

**Board of Governors
of the
Pennsylvania's State System of Higher Education**

Meeting Minutes

263rd Meeting
Thursday, January 17, 2019
Boardroom, First Floor
Administration Building
2986 North Second Street
Harrisburg, PA 17110-1201

9:00 a.m.

ATTENDING

Board of Governors:

Joar F. Dahn
Donald E. Houser, Jr.
Rodney Kaplan, Jr.
David M. Maser (Vice Chair)
Marian D. Moskowitz
Thomas S. Muller
Noe Ortega (designee for Secretary of Education)
Representative Brad Roae
Senator Judith L. Schwank (via phone)
Cynthia D. Shapira (Chair)
Barbara McIlvaine Smith
Samuel H. Smith
Secretary Meg C. Snead (designee for Governor Wolf)
Neil R. Weaver
Janet L. Yeomans

Senator Ryan P. Aument, Audrey F. Bronson, Secretary of Education Pedro A. Rivera, and Brian H. Swatt were absent.

Office of the Chancellor:

Daniel I. Greenstein, Chancellor
Peter H. Garland
Randy A. Goin, Jr.
Andrew C. Lehman
Sharon P. Minnich

Also in attendance from the Office of the Chancellor: Kathryn S. Akers, Sarah J. Bauder, Alicia A. Brumbach, Audrey J. Guistwhite, Jennifer E. Hoover, Lois M. Johnson, Cody Jones, Frank Lentz, Barbara G. Lyman, Kenneth D. Marshall, Brian A. Mbuu, Sue Mukherjee, Charlotte L. Osmolenski, Victoria L. Sanders, and Dean A. Weber.

Also in attendance: Jennifer S. Hartman, Chief Executive Officer, Pennsylvania's State System of Higher Education Foundation Board; and Jeffrey Smith, President of PACT.

University Presidents in attendance: William J. Behre, Laurie A. Carter, Peter C. Fackler, Michael A. Driscoll, Christopher M. Fiorentino, Michael J. Hannan, Kenneth S. Hawkinson, Geraldine M. Jones, Dale-Elizabeth Pehrsson, Robert M. Pignatello, Aaron A. Walton, Daniel A. Wubah, and Marcia G. Welsh.

James K. Krause, Interim Provost and Senior VP for Academic Affairs represented Bashar W. Hanna.

Chairwoman Shapira called the meeting to order at 9:04 a.m.

Attendance taken at the direction of Chairwoman Shapira established that a quorum of the Board was present.

The Pledge of Allegiance was recited by those in attendance.

Chairwoman welcomed Secretary Meg Snead to the Board.

NO PUBLIC COMMENTS

COMMITTEE MEETINGS

UNIVERSITY SUCCESS COMMITTEE

Governor Muller indicated the committee had one item to bring before the Board for approval.

Governor Muller moved **THAT THE BOARD OF GOVERNORS APPROVE BLOOMSBURG UNIVERSITY'S REQUEST TO USE SYSTEM BOND FINANCING TO HELP FUND THE COST OF REPLACING THE HVAC SYSTEM IN THE KEHR STUDENT UNION BUILDING.**

University Success Committee approved the motion.

GOVERNANCE COMMITTEE

Governor Houser gave a report of the committee.

- Jeffrey Smith, President of PACT - Recommendations from PACT committees
- Revisions to Board of Governors Policy 1983-13 A: *Process for Recommending Presidential Appointment*
 - Governor Houser moved that the Board amend the policy to include 2-b8; the strikethrough of 2-c; and eliminate 2-g of the policy. (Attachment #1)

Governance Committee approved the amended policy.

BOARD ACTION

Chair Shapira said the only Board action is to consider the committee actions and recommendations that came before the Board today.

Chair Shapira moved **TO APPROVE THE ITEMS THAT WERE APPROVED BY THEIR RESPECTIVE COMMITTEES IN TODAY'S BOARD MEETING.**

The motion passed unanimously. Voice Vote.

NEW BUSINESS

Governor Rodney Kaplan, Jr. brought up the common application for the State System.

ADJOURNMENT

There being no further items of business to come before the Board, Chairwoman Shapira adjourned the meeting at 10:10 a.m.

ATTEST: _____

Randy Goin Jr.
Deputy Chancellor

The webcast link for the January 17, 2019 Board meeting

<http://ducmediasite.passhe.edu/Mediasite/Play/9026e3c6d56e4d23a87fee180aaf91711d>



PA State System of Higher Education Board of Governors

Effective: June 20, 1983

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Policy 1983-13-A: *Process for Recommending Presidential Appointment*

See Also:

Adopted: June 20, 1983
Amended: July 19, 1983;
May 15, 1984; April 18, 1991; October 15, 1992;
October 9, 1997; January 8, 1998; April 8, 2004;
January 15, 2009; April 7, 2011; April 10, 2014; and January 26, 2017

A. Purpose

To prescribe the method by which the list of presidential candidates is developed, and by which the appointment is made by the Board, pursuant to Act 188 of 1982, § 2005-A (4) and 2006-A(2).

B. Search Procedure

1. Initiating the Presidential Search Process

Upon notice of a vacancy in a university presidency, the chancellor, after consultation with the chairperson of the university council of trustees, will initiate the search in accord with applicable laws, policies, and principles.

