



# PA State System of Higher Education Board of Governors

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**Effective:** April 19, 1990

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## **Policy 1990-02: *Placing State System Facilities on an Historic Register***

**See Also:**

**Adopted:** April 19, 1990

**Amended:**

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### **A. Policy**

Nominations of facilities for Commonwealth or National Historic Register status that are owned by the Commonwealth and assigned to the State System of Higher Education shall be approved by the Office of the Chancellor prior to formal submission.

### **B. Purpose**

Facilities of significant historic value should be preserved for future generations' appreciation of significant architectural, archaeological, and engineering accomplishments and/or historic events that have shaped our heritage. It is the intent of the Board of Governors, through the Office of the Chancellor, to foster preservation of such facilities; however, because preservation of architecturally and historically registered facilities can become too expensive and may be rigidly restricted as to future possible uses, it is essential that only those facilities of historical or architectural value be considered for nomination.

### **C. Definitions**

The definitions of terms used herein are as defined in the Pennsylvania Historical and Museum Commission, Bureau for Historic Preservations publication, Historic Resource Survey Form Packet, and The American Heritage Dictionary.

### **D. Procedures**

A university considering nominating a facility(ies) for Historic Register status should so inform the Office of the Chancellor of any proposed nomination prior to completing the formal nominating documentation. Identification of the facility and its historic significance shall be included in the initial notification. If deemed a plausible candidate, the university shall complete the information specified in

the Bureau of Historic Preservation publication, Historic Resource Survey Form Packet. In addition, the university shall submit a detailed statement of the building's significant architectural or historical importance, authenticated to the extent possible by written or photographic records, citing the events that make the building historically important or show its architectural significance; a building condition survey by a competent architectural or engineering firm, sensitive to the importance of preserving such buildings, that demonstrates the building is structurally sound; a life-cycle cost profile to restore and preserve the facility; and a financial plan and commitment for meeting future expenses. The financial plan should identify any source of available funds that would be used to supplement anticipated available annual maintenance funding. Draft information should be presented and discussed with the Office of the Chancellor for evaluation and conceptual endorsement. Approval by the university council of trustees shall be obtained prior to request for formal endorsement and presentation to the Board of Governors. The Board of Governors shall be notified of any nominations prior to submission to the Bureau of Historic Preservation.

**E. Effective Date**

April 19, 1990