

**Board of Governors
of the
Pennsylvania State System of Higher Education**

Meeting Minutes

137th Meeting
Thursday, January 10, 2008
Boardroom, First Floor
Administration Building
2986 North Second Street
Harrisburg, PA 17110-1201

9:00 a.m.

ATTENDING:

Board of Governors:

Representative Matthew E. Baker
Mr. John M. Brinjac (designee for Governor Edward G. Rendell)
Ms. Marie Conley Lammando
Ms. Donna Cooper (designee for Secretary Gerald L. Zahorchak)
Mr. Daniel P. Elby
Mr. Ryan Gebely
Representative Michael K. Hanna
Senator Vincent J. Hughes
Mr. Kenneth M. Jarin (*Chair*)
Mr. Kim E. Lyttle
Mr. Joshua A. O'Brien
Mr. Joseph M. Peltzer
Mr. C.R. "Chuck" Pennoni
Mr. Guido M. Pichini
Mr. Aaron A. Walton

Mr. Paul S. Dlugolecki and Ms. Christine J. Toretta Olson were absent.
Senator James J. Rhoades was represented by Ms. Debra Gentzler.

Office of the Chancellor:

Jeffrey Cooper, Esquire
Mr. James S. Dillon
Dr. Peter H. Garland
Mr. Thomas M. Krapsho
Dr. Khalil Yazdi

Also in attendance for participation or in support of Committee and Board activities from the Office of the Chancellor were: Warren Anderson, Ira Blake, Charmaine Clowney, Steve Dupes, Rita Frealing-Schultz, Audrey Guistwhite, Kathleen Howley, Lois Johnson, Kenn Marshall, Jeff McCloud, Jim Moran, Don Passmore and Bonnie Westhafer.

University Presidents in attendance: Madeleine Wing Adler, Angelo Armenti, Jr., Tony Atwater, Kenneth Borland for Robert J. Dillman, Jeremy D. Brown, F. Javier Cevallos, Joseph P. Grunenwald, Michelle Howard-Vital, Keith T. Miller, Francine G. McNairy, Maravene S. Loeschke, William N. Ruud, Robert M. Smith and David L. Soltz.

Chairman Jarin called the meeting to order at 9:15 a.m. He noted that two Board members were participating by telephone and a roll call vote would be taken for all action items. Attendance taken at the direction of the Chairman established that a quorum of the Board was present.

The Pledge of Allegiance was recited by those in attendance.

APPROVAL OF THE MINUTES OF THE OCTOBER 11, 2007 MEETING

Chairman Jarin noted that the minutes of the October 11, 2007 meeting were distributed prior to the meeting. The Chairman moved **THAT THE MINUTES OF THE OCTOBER 11, 2007 MEETING BE APPROVED**. The motion passed unanimously.

REMARKS OF THE CHAIR

Chairman Jarin welcomed fellow Board members, Chancellor Hample, University Presidents, staff and guests. He extended a special welcome to Dr. David Soltz who began his duties as President of Bloomsburg University on Monday of this week and is attending his first regular Board meeting. Chairman Jarin stated that President Soltz's talent, energy and experience will serve the University and the System well.

Chairman Jarin noted that since the last Board meeting, two presidents were installed in office: Dr. William N. Ruud was inaugurated as Shippensburg University of Pennsylvania's 15th president on October 26; and Dr. Jeremy D. Brown was inaugurated as Edinboro University of Pennsylvania's 16th president on November 30. Members of the Board were encouraged to participate in these important events.

Chairman Jarin informed the Board that Paul Dlugolecki would not be participating in today's meeting due to the passing of his father, Paul S. Dlugolecki, Sr. Chairman Jarin sent flowers and condolences on behalf of the Board. He stated that he felt certain that Mr. Dlugolecki and his family would appreciate notes of sympathy from colleagues.

Chairman Jarin noted that in less than a month, Governor Rendell will submit his proposed budget to the General Assembly for its consideration. Chancellor Hample and her staff have already begun meeting with members of the House and Senate Appropriations Committees.