2. Presidential Search Committee

a. The chairperson of the council shall form a committee, with the advice and consent of the council, to be known as the Presidential Search Committee.

b. Membership

- (1) Three trustees, elected by the council;
- (2) One executive from the university, selected by the council after consultation with those executives; the executive selected shall not report directly to the president;
- (3) Two faculty members, one (and an alternate) selected by faculty election and one (and an alternate) selected by the faculty collective bargaining unit;

- (4) Two non-instructional persons, one (and an alternate) selected by the leadership of the non-instructional bargaining units and one selected by the council.
- (5) One student (not a trustee) selected by the student government and an alternate;
- (6) One alumna/us (not a trustee) selected by the alumni association and an alternate;
- (7) Up to three others within the university, including students, selected by the council to assure appropriate involvement by constituency, gender, race, generation, etc.; **and**
- (8) **One member of the Board of Governors appointed by the chair of the Board; and**
- (9) One current or former president/chancellor from a comparable university, from a list designated by the chancellor (non-voting).

~~c. The chair of the Board of Governors will appoint a liaison who, as a nonvoting member of the committee, will assist the Presidential Search Committee in conducting the search.~~

- d. The chancellor will appoint a staff liaison to the council, who, as a nonvoting member of the Presidential Search Committee, will assist the council and chancellor in conducting the search.
- e. The chairperson of the council shall appoint the chair of the Presidential Search Committee, subject to the approval of the council, who shall be one of the three university trustees serving on the committee. It is recommended that the chairperson of the council not serve as the chair of the Presidential Search Committee.
- f. The council chairperson shall submit to the chancellor sufficient information about the proposed committee to assure compliance with § 2.a & b. above. The council chairperson shall oversee any necessary committee modifications. The chancellor shall then authorize the committee to proceed.
- g. **Alternates for committee members designated in (b) shall participate in committee meetings and activities only in the event that they replace a member who is no longer able to serve.**

3. Consulting Expertise

The chair of the Presidential Search Committee shall select a consulting firm, from a presidential search consulting firm list maintained by the chancellor, to (a)

undertake a university leadership needs assessment and (b) assist the committee and the chancellor in conduct of the search process.

4. Committee Responsibilities

a. Search and Screen

The committee, after appropriate consultation with campus constituencies, shall define the expectations of presidential candidates, the timeline for the presidential search, invite applications, and conduct preliminary screening. The committee may invite certain applicants for interviews. The committee shall report its findings and recommendations to the council.

b. Confidentiality

Confidentiality in presidential searches is essential. Each member of the search committee must agree to maintain confidentiality. All applications and deliberations about individual applications shall remain wholly confidential, and the chair may at his or her sole discretion expel from the committee any member who violates professional standards or codes of confidentiality.

Results of criminal and credit background checks and degree verification information collected by the search consultant will be provided confidentially to the chair of the search committee and the staff liaison for candidates invited to interview at the university. To further ensure confidentiality, visits will not be made to the candidates' current college, university or place of employment as part of the routine background information.

c. Attendance at Meetings

Regular attendance at and participation in committee meetings by all committee members is essential to the work of presidential search; therefore, any committee member who is absent from three meetings of the committee may be excused from the committee by the chair. A member excused by the chair will not be replaced, except in those cases where alternates were identified at the time of the selection of the presidential search committee.

d. Communications

The committee chair will issue intermittent reports to the university trustees and community about its progress, notifying them about such things as committee membership, meeting dates, deadlines, number of applicants, interview dates, etc.

e. Records

The committee shall keep and approve minutes of its meetings, and files regarding all nominees and applicants, and the council shall retain such files for at least seven years after conclusion of the search.

f. Acting or Interim President

The acting or interim university president shall not be eligible for the position.

g. Designation of Candidates

The committee shall present to the council the names and dossiers of two candidates for the presidency from which the council shall forward its recommendations to the chancellor.

5. Presidential Involvement

The retiring or acting/interim president shall not participate as a member of the search committee or in interviews of the candidates. The search committee will define appropriate opportunities for interaction between the retiring or acting/interim president and the candidates.

6. Council Recommendations

The council shall submit to the chancellor the names and dossiers of two candidates.

The council may confidentially share other information and evaluative material with the chancellor, which may be deemed helpful to the chancellor and Board.

The council shall accompany its recommendations to the chancellor with a certified copy of the minutes of the council meeting at which the recommendations were approved. The council shall provide evidence that the search process was open, transparent, and fully inclusive.

C. Selection Procedure: Board of Governors

1. The chancellor shall submit the report of the council to the chair of the Board of Governors and shall advise the Board. Should one of the candidates withdraw from the search after the report is made to the Board, the Board in consultation with the chairperson of the council/chair of the search committee, will have the option to continue, extend, or restart the search.
2. The Board of Governors will interview the recommended candidates and select the university president. In the absence of a quorum of the Board, the Executive Committee of the Board shall be authorized by the Board to interview the recommended candidates and select the university president.

3. The Board shall invite the chair of the search committee/chairperson of the council to attend and observe the interviews of the recommended candidates and to participate in deliberations with the Board.
4. The chancellor shall notify the chair of the search committee and the final candidate of the Board's selection in writing. A public announcement will be made by the chancellor after consultation with the council chairperson.

D. Expenses for Presidential Searches

Funds from the System Reserve shall be used to reimburse a university for the cost of the professional service fee imposed by the presidential search consulting firm. In addition, funds from the System Reserve shall be used to reimburse the Office of the Chancellor for reasonable expenses related to candidates and spousal/partner travel to interview with the chancellor and the Board of Governors.

E. Effective Date

This amended Policy is effective immediately.