The purpose of the review is twofold. First, we will confirm the accuracy of the University's results for FY 2003-04 by comparing their reported data to appropriate supporting documentation regarding System values, goals, and standards outlined in the accountability matrix, as well as institution-specific initiatives and accomplishments. Second, University officials responsible for establishing and achieving the respective quantitative measures and goals will be interviewed to ensure the institution's reported progress is consistent with comments received and documentation reviewed during the audit.

At the conclusion of the campus visit, the Internal Review Group will meet with the University President and/or designated personnel to share the results of the review and findings. Subsequently, a formal report will be issued to the Board of Governors' Audit Committee, with copies to the Chancellor and University President.

2. Shared Administrative System

Objective

Ensure proper internal controls and appropriate checks and balances are included as each phase of the Shared Administrative System project is designed and implemented.

Scope

The Internal Review Group will conduct ongoing reviews of progress and testing performed by Unisys and the State System in accordance with contract requirements regarding the implementation of each SAP module. Additionally, we will perform other special reviews related to the shared administrative system when requested and approved by appropriate State System officials.

3. Information Systems Security

Objective

Review and analyze current policies and procedures regarding security measures related to State System University and Office of the Chancellor computer networks.

Scope

The Internal Review Group will conduct risk assessments of information systems at selected System Universities and the Office of the Chancellor by reviewing and evaluating how computer services personnel set strategy, train employees,

refresh passwords, limit access, secure data, document procedures, maintain equipment and back up information.

4. Technology Fee

Objective

In accordance with the requirements of Board of Governors' Policy 1999-02, Tuition, System Universities' uses of technology fee revenues shall be audited to ensure all expenditures are consistent with the policy.

Scope

The Internal Review Group will perform compliance reviews of the State System's technology fee at selected Universities during FY 2004-05. The Universities' approved strategic planning, monitoring, and tracking plans, along with the University President's annual report detailing expenditures of technology fee revenues for 2003-04 submitted to the Chancellor will serve as the principal documents for conducting the review.

5. Institutional Data Audits

Objective

Monitor and assess the integrity of institutional self-reported student and employee personnel information supporting University performance plans, implementation of a System-wide data warehouse, and performance funding initiatives to assure the Board of Governors and other key stakeholders of the consistent application and accuracy of State System data.

Scope

Office of the Chancellor representatives from the Internal Review Group and System Research Office will comprise a cross-functional team conducting follow-up audits at any University that did not achieve an overall error rate of 2.0% or less during the most recent System-wide cycle. The review will test a sample of student and employee personnel data for fall 2004 as submitted by the institution. The audit will also include a review of data definitions and collection procedures followed by the institution to verify compliance with the State System's Annual Data Collection Plan.

SPECIAL PROJECTS AND INVESTIGATIONS

Objective

Board of Governors' Policy 1991-06-A, State System Audit Policy, specifies a committee comprised of the State System's Chief Counsel, Director of the Internal Review Group, and the appropriate Vice Chancellor shall review and approve requests for assistance to conduct special projects and investigations. Requests may come from the Audit Committee, the Chancellor, University Presidents, and outside entities such as the Commonwealth's Auditor General and Inspector General.

Scope

Based on past experience, an estimate of time required to conduct special projects and investigations was budgeted as part of the Internal Review Group's 2004-05 annual work plan. Included under this category are special assignments, including the Internal Review Group's performance of proactive limited scope reviews conducted at the discretion of the Group's Director.

Periodically, the Director of the Internal Review Group identifies and selects specific business processes or financial information for conducting proactive limited scope reviews. The purpose is to ensure compliance with existing statutes, regulations, and policies. The projects also include an assessment on the economy, efficiency, and effectiveness of the audited area or operation.

Linked to Board Policy 1991-06-A, State System Audit Policy, are two Internal Review Group administrative directives related to special projects and investigations. The Directives, identified below, provide specific guidance and procedures for conducting such reviews.

1. Administrative Directive 1991-06.01, Procedures for Conducting Investigations, outlines the State System's responsibilities for the investigation of alleged fraudulent or irregular activities and provides specific instructions regarding appropriate action in cases of suspected improprieties.
2. Administrative Directive 1991-06.02, Procedures for Conducting Limited Scope Reviews, defines the Internal Review Group's protocol for conducting proactive limited scope reviews. The procedures provide a uniform structure for conducting the review, communicating its purpose and scope, and reporting results.

*Resolution Honoring the Contributions
of
Craig D. Willis*

WHEREAS, Craig D. Willis has served as president of Lock Haven University of Pennsylvania for more than 22 years, assuming the presidency in July 1982; and

WHEREAS, under the leadership of Craig D. Willis, Lock Haven University of Pennsylvania has experienced enormous growth, with enrollment increasing by more than 90 percent, from 2,586 students in 1982-83 to a record 4,908 in 2003-04; and

WHEREAS, Craig D. Willis was instrumental in the creation and development of Lock Haven University of Pennsylvania's Clearfield Campus to help serve the educational and workforce training needs of the region; and

WHEREAS, during the tenure of Craig D. Willis, Lock Haven University of Pennsylvania introduced many new programs vital to further meeting the needs of the entire Commonwealth, including the physician assistant, nursing, and alternative education degree programs, and established an Honors Program to provide special learning opportunities for the University's most talented students; and

WHEREAS, Craig D. Willis was a staunch supporter of students and an advocate of the Pennsylvania State System of Higher Education in the Lock Haven community, before the General Assembly of the Commonwealth of Pennsylvania, and at the national level;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Governors of the Pennsylvania State System of Higher Education expresses its appreciation for the many contributions made by Craig D. Willis to public higher education and to the students at Lock Haven University of Pennsylvania and extends its best wishes to President Willis for a healthy and happy retirement.

Unanimously adopted by the Board
July 8, 2004

Charles A. Gomulka, Chairman