He noted that Kim Lyttle and other members of the Advancement Committee will be engaged in seeking strong legislative support for our budget proposal.

Chairman Jarin reported that the Board met in Executive Session on Wednesday, January 9, 2008.

REPORT OF THE CHANCELLOR

Chancellor Hample's written report to the Board is attached (Attachment #1). The report includes highlights on University accomplishments, fundraising grants and awards, student and faculty achievements, and university and community partnerships.

PUBLIC COMMENTS

Dr. Patricia Heilman, president of APSCUF, addressed the Board. Dr. Heilman spoke about the State Board of Education's amendments to Chapter 49, the significant amount of work that will be needed to implement the changes in teacher education, and the short timeframe in which the changes must be completed. She noted that the majority of the work will fall to the faculty and suggested that the Pennsylvania Department of Education be prevailed upon to fund this initiative so faculty devoting time to this effort could be given workload release and summer contracts to complete the work.

Dr. Heilman commented on Mr. Anthony Ianiero's introduction to the Board. As the new president and CEO of the Pennsylvania State System of Higher Education Foundation, Mr. Ianiero pledged his commitment to generate new resources and contributions to support the work of PASSHE. Dr. Heilman discussed APSCUF's \$10,000 donation to the Foundation to establish the Fitz Dixon Memorial Scholarship. She encouraged members of the Board of Governors and PASSHE to match the donation.

Dr. Heilman requested that the search committee for the next Chancellor be reconfigured to include students and faculty members.

Mr. Joe Balsimo, spokesperson for members of the Service Employees International Union (SEIU) and UNITE HERE, addressed the Board requesting an investigation of ARAMARK, the food service company for several PASSHE campuses. He cited concerns with inferior food service, fiscal mismanagement and poor treatment of workers by ARAMARK.

COMMITTEE REPORTS WITH RELATED ACTIONS

A. Academic and Student Affairs Committee

Mr. Walton presented the report on behalf of the Academic and Student Affairs Committee. The Committee reviewed two information items: Changes in Teacher Education Certification: Chapter 49; and a presentation on Indiana University's

Institute for Mine Mapping Digitization and Safety (IMAPS). Mr. Walton noted that the Committee did not have a quorum and that the Board would vote on the two action items during its regular meeting.

Mr. Walton moved **THAT THE BOARD OF GOVERNORS APPROVE THE BACHELOR OF SCIENCE DEGREE PROGRAM IN GRAPHIC DESIGN AT MANSFIELD UNIVERSITY OF PENNSYLVANIA**. Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Walton moved **THAT THE BOARD OF GOVERNORS APPROVE THE DOCTOR OF PHILOSOPHY DEGREE PROGRAM IN NURSING AT INDIANA UNIVERSITY OF PENNSYLVANIA**. Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

B. Advancement Committee

Mr. Lyttle presented the report on behalf of the Advancement Committee. The Committee received information on recent legislative activity and related issues, a report on advocacy efforts by PASSHE Universities, and the Annual Report of Voluntary Support, Fiscal Year 2006-07. There were no action items to report.

C. Information Technology

The Information Technology Committee report will be postponed until the April 2008 meeting.

D. Finance, Administration, and Facilities Committee

Mr. Pennoni presented the report on behalf of the Finance, Administration, and Facilities Committee. The Committee reviewed four information items and recommended six items to the Board for approval.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE AMENDMENTS TO BOARD OF GOVERNORS' POLICY 1983-19-A, REFUND OF TUITION AND FEES, AS REFLECTED IN ATTACHMENT 1; AND RESCIND BOARD OF GOVERNORS' POLICIES 1983-20-A, REFUND OF ROOM AND BOARD, SPECIAL, AND OTHER FEES (ATTACHMENT 2), AND 1983-21-A, REFUND OF ACTIVITY FEES (ATTACHMENT 3)** (Attachment 2). Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE EAST STROUDSBURG UNIVERSITY OF PENNSYLVANIA'S ACQUISITION OF APPROXIMATELY 3.26 ACRES OF PROPERTY**. Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE THE RENOVATION AND EXPANSION OF THE STUDENT MEMORIAL CENTER AT MILLERSVILLE UNIVERSITY OF PENNSYLVANIA USING BOND FINANCING OF \$20 MILLION.** Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE THE OFFICE OF THE CHANCELLOR REQUEST TO BOND FINANCE A GESA PROJECT NOT TO EXCEED \$1.54 MILLION.** Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA'S CONVERSION OF PATERSON HALL TO OFFICE AND ACADEMIC SPACE USING SYSTEM BOND FINANCING.** Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

