

Definition: This is supervisory work in landscaping, grounds keeping equipment operation, maintenance and property services on a University Campus.

An employee in this class plans, organizes, supervises and participates in the provision of landscaping, grounds keeping, athletic field and turf maintenance, equipment operation, maintenance and property services including the supervision of the skilled operation of specialized construction and maintenance equipment and/or operation of vehicles with a gross vehicle weight of 32,001 pounds or more. Work involves overseeing and participating in a variety of landscaping and grounds keeping services; contracted grounds maintenance services, roadway maintenance and minor repair; trash and recyclable materials collection, processing and disposal; removal of snow and ice; pickup and delivery of furniture, equipment and other materials; setup and dismantling of event sites; support of construction and maintenance projects; and other manual, semi-skilled and skilled labor. Provides on the job guidance and training to staff engaged in those activities. Supervision is received from a manager or administrator through regular assignments and special request, and the review of work through onsite inspections, discussions and reports. Considerable independence is exercised in planning and scheduling work and determining methods and procedures to be followed.

Examples of Work: Plans, supervises and organizes the provision of landscaping, grounds keeping, equipment operation, and other property services.

Carries out or ensures the proper methods and techniques for maintaining turf, including athletic turf, and landscaped areas; as well as planting, cultivating, pruning, spraying, and trimming of flowers, trees, shrubs and plants; and cleaning lawns, gardens, and walks.

Supervises and may perform the operation, maintenance, and minor repair of grounds keeping, construction, maintenance and transportation equipment such as lawnmowers, weed eaters, edgers, chainsaws, hand tools, leaf blowers, leaf vacuums, sweepers, snow blowers, snow plows, spreaders, tractors, large mowers, backhoes, dump trucks, loaders of both large and small capacity, large and small trucks and vans, and other equipment.

Provides input into the contract specifications for specialized landscaping and snow removal; and monitors contractor performance to ensure full compliance to the contract.

Carries out or oversees snow and ice removal by clearing walks, steps, ramps, and parking lots, and spreading cinders, salt and abrasives for safe walks and roadways.

Oversees roadway maintenance and minor repair.

Oversees the loading, unloading and dispatch of trucks moving landscaping and building materials, furniture, office equipment and other materials.

Supervises the labor involved in setup of campus events.

Provides laborers and equipment operators to assist others in construction and maintenance projects by hauling materials, transporting work crews, excavating earth and various activities.

Plans and organizes work, assigns work, determines work priorities and sets objectives, monitors work, reviews and evaluates employee work performance, approves leave.

Determines or interprets work procedures, and plans and adjusts workflow.

Interviews prospective employees, applies the provisions of collective bargaining agreements, responds to employee complaints and grievances, approves and disapproves leave and reviews and evaluates the work of subordinates.

Employees in this class may participate in the performance of their subordinates, work consistent with operational or organizational requirements.

Perform related work as required.

Required Knowledge's, Skills, and Abilities: Knowledge of the principles and techniques for landscaping and grounds keeping and the methods of cultivation, planting, pruning, spraying, and trimming of trees, shrubs, lawns, plants and flowers.

Knowledge of the materials, equipment, and tools used in landscaping, grounds keeping, and related property services.

Knowledge of pest and weed control; tree shrub, plant and floral diseases; and herbicides and pesticides.

Knowledge of the principles and practices of supervision.

Skill in the operation of a large variety of landscaping and grounds keeping equipment, and materials, and supplies.

Ability to instruct and properly apply pesticides and herbicides in a safe manner.

Ability to plan, organize and direct staff engaged in various landscaping, grounds keeping, equipment operator, and property services activities.

Ability to schedule and coordinate the use of time, supplies, and equipment efficiently and economically.

Minimum Experience and Training: Four years of experience in landscaping, grounds keeping, skilled equipment operation, or construction labor and graduation from high school;

OR

An equivalent combination of experience and training that provides the required knowledge's, skills and abilities.

Necessary Special Requirements: May require possession of a valid commercial drivers license (CDL) and any endorsements required to operate specific equipment, in order to meet operational needs.

May require certification as a public pesticide applicator from the Department of Agriculture.