Mr. Pennoni moved **THAT THE BOARD OF GOVERNORS APPROVE 2007/08 EXPENDITURES FROM THE SYSTEM RESERVE TO SUPPORT THE COSTS OF THE SEARCH FOR A NEW CHANCELLOR OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION.** Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

E. Human Resources Committee

Ms. Conley Lammando presented the report on behalf of the Human Resources Committee. The Committee received an update on the Review of the Presidential Search Process. There were no action items to recommend to the Board for approval.

F. Executive Committee

Chairman Jarin reported that the Executive Committee reviewed Board of Governors' Policy 2000-03: *Conferral of Emeriti Status* and found that the current policy does not reflect current trends in higher education. Various leaders of colleges and universities (chancellors, presidents, board members) are serving shorter tenures, but are moving faster to make significant contributions. On average, higher education leaders are moving on to new challenges in five to seven years. He noted that to recognize the substantial accomplishments of our university and System leaders, we need to change the current policy recognizing the time in office in addition to the significance of the leader's accomplishments.

Mr. Jarin moved **THAT THE BOARD OF GOVERNORS APPROVE THE AMENDMENT TO BOARD OF GOVERNORS' POLICY 2000-03: CONFERRAL OF EMERITI STATUS (Attachment 3).** The motion passed unanimously.

BOARD ACTION

Chairman Jarin moved **THAT THE BOARD OF GOVERNORS AUTHORIZE THE EXECUTIVE COMMITTEE TO APPROVE THE APPOINTMENT OF A PRESIDENT FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA FROM THOSE CANDIDATES RECOMMENDED TO THE CHANCELLOR AND TO THE BOARD BY THE UNIVERSITY COUNCIL OF TRUSTEES AT THE CONCLUSION OF THE INTERVIEW PROCESS AND FURTHER, THAT THE CHAIRMAN OF THE BOARD AND THE CHANCELLOR BE AUTHORIZED TO NEGOTIATE AN EMPLOYMENT CONTRACT IN ACCORDANCE WITH BOARD POLICY.** Chairman Jarin requested that a roll call vote be taken. The motion passed unanimously.

ANNOUNCEMENT

Chairman Jarin announced that the next quarterly Board of Governors' meeting is scheduled for April 9-10, 2008.

ADJOURNMENT

There being no further items of business to come before the Board, the Chairman adjourned the meeting at 10:20 a.m.

ATTEST:

Peter H. Garland
Secretary to the Board

**Highlights from the
Pennsylvania State System of Higher Education (PASSHE)
January 10, 2008**

Shippensburg University of Pennsylvania's William N. Ruud and **Edinboro University of Pennsylvania's** Jeremy D. Brown recently were inaugurated as presidents of their respective universities. Dr. Ruud was inaugurated as Shippensburg's 15th president on October 26 during a program held in the H. Ric Luhrs Performing Arts Center. Dr. Brown was inaugurated as Edinboro's 16th president on November 30 in McComb Field House.

***University Accomplishments
and Other Noteworthy Activities***

Bloomsburg University of Pennsylvania's music program has earned accreditation from the National Association of Schools of Music (NASM). The program is one of 617 programs accredited nationally. BU's music program, consisting of tracks in music education certification K-12, audio/video recording, and liberal arts, has grown substantially over the past decade. Enrollment has grown from 14 majors in 1997 to 76 majors in 2007. The department has eight full-time faculty and four adjunct faculty.

West Chester University of Pennsylvania's Department of Chemistry has received initial accreditation for its forensic and toxicology degree program from the Forensic Science Education Programs Accreditation Commission.

Edinboro University of Pennsylvania's Ghering Health and Wellness Center received accreditation from the Accreditation Association for Ambulatory Health Care (AAAHC). More than 3,000 ambulatory health care organizations across the United States are accredited by AAAHC. Ambulatory health care organizations seeking accreditation by the AAAHC undergo an extensive on-site, peer-based survey of its facilities and services.

The Rose Mekeel Child Care Center at **East Stroudsburg University of Pennsylvania** is one of the first early childhood programs to earn accreditation from the National Association for the Education of Young Children (NAEYC) - the nation's leading organization of early childhood

professionals. The Center went through an extensive self-study process, measuring the program and its services against the ten new NAEYC early childhood program standards and more than 400 related Accreditation Criteria.

East Stroudsburg University's Center for Research and Economic Development is developing the ESU Research and Technology Park on 11 acres of property owned by the university and located in the Pocono Mountains Keystone Innovation Zone (KIZ). The technology park will include the construction of a computer security research center that will house additional business accelerator space, research and development facilities, anchor tenant space and offices. In addition, the facility will house the Cyber Crime and Forensic Institute, a project in collaboration with the ESU Center for Economic Development, and East Stroudsburg, Drexel, and Rider universities. This Institute will provide the training and tools necessary for federal, state and local law enforcement communities to fight cyber crime.

East Stroudsburg University also has established a division of Research and Economic Development (RED) that will include the University's Office of Sponsored Programs and Research, workforce development and business accelerator programs and management of the Center for Research and Economic Development. The award-winning business accelerator program helps entrepreneurs create high-tech jobs for the region, while sponsored programs and research efforts have generated in excess of \$14 million in grant funding over the past five years.

For the second year in a row, **Shippensburg University of Pennsylvania's** John L. Grove College of Business has been ranked by *The Princeton Review* as one of the best business schools in the nation. The College is included in the 2008 edition of *Best 290 Business Schools*. Schools are identified for inclusion in the annual guide through student surveys.

West Chester University of Pennsylvania was listed in the 2008 edition of Kiplinger magazine's Top 100 "Best Values in Public Colleges." Schools that make the list "deliver a first-rate education without breaking the bank," the magazine says.

California University of Pennsylvania's graduate program in communications disorders is listed among the top 233 speech language pathology programs nationwide by *U.S. News &*

World Reports. The rankings are based on surveys of more than 1,200 programs and some 12,500 academics and professionals.

An exhibition highlighting some of the works of art from **Cheyney University of Pennsylvania** is on display at the African American Museum in Philadelphia. The “Cheyney University: A Living Legacy – 170 Years” exhibition opened in September and runs through January 27.

Lock Haven University of Pennsylvania helped to organize and direct the 21st annual Pennsylvania Black Conference of Higher Education’s Robert D. Lynch Student Leadership Development Institute. The event drew college students from all of the 14 Pennsylvania State System of Higher Education universities, as well as students from Pennsylvania State University, the University of Pittsburgh and Temple University. Albert Jones, LHU’s director of social equity, directed this year’s institute.

Slippery Rock University of Pennsylvania’s innovative seasonal law enforcement training program is receiving national exposure through a profile in the Association of National Park Rangers journal. The program is unique because it integrates law enforcement into SRU’s bachelor’s of science in park and resource management program.

Fundraising, Grants and Other Awards

West Chester University of Pennsylvania received a \$1 million gift from retired faculty member, Ammon Kerchner and his wife, Harriet, to support the conversion of the former music building into a student services center. The University also received a \$350,000 gift from alumnus Gary Daniels to support construction of the new Undergraduate Business Center and to further enhance entrepreneurial programs.

Edinboro University of Pennsylvania has received a more than \$1 million gift to establish an endowment to fund classical music programs at the University. The gift was made by William Alexander, former chair and faculty emeritus of the Music Department, and his wife, Mary. The couple previously had donated \$120,000 to bring to Edinboro students and the community performances by the Erie Philharmonic Orchestra.

Indiana University of Pennsylvania has received a \$1 million grant from the U.S. Department of Defense to develop a rapid screening and detection system of multiple bio-threat agents for the Department of Defense and other federal and state emergency responders. The project will be directed by Dr. Bharathan Narayanaswamy, a molecular biology specialist and a member of IUP's weapons of mass destruction project team.

IUP also will receive as much as \$850,000 from the Pennsylvania Department of Transportation (PennDOT) over the next five years to prepare and catalog more than 250,000 artifacts for the State Museum. The artifacts are items including 18th century medicine bottles, ceramics and American Indian pottery and arrowheads dug up during highway projects.

Millersville University of Pennsylvania has received a \$250,000 gift to establish the Robert and Sue Walker Center for Civic Responsibility and Leadership. The Center will be part of the Civic and Community Engagement Research Project on campus. The gift was made by former Congressman Robert Walker, in memory of his wife, Sue, a longtime university trustee who died in May. Susquehanna Bancshares made a separate \$200,000 gift to establish an internship program as part of the new Center.

California University of Pennsylvania has received a \$176,835 grant for the continued operation of its Government Agency Coordination Office (GACO). The grant, awarded by the Defense Logistics Agency of Fort Belvoir, Virginia, will support continuing contracting assistance services to regional businesses. Since its founding 22 years ago, GACO has helped regional businesses receive more than 25,000 contracts totaling more than \$1.8 billion.

Millersville University also received a \$100,000 gift from businessman and alumnus Paul Beideman and his wife to create a professional mentoring and scholarship program for students in the University's Honors College. The Paul and Caroline Beideman Honors College Fellowship Program will invite alumni in diverse professional, business and industry fields to mentor the university's top students

Edinboro University of Pennsylvania will receive \$85,480 in federal funds to support a computer forensics training program at its Western Pennsylvania High Tech Crime Training Center.

California University of Pennsylvania has received an \$8,500 grant from the Pennsylvania Liquor Control Board's Bureau of Alcohol Education to support initiatives aimed at preventing underage and high-risk drinking.

Mansfield University of Pennsylvania received a \$6,000 grant from the Pennsylvania Association of Broadcasters (PAB) to help provide state-of-the-art audio equipment in the two audio center studios in the Butler Center. Audio Production, Television and Radio Announcing and Introduction to Mass Media are all taught in the studios. Students also use the studios to create audio projects.

University and Community Partnerships

Clarion University of Pennsylvania, partnering with three other colleges and universities in the region, has received a \$250,000 grant from the state Department of Community and Economic Development, to establish the Northwest Pennsylvania Keystone Innovation Zone (KIZ). The other educational partners in the project are Allegheny and Thiel colleges and the University of Pittsburgh-Titusville. Among the goals of the new KIZ are to provide outreach and business assistance to up to 20 companies and to create four start-up businesses in Clarion, Crawford, Mercer and Warren counties.

Bloomsburg University of Pennsylvania and Geisinger Health System recently signed an agreement to jointly offer a master's-level Certified Registered Nurse Anesthetist (CRNA) program. The agreement allows the accreditation process to begin with the goal of welcoming the first class in fall 2008. The 33-month program will be open to registered nurses who have earned a bachelor of science in nursing degree from an accredited program and have at least one year's experience in critical care nursing.

Indiana University of Pennsylvania has signed an agreement with Community College of Allegheny County that will guarantee CCAC students who earn an associate degree in criminology admission as juniors to IUP. The CCAC students will be able to complete a bachelor's degree in criminology either at IUP's main campus or at the University's Monroeville center. The agreement is part of IUP's Community College Strategic Partnership Initiative, which was created to facilitate the completion of four-year degree programs by community college students.

Kutztown University of Pennsylvania has signed an agreement with Lehigh Carbon Community College that will allow students to earn a bachelor's degree in criminal justice from KU by taking classes at the community college's campus in Allentown. Students who earn an associate degree in criminology at LCCC will be able to take the upper level classes they need to complete a four-year degree. The upper level classes will be taught by Kutztown faculty.

Kutztown University has opened a new admissions office in Chennai, India. Kutztown is one of the first U.S. schools to open in Chennai. The office will provide direct access to students and parents seeking information and admission advice to Kutztown University in addition to providing access to information on the university's course curriculum, submission of college admission forms, verification of admission documents in person, and online links to students through its KU India Website for direct registration.

Cheyney University of Pennsylvania and Community College of Philadelphia have signed a dual admissions agreement that will allow students who earn an associate degree at CCP to seamlessly transfer to Cheyney with junior status. The transferring students also will be eligible for a variety of scholarships to help pay for their final two years of college.

Representatives of five Chinese universities and officials from the organization that governs their student exchange programs visited **Mansfield University of Pennsylvania** last month. The visit is the latest step in the university's inclusion in the Sino-American "1-2-1" Joint Degree Program, which will bring up to 15 Chinese exchange students to Mansfield in the fall of 2008. Officials expect that number to increase in future years.

Mansfield University's new Leadership Institute will help establish community and corporate partnerships for leadership development and provide a variety of opportunities for faculty, staff and students. Among the opportunities for students will be internships with businesses throughout the region.

Student and Faculty Recognition

Three **Indiana University of Pennsylvania** students have been selected for Benjamin A. Gilman International Scholarships from the U.S. Department of State, Bureau of Educational and Cultural Affairs and the Institute of International Education. They are Chad Buckwalter, an international business and Asian Studies dual major from Lititz, who will study at Sichuan University in China; Natalie McCauley of suburban Pittsburgh, a senior English and history major, who will study in the Bard-Smolny Program at Bard College in Saint Petersburg, Russia; and Chad Shelly, a senior biology education major from Lebanon, who will study with the Australearn program at colleges and universities in Australia. The scholarships are limited to 400 recipients throughout the nation.

Buckwalter also is among four **IUP** students who have been selected to receive Freeman-ASIA study abroad scholarships this spring. Approximately 500 students in the U.S. receive the scholarships annually. Also receiving the Freeman-ASIA award are Caitlin Howgard, an English major from North Warren who will study at Nagoya Gakuin University in Japan; Erin Knisley, an interdisciplinary fine arts major from Sidman, who will study at Kansai Gaidai University in Japan; and Christopher Peperato, a business major from Youngwood, who also will study at Sichuan University in China.

Millersville University of Pennsylvania's student affiliate chapter of the American Chemical Society has received honorable mention recognition for outstanding contributions to the field of chemistry. The Millersville ACS chapter offers peer advisers to incoming freshmen, sponsors seminar speakers and arranges field trips to local businesses and laboratories. It also sponsors and writes grant proposals to attend trips to scientific meetings.

Indiana University of Pennsylvania's chapter of the National Art Education Association has been named Most Outstanding Student Chapter for the second year in a row. 2007. The

award is given annually to a college or university student chapter that exemplifies outstanding achievements through goals and activities. The IUP chapter will receive the award at the National Art Education Association national convention, which will be held March 26-30, in New Orleans.

David Woten, a 1991 graduate of **Slippery Rock University of Pennsylvania**, has been named Pennsylvania's 2008 Teacher of the Year. A music teacher in the North Allegheny School District, Woten will represent Pennsylvania this spring in the National Teacher of the Year competition in Washington, D.C.

Twenty-four members of **Clarion University of Pennsylvania's** Political Economy Club, which received the first Global Citizenship Award at the 13th Annual Equity Awards Dinner and Award Ceremony in November, spent Dec. 16-20, in New Orleans to aid in the continuing Hurricane Katrina restoration projects.

A group of 47 **California University of Pennsylvania** technology education students captured four first-place, five second-place and one third-place awards at the Technology Education Collegiate Association (TECA) Eastern Regional Conference held recently in Virginia Beach, Virginia. As a result of their success, the students qualified to compete at the International Technology Education Association Conference in Salt Lake City, Utah, next month.

Lock Haven University of Pennsylvania Army ROTC program capped first place honors in the Darby Division for the 2nd Brigade, Eastern Region at the Ranger Challenge Competition held recently at Fort Indiantown Gap. The competition pitted teams from 19 universities in Pennsylvania, New Jersey, and New York against one another.

Bloomsburg University of Pennsylvania freshman Jorge Maldonado is the only student in Pennsylvania and one of only 250 students from across the country to be awarded a scholarship through the Dell Scholars Program. The Dell Scholarship, funded through the Michael and Susan Dell Foundation, is awarded to students with qualifying financial need who participate in a college readiness program. Since 2004, the foundation has provided

more than \$9 million in college scholarships to cover the costs of tuition, fees, books and room and board.

Barbara Smith, a 2004 **Clarion University of Pennsylvania** graduate and a current graduate student at the university, received the Outstanding Young Teacher Award from the Pennsylvania Council of Teachers of Mathematics. Ms. Smith teaches at Brookville Area High School. The award was presented at the organization's annual meeting held in King of Prussia.



PA State System of Higher Education Board of Governors

Effective: Fall Semester ~~2000~~2009

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POLICY 1983-19-A: REFUND OF TUITION AND FEES

See Also:

Adopted: June 20, 1983

Amended: October 18, 1990; January 21, 1993; July 20, 1995; ~~and~~ July 13, 2000;
and January 10, 2008.

A. Policy

Each university shall establish a refund policy in accordance with Board policy.

1. Advance deposits credited toward the basic fee (tuition) and the technology tuition fee shall be non-refundable. Other amounts paid and credited toward the basic fee shall be refundable in full for students who withdraw for approved reasons prior to the first class day.
2. Students who reduce their credit hour load after the end of the drop period so as to qualify for billing as part-time students shall not be eligible for a refund of the amount paid which exceeds the part-time rate. After the drop period, refunds for the basic fee shall be made only for full semester withdrawal.

B. Procedure

- ~~1. All refund requests must be submitted in writing and comply with the appropriate university's processing procedures.~~
- ~~2. Refunds on student activity fees shall be within those regulations and procedures established by the student organization, as approved by the president.~~
- ~~3. A student is eligible for consideration for a refund for any reason approved by the president or his/her designee.~~
- ~~4. The refund schedule will apply also to all part-time students reducing their credit hour load.~~
- ~~5. The refunds for tuition will be based on the following schedule if applicable after the first full class day:~~

~~First Week ————— 90 percent~~
~~Second Week ————— 80 percent~~
~~Third Week ————— 70 percent~~
~~Fourth Week ————— 60 percent~~
~~Fifth Week ————— 50 percent~~
~~After the Fifth Week ————— No Refund~~

- ~~6. ——— Each university is responsible for notifying all students of its refund policy.~~
- ~~7. ——— Because all State System universities do not follow identical summer session schedules, each university will establish its own summer session refund schedule.~~
- ~~8. ——— Full refund of tuition shall be granted to students of State System universities who are military reservists or members of the National Guard and are ordered to active military service by the President of the United States. (Effective Fall Semester 1990.)~~
1. ——— The refunds for tuition (the basic fee) will be based on the following schedule for all university sessions, including summer and winter sessions, adjusted to the nearest whole number of days.

<u>Refund Period</u> <u>(% of Enrollment Period</u> <u>Completed</u>	<u>Refund Percentage</u>	<u>Duration</u> <u>(Illustration of Estimated</u> <u>Weeks in Typical Semester)</u>
<u>0-8.50%</u>	<u>100%</u>	<u>Through “drop period”</u>
<u>8.51 – 12.50%</u>	<u>80%</u>	<u>Through week 2</u>
<u>12.51 – 19.44%</u>	<u>60%</u>	<u>Through week 3</u>
<u>19.45 – 26.39%</u>	<u>50%</u>	<u>Through week 4</u>
<u>26.40 - 33.33%</u>	<u>40%</u>	<u>Through week 5</u>
<u>>33.33%</u>	<u>0%</u>	

2. ——— Each university is responsible for notifying all students of its refund policy.
3. ——— Full-time students who are concurrently enrolled in both the regular session and late-starting sessions will be treated as regular session students for the purposes of this policy. If the student drops a late-starting course prior to the beginning of the course, refund for the course will be provided in accordance with the university’s registration policy.

4. Full refund of tuition shall be granted to students of State System universities who are military reservists or members of the National Guard and are ordered to active military service by the President of the United States or the Governor of the Commonwealth of Pennsylvania.
5. University refund policies shall address the refund of university-based mandatory student fees. If university policies require the refund of mandatory student fees, the refund will be determined by the tuition refund schedule.
6. Refunds on student activity fees shall be within those regulations and procedures established by the student organization, as approved by the president. All approved student activity fee refunds will be determined by the tuition refund schedule.
7. Each president may approve refunds of amounts paid and credited toward room and board, special fees, and other fees, in accordance with the university's refund policy. If special and other fees are to be refunded, the refund will be determined by the tuition refund schedule.
8. A student is eligible for consideration for a refund for any reason approved by the president or his/her designee.

C. Effective Date

~~Fall Semester 2000.~~ Fall Semester 2009, or upon university implementation of the student accounting module of the Student Life Cycle Management System.



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Effective: Fall Semester 2000

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POLICY 1983-20-A: REFUND OF ROOM AND BOARD, SPECIAL, AND OTHER FEES

See Also:

Adopted: June 20, 1983

Amended: January 21, 1993; July 20, 1995; and July 13, 2000

A. Policy

Each president may approve refunds of amounts paid and credited toward room and board, special fees, and other fees. All approved refunds must be at least as fair and equitable as the following schedule.

First Week	90 percent
Second Week	80 percent
Third Week	70 percent
Fourth Week	60 percent
Fifth Week	50 percent
After the Fifth Week	No Refund

B. Effective Date

Fall Semester 2000.



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POLICY 1983-21-A: REFUND OF ACTIVITY FEES

See Also:

Adopted: June 20, 1983

Amended: January 21, 1993; July 20, 1995; and July 13, 2000

A. Policy

Student activity fees may be refunded in accordance with regulations and procedures established by the student organization and approved by the president. All approved refunds must be at least as fair and equitable as the following schedule.

First Week	90 percent
Second Week	80 percent
Third Week	70 percent
Fourth Week	60 percent
Fifth Week	50 percent
After the Fifth Week	No Refund

B. Effective Date

Fall Semester 2000.



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Effective: July 13, 2000

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POLICY 2000-03: CONFERRAL OF EMERITI STATUS

See Also:

Adopted: July 13, 2000

Amended:

A. Background

Excellence in the State System of Higher Education requires the understanding and support of leaders who participate in defining the mission and goals of Pennsylvania public higher education, and devote time, talent and resources toward their fulfillment. Certain of these leaders have distinguished themselves in service to the State System by their accomplishments and length of service.

Accordingly, the Board of Governors recognizes such individuals at the conclusion of their service to the State System of Higher Education through the conferral of emeritus status. Such recognition is deemed to be an honor of the highest order and shall not be conferred as a matter of due course, but rather is reserved for those whose service is most exemplary.

B. Criteria

Criteria for emeritus status designation shall include:

1. A minimum of ~~ten~~ **five** continuous years of service in the leadership capacity being recognized, and to be awarded only at the end or anytime after active service has been concluded;
2. An exemplary record of service through demonstrated commitments of time, talent and resources, and;
3. Documented leadership in advancing the mission of the State System of Higher Education in its service to the Commonwealth of Pennsylvania.

C. Authority to Confer Emeritus Status

1. The Board of Governors may confer emeritus status to recognize the following levels of leadership:
 - a. Chairman Emeritus
 - b. Governor Emeritus
 - c. Chancellor Emeritus
 - d. President Emeritus
2. Designation will require the approval of the Board of Governors, and in each case, a two-thirds majority will be required.

D. Rights and Privileges

Conferring authorities may grant non-monetary rights and privileges to emeriti designees so long as such benefits are consistent with other State System of Higher Education policies.

Emeriti may receive regular notification and materials related to the meetings of the authority that designated emeritus status at which the designee will be a welcome member of the audience.

Individuals to whom emeritus status has been conferred are eligible for volunteer service that is consistent with Board of Governors Policy 1991-04-A: *Volunteerism